

County Administrator

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David J. Twa
County Administrator

Contra Costa County



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May 21, 2020

COVID 19 Update to Union Leadership

The following information is provided as the weekly update between our conference calls of May 14th and the next call scheduled for May 28th:

1. As previously discussed, attached is the Freeze Memo that went out to Department Heads today.
2. We have made available a minimum of two cloth masks to all permanent employees, and as of today have begun providing masks to temporary and hourly employees who will be called back to work in the coming weeks.
3. We continue to work with our Department Heads to have modified working conditions sufficiently to open, at least partially, several of our facilities to the public on June 1. Departments report that most employees are now back to work either physically, working remotely, or a combination of remote work and rotating shifts. Our goal continues to be to have all employees working by June 1.
4. We have surveyed all County departments regarding denied leave time. Countywide, two instances were reported, one in Animal Services and one in Conservation and Development. Both are represented by Local 21 and neither employee lost accruals, due to denial of time off. We have reminded Department Heads that leave should only be denied if causes operational difficulties, which is the normal case. Each Department indicated that denial of leave was not necessary nor planned.
5. We continue to distribute information regarding the CoCoKids Emergency Child Care Program. As we discussed in our call last week, this program is still available to all County essential workers through June 30th. Employees interested in the program can contact CoCoKids at <http://www.cocokids.com> or call 1-866-262-6543. A representative will assist employees with childcare placement and determine whether they may qualify for free or subsidized childcare.
6. The Board of Supervisors will hold a public hearing starting Tuesday, August 4, 2020 at 9:30 a.m. to consider the fiscal year 2020-2021 recommended budget, prior to adopting a final budget for fiscal year 2020-2021. Unless the Shelter in Place is lifted, in lieu of a public gathering, the Board of Supervisors meeting will be accessible via television and live-streaming to all members of the public as permitted by the Governor's Executive Order N29-20. If the Shelter in Place is lifted, the hearing will be held in the Board Chambers. Recommended budget documents are now on file in the office of the Clerk of the Board of Supervisors, located in Room 106, 651 Pine Street, Martinez, California and available for inspection at that location. The recommended budget documents are also posted on the Contra Costa County website (www.co.contra-costa.ca.us). Although the specifics are unknown at this time, the economic impact of COVID-19 will likely have significant impacts on the FY 2020-21 budget. Minimally, we anticipate reducing the number of temporary and permanent intermittent staff. The plan is to adopt the Recommended Budget as a placeholder and return to the Board for adjustment when State Budget impacts and other revenues are known.

7. The County will begin its annual TRUTH Act due diligence process to determine if any County departments have provided "ICE Access" to the Federal Immigration and Customs Enforcement agency during calendar year 2019. If ICE Access has been provided, local governments must convene a community forum to discuss the access provided to ICE with the community. The County anticipates that a TRUTH Act Community Forum would be held on Tuesday, July 28th if needed. Depending on the social distancing and community gathering requirements in place at that time, the Community Forum may be held virtually with interpretation services available in Spanish.
8. As we discussed in our call last week, the County has discontinued hotel room blocks for County employees responding to COVID-19 effective Monday, May 18th. Essential healthcare employees that are unable to self-isolate or have presumed exposure to COVID-19 can still access hotel rooms provided by the State by contacting 1-877-454-8785.

Our next conference call is scheduled for Thursday, May 28th from 10:00 to 11:00. Thank you for all you do, and I look forward to what we can do together for the communities we serve.

Sincerely,



David J. Twa
County Administrator