

# Alamo Municipal Advisory Council

Anne Struthers, Chair  
Susan Rock, Vice-Chair  
David Barclay  
Aron DeFerrari  
Steve Mick  
Kate Salisbury, Youth Member  
Jill Winspear



# Candace Andersen, Supervisor

Contra Costa County, District 2  
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*The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.*

## Record of Actions

**Tuesday, February 7th, 2017 6:00 p.m.  
Alamo Women's Club - 1401 Danville Boulevard, Alamo**

*Time is allotted under Public Comment for persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the public comment period will be closed by the Chair and the matter is subject to discussion and/or action by the MAC. Persons wishing to speak must fill out a speaker card.*

### **1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

The meeting was called to order at 6:00 p.m.

Alamo Municipal Advisory Council members present: Chair Anne Struthers, Susan Rock, David Barclay, Steve Mick, Aron DeFerrari and Kate Salisbury  
Absent: Jill Winspear

### **2. STAFF/AGENCY REPORTS**

A. District II Staff Update - The next Alamo Liaison meeting is scheduled for February 13th, 2017, beginning at 8:30 a.m.  
Location: Supervisor Andersen's Office 309 Diablo Road, Danville.

Staff announced that the last two seats, one permanent and one alternate on the MAC, have been confirmed and the new members will join the March 2017 meeting.

Staff also noted the San Ramon Valley Unified School District is still not receiving applicants for the open crossing guard position at Rancho Romero. The District is open to splitting the position into two part-time shifts if that should help garner interest.

B. San Ramon Valley Fire Protection District, Derek Krause, Deputy Chief

Deputy Chief Krause provided an update on the new firehouse. Due to the heavy rains and weather the last few weeks, the project could be delayed a few weeks.

Deputy Krause will be the lead on the Fire Districts new Fire Prevention division and program for the San Ramon Valley. The Fire Prevention Bureau is tasked with providing the highest level of fire prevention through public education, inspection, code enforcement and detailed plan review.

### **3. PUBLIC COMMENT (3 minutes/speaker)**

*Pursuant to the Brown Act, this time is provided for members of the public and community groups to address the committee on matters within the committee's jurisdiction and not on the agenda. An opportunity will be provided as part of each agenda item for public comment on the item. Time allowed for each individual is three minutes. The Chair will recognize only those speakers who have filled out and turned in a speaker card.*

Ms. Kimberly Madison, neighbor to application #VR16-1043 located at 1541 Hillgrade Avenue, wanted to voice her concern over the recently approved project and requested the MAC revisit the application. However, on December 6<sup>th</sup>, 2016, the project application was approved by DCD and thereby is not open for re-consideration.

Staff did confirm that Ms. Madison's address on Christopher Lane was provided the proper legal notification of both the MAC hearing and the ZA hearing.

### **4. PRESENTATIONS**

A. None

5. **NEW BUSINESS**

A. Variance Permit Application #VR16-1057 - The applicant is requesting approval of a variance to have a 7-foot, 4-inch side yard (where 15 feet is required) for a residential addition on the southern side property line and a Design Review for a 1, 811 square-foot residential addition on the western portion of the existing residence. Property is located at 11 Marion Court in Alamo. – **AT THE REQUEST OF THE APPLICANT, THE PROJECT WAS DEFERRED TO ANOTHER MAC MEETING.**

***Public Comment:***  
***Mike Gibson, AIA***  
***Bill Purcell***

B. Development Plan Application #DP17-3001 - The applicant requests approval to modify #DP12-3029 and #MS11-0006 to process a lot line adjustment between parcels 191-093-049 and 191-093-050. Property is located at 3189 Danville Blvd. in Alamo.

***Public Comment:***  
***Mike Gibson, AIA***

***Motion by Member Barclay to recommend approval as the project was presented. Second by Member DeFerrari. Motion passes with ayes: Barclay, DeFerrari, Rock and Struthers Naves: Mick Absent: Winspear***

C. Minor Subdivision Permit Application #MS16-0006 - The applicant is requesting approval of a tentative map to subdivide a 3.21-acre parcel into two lots. Property is located at 141 Dean Road in Alamo.

***Public Comment:***  
***Mike Gibson, AIA***  
***Maureen Yandell***

***Applicant offered presentation and answered questions.***

***Motion by Member DeFerrari to approve the project as it was presented. Second by Member Barclay. Motion passes unanimously.***

D. Review and accept 2nd Qtr. 2016-17 Finance Reports for CSA R-7, Zones 36, 45 and 54.

***Motion by Member Barclay to accept the reports as provided by staff. Second by Member Rock. Motion passes unanimously.***

6. **OLD BUSINESS**

None.

7. **CONSENT CALENDAR**

**All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.**

A. Approve January 3<sup>rd</sup>, 2017 Record of Actions.

***Motion by Member Barclay to accept the ROA's as provided by staff. Second by Member Deferrari. Ayes: Barclay, DeFerrari, Mick and Struthers Abstention by Member Rock as she was not at the January meeting. Absent: Winspear***

8. **SUBCOMMITTEE REPORTS** - \*Updates provided when available\*

Alamo AOB Subcommittee for Schools:

***SRVUSD continues to look for crossing guard at Rancho Romero Elementary. Stone Valley Middle School improvement project progressing nicely.***

Alamo AOB Subcommittee for Downtown:

***District 2 staff, Jen Quallick provided a brief update provided by PW.***

***One of the first steps for the Alamo Roundabout is to get the project on MTC's TIP. PW has also sent the Design Request Form over to our Design/Construction Division to begin work on the Design. Given the Measure J Funds we have available, we can begin Design on the project prior to Authorization to Proceed from Cal Trans.***

Alamo Police Services Advisory Committee:

***District 2 staff, Jen Quallick, let the MAC know that Lt. Haynes will be presenting his ALPR camera system proposal to the Sheriff's Executive Committee on February 21<sup>st</sup>.***

Land Use Planning Subcommittee:  
Parks and Recreation subcommittee:  
Hap Magee Dog Park Subcommittee:

9. **CORRESPONDENCE** (the following items are listed for informational purposes only and may be considered for discussion at a future meeting).

A. None.

10. **COMMENTS BY MEMBERS OF THE ALAMO MAC**

*Chair Struthers noted the MAC was pleased to have their new Youth Member, Kate Salisbury join them.*

11. **FUTURE AGENDA ITEMS**

12. **ADJOURNMENT**

A. Meeting adjourned at 7:18 P.M. to the Alamo MAC meeting on **March 7th** at 6:00 P.M. at the Alamo Women's Club located at 1401 Danville Boulevard, Alamo.

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The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925-957-8860.

Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526. To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925-957-8860. Complete name and address must be submitted to be added to the list.

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