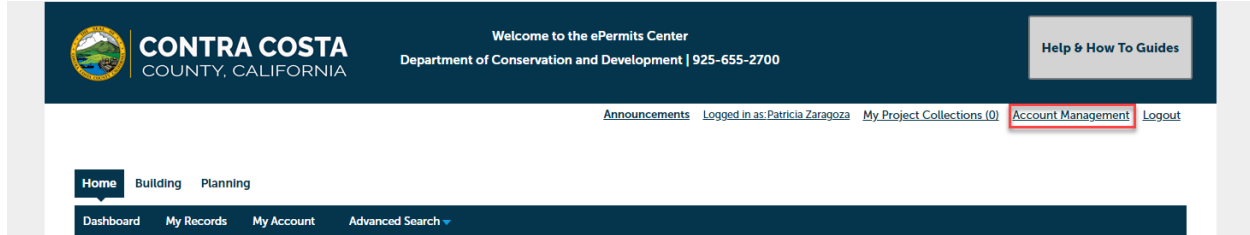


How to Link a CSLB License to an account:

1. Login to your e-permit account
2. Click on Account Management



3. Then under License Information: Click on Add a License:

Your current account information is shown below. Click an Edit button to update information within a section.

License Type	State License #	Business Name	Issued On	Expired Date	Status	Action
No records found.						

4. Select your license type (Contractor)
5. Type in your license number and then click on find license.

Updating Your Account:
Adding a License:

By adding a professional license you may gain access to additional features in the ePermits Center. Select a license type and enter a license number to look up your license. Your license must be valid and active to add it to your citizen account. If your license does not display, contact the Application and Permit Center at (925) 655-2700.

In certain circumstances, such as license-right by proxy through an employer even after identifying your license(s) a County employee must perform additional validation. In these cases, your access to certain features of the ePermits Center may be limited pending approval.

* Indicates a required field.

License Information

Contractors/Contractor Agents - Choose "Contractor" from License Type and enter your contractor license number. If your license is not found, we will need to add your license to our system first before you can connect it with your account. If your license is not found after your search, complete this [request form](#) to add the license to your account.

* License Type:
* State License Number:

- CONTRACTOR
- DESIGN PROF
- OWNER AGENT
- OWNER BUILDER

6. If your license is found, click on connect.

Adding a License:

* indicates a required field.

License Information

If your license is listed below, click **CONNECT** to add the CSLB license.

If your license is not found, we will need to add your license to our system first before you can connect it with your account. Complete this [request form to add the license](#) to your account. You will be notified by email after we have verified and approved the license for your account.

Showing 1-1 of 1

Type	License Number	Business Name	License Expiration	Action
CONTRACTOR				Connect

[Search Again »](#)

7. If your license is not found after your search, complete the [Request to Add CSLB License to User Account form](#) to request add the license to your account.
8. If you are an agent for the contractor and are not listed on the CSLB, you will need to submit a Letter of Authorization on the contractor license business letterhead stating that you are authorized to apply for permits with the requested license. To do this, fill out a [Request to Add CSLB License to User Account form](#) and attach the letter under the Contractor's Letter of Authorization section.

Please note, you need to wait for confirmation that the license has been linked to your account before applying for a permit. If you already started an application (tmp), you will need to start a new one. If you were already logged in when the license was linked, please logout, close the webpage and start fresh.