

CAB

January 19, 2017, 10 AM-Noon

CAB members: Stephanie, Angelene, Talia, Jason, Adam, Patrice, Martine Blake, Chrystal Ellis, Harry Thurston – quorum is established

Donté, Mike Davila, Rachelle Buckner, Ed Randle, Paul Taylor, Chrystine Robbins, Ed Diokno, Barbara Proctor, Jill Ray, Ellen McDonnell arrives at 10:53 AM

- 1) Stephanie chairs, calls to order at 10:06 AM
- 2) Introductions
- 3) Announcements:
 - a) Chrystine: Construction is under way a new Visiting Center at West County Detention Facility, and it takes a little longer to check in right now. Construction is expected to last February 1-June 30, 2017
 - b) Rebecca announces Prop 47 grant development process and invites people to come to her with questions; invitation for CAB to continue to participate; request for invitations for people with CJ experience.
 - c) Donté: East Bay Times reported on the CAB's budget and policy recommendations and that people are paying attention to the CAB's work.
 - d) Adam: Bay Legal is putting together an event for Traffic Amnesty on 3/7/17 at Reentry Center and a Clean Slate Event on 4/8 – there's a pre-screening event on 3/18 in Pittsburg, including for applications for traffic cases; for questions, email Adam or Ann Surapruik. Amnesty ends 3/31/17. When outreach materials are ready, they can be uploaded to the CAB calendar. Ellen will be presenting on this at 1/31/17 RSG.
- 4) Public comment
 - a) Jill comments on Stepping Up initiative event now underway in Sacramento; it's being streamed and can be watched online or after the fact. The local team is Sheriff, detention mental health, behavioral health, county supervisor, probation
- 5) CAB membership
 - a) Introductions for new CAB members
 - i) Martine Blake works for Contra Costa Interfaith Housing, student at USC majoring in public administration
 - ii) Mike Davila works for HealthRIGH360, Admissions Director in SF overseeing 320 residential beds
 - iii) Chrystal Ellis works at Rubicon, was Program Manager and is now HR Manager
 - iv) Harry Thurston is an Antioch resident, Chair of APD Crime Prevention
 - v) Missing member: Chelsea Brown, works for Goodwill; Donte says that all new CAB members received the agenda, and Jason has also reached out to all of them after the election.
 - New Officers should reach out to her to follow up.
 - b) Officers
 - i) Stephanie is terming out from the CAB she steps down from here role as member and Officer. She thanks the group and expresses her appreciation; Talia presents a Certificate of

Appreciation from the outgoing and new CAB members. Donté mentions that she's the only one from her cohort who has stayed through all three years.

- ii) Item on Officers: Since Stephanie is outgoing Chair, Angelene as Vice Chair serves as Acting Chair for this item. Donté reviews the guidelines for process of electing Officers, and outlines the question that the CAB has been wrestling with, regarding whether outgoing members or incoming members should elect the Officers; answer hasn't been resolved, and expects CAB will want to take up this procedural issue in subsequent meetings. New members are also welcome to nominate or self-nominate.
 - For Chair: Angelene nominates Jason; Jason is willing to accept the nomination.
 - (a) Angelene calls for comment: Jason appreciates the nomination and would take the position seriously and with commitment.
 - (b) Stephanie, speaking as a member of the general public, endorses this nomination, says Jason has stepped up a lot.
 - (c) Angelene says that she concurs; she began speaking to him about it in November and thinks he would be a good Chair
 - (i) Roll-call vote, most votes in any round: Jason: Abstain, Thurston, yes; Angelene yes, Ellis yes, Rubin yes, Davila yes, Blake yes, Guillory yes, Poe yes. Eight votes yes, one abstention, no dissension.
 - (ii) Jason recuses himself as Secretary.
 - For Vice Chair: Angelene resigns as Vice Chair; mentions that Vice Chair is lead of Budget and Policy, which is an important and enlightening group
 - (a) Angelene nominates Patrice as Vice Chair.
 - (i) Patrice says that she accepts the nomination.
 - (b) Jason asks if there are other nominations; none offered
 - (c) Jason calls for comment from CAB or public
 - (i) Talia: Thinks she'll bring a lot of skill to this role and feels she has contributed a lot, especially because she's had a lot of roles in the community
 - (ii) Stephanie: Although Patrice didn't hold an office in 2016, she has contributed a lot, including co-chairing Budget and Policy group; thinks she's a good choice.
 - (d) Jason calls for a vote on Vice Chair:
 - (i) Roll call: Jason: yes, Thurston, yes; Angelene yes, Ellis yes, Rubin yes, Davila yes, Blake yes, Poe yes, Guillory abstain. Eight votes yes, one abstention, no dissension.
 - (ii) Patrice thanks the group and affirms her commitment to building on the CAB's momentum
 - For Secretary: Angelene nominates Chrystal Ellis, has seen her work, believes that her skills as an administrator are important (detail-oriented, organized). Chrystal accepts the nomination.

- (a) Donté recaps duties: Gathers info for agenda and puts the agenda together and distributes it; tracks attendance; the CAB and Donté have developed procedures and a shared drive for sharing/coordinating the duties, including timelines for putting together agendas.
 - (b) Jason asks for other nominations, comments.
 - (c) Chrystal says she's excited to be a CAB member and she's happy to support in any way.
 - Jason calls for a vote on Secretary:
 - (a) Roll call: Jason: yes, Thurston, yes; Angelene yes, Ellis abstain, Rubin yes, Davila yes, Blake yes, Poe yes, Guillory yes. Eight votes yes, one abstention, no dissension.
- 6) Calls item on CAB minutes
 - a) Angelene/Patrice to accept
 - b) No discussion by CAB or public
 - c) Vote: All in favor, no abstentions, no nays
- 7) Calls item on Committee Updates
 - a) CCP budget meeting on 1/13/17, Donté reports
 - i) Donté presented CAB slate to CCP on CAB's behalf, mentions that CCP asked about low levels of involvement for East
 - ii) Donté also reports that RDA's AB109 report was accepted only as a draft, not final
 - iii) PPC meeting moved to 2/6; CCP recommended budgets will be discussed
 - iv) PPC accepted the CAB's recommendation for how to allocate \$15K for communications; to be held by the Center and shared with the Network, accomplishing three things
 - Organize volunteers
 - Public education about Center and Network
 - Quarterly newsletter for distribution at the jail
 - v) CCP approved a 4% increase across the board, which is about \$187,200 for CAB.
 - CAB needs to make the recommendations by 1/30, in time for PPC agenda.
 - CAB needs to make a process for deciding that, which is the next agenda item.
 - vi) No conversation of the CAB Policy Findings and Recommendations
 - CAB is calling for an audit for use of AB109 funds; Stephanie says CAB needs to find out how to request an audit from the auditor.
 - Jill says that the process would be that CAB could directly request to the auditor, as members of the voting public.
 - CAB needs to develop a process for making this request.

- CAB would have to notice this as a voting item on the next CAB agenda, as a new and independent action (separate from having approved submission of the Policy document).
 - Budget and Policy Committee: Patrice as Chair of the Committee will call a meeting: Donté will check with CAO to see deadline for submission for CAB's recommendations and will share that answer with the CAB Officers
 - (a) To develop a letter to the auditor to accompany the CAB's policy analysis
 - (b) Develop talking points on CAB policy analysis
 - (c) Develop recommendations for CAB's increased allotment of AB109 funds
- vii) Jill says that the CAB report will be in the PPC document.
- Ed Diokno says that Supervisor Glover is interested in this document and that it can be discussed at the PPC, as an item for consideration and not just via public comment.
 - (a) CAB members who will attend: Talia, Angelene, Patrice. Jason and Adam will try.
- viii) Jason motions to delegate authority to budget committee to develop and approve recommendations for the 4% increase in the CAB's AB109 allotment for 17/18 for submission by January 30
- Talia/Harry M/S, calls for vote, all in favor, no opposed or abstentions
 - Policy committee date: Wed 1/25 5:30-7 in Central, with Donté to find and notice location
- ix) Jason formally instructs policy committee to develop a letter for the auditor, to be agendized and voted on at the next CAB meeting
- 8) Item on Office of Reentry and Justice
- a) Donté has been appointed to the Program Manager position
 - b) They've facilitated the panel review of the Racial Justice Taskforce, with interviews next Tuesday
 - c) Youth Justice Initiative is being transitioned into the ORJ with Rebecca as Transition Manager
 - d) New location for ORJ will be in the next month.
 - e) Donté's new email is donte.blue@cao.cccounty.us
- 9) Item on Planning and Orientation for new/existing CAB:
- a) Scheduled for Fri, Feb 3 Sat, Feb 4, 9 AM-1PM, location Friday TBD, Saturday at RYSE
 - b) Talia and Donté will arrange food
 - c) Rebecca will organize with Jason
 - d) Donte will work with Jason to find location for Friday morning
 - e) CAB will send out notice
- 10) Item on developing recommendations for Innovations Fund
- a) Capacity building and Innovations Fund will be commingled, about \$227K – Donté to confirm amount

- b) Policy and Budget Committee will develop those recommendations
- c) Due to the County by end of February, with the exception of the letter to the auditor: Policy committee will address 4% allocation, Innovations Recommendation

11) Meeting is adjourned at 12:03 PM

- Policy Committee: January 25, 2017 5:30-7 in Central, with Donté to find and notice location
- CAB Orientation sessions: Fri, Feb 3, 2017, Sat, Feb. 4, 9 AM-1PM, location TBD
- PPC meeting: February 6, 2017 at 10:30 AM at 651 Pine Street, Martinez