

CAB Meeting  
March 10, 2016, 10 AM

Jason Schwarz, Talia Rubin, Stephanie Medley, Adam Poe, Candace Kunz-Tao, Patrice arrives at 10:11 AM, Arlinda Timmons-Love arrives at 10:14 (quorum is established), Pastor Spicer arrive at 10:14; DeVonn Powers arrives 10:37  
Also present: Kathy Narasaki, Donté Blue, Jill Ray, Harlan Grossman, Dennis Rojas (San Pablo America Job Center), Charles Brown, Rebecca Brown, Jim Keeton, Ellen McDonnell

- 1) Stephanie calls to order 10:03
- 2) Introductions
- 3) Public comment/announcements
  - a) Donté: Clean Slate Day on 3/26 10 AM at Bethlehem Church in Richmond: Sign up with Public Defender or get the form and sign up at the Reentry Success Center: clean slate in morning and traffic cases in the afternoon
  - b) Rebecca announces that the Public Defender's Office will be making a presentation on immigration and the Sheriff's Office at RSG meeting on 3/29
- 4) Calls item to accept minutes
  - a) Talia motions (to amend minutes with Jason's name and to correct record of roll-call vote and to accept minutes), Candace seconds, all in favor, motion passes
- 5) Calls item on filling CAB vacancy
  - a) Stephanie reports: We have not received any applications; Donté will send to Jill for inclusion in the District 2 newsletter. Until it's filled, seat will remain open. Stephanie says that it may be that the CAB decides to keep the seat open while CAB attends to other issues, and defer placement until the annual year-end application process for 2017
  - b) Donte says that if applications are distributed via broader network, then there will be a question of how to vet them in the context of a Brown Act public process. Jill says that the public county process allows for redaction of certain information.
  - c) Stephanie suggests that they postpone this process until year-end.
  - d) Talia points out that the CAB members can individually nominate candidates in the interim, and that the broader outreach be postponed until year-end.
  - e) Jason says that Los Medanos has a criminal justice major, and that it might be useful to reach out to them; Stephanie suggests that this be used as an outreach mechanism for the year-end annual seat
  - f) Stephanie reiterates her suggestion that the seat remain open until filled, or until the annual recruitment effort is under way; CAB members offer agreement (not brought to vote)
- 6) Calls item to report on meetings
  - a) Donte reports on PPC meeting of 2/29/16:
    - i) RJC
    - ii) AB109 16/17 CAB recommendations
    - iii) RFP/RFQ process
  - b) Talia reports on CCP meeting of 3/4/16
    - i) Phil announced his retirement
    - ii) Workforce Development Board made presentation related to employment asset-mapping

- iii) RDA presentation on the three-month (March-June) implementation plan
    - (1) Jill says that she had asked RDA to include CAB, but the final document didn't reflect that request.
  - iv) Conversation also turned to the formation of an Office of Reentry Services, and who should hold all of the contracts and the responsibility of evaluation for all of the data that's being demanded
  - v) Jill says that RDA set up outline and shows gaps in data management and evaluation
  - vi) Talia says that she had newly come to understand the role of the QAC, and asks who is on it: It's Phil, Cynthia, and the CAB Chair who are the official members
  - vii) Decision by CCP was to focus RDA's final three months on the "pre-release" planning
  - viii) Stephanie says that one of CAB's recommendations is to ensure that reports are actually put to use
- c) Donté reports on the AB109 RFP Bidders' Conference
- i) Conferences have been held Monday-Wed of this week (3/8-3/10/16). Says East County was not very well attended (13 attendees).
  - ii) Next step is for applicants to submit questions (3/14), and then panels in first week of April, with interviews (if used) for the following week
  - iii) Stephanie says that she as CAB Chair will be appointing members to the various review panels
    - (1) Jill has asked who will serve as the housing subject matter expert; apparently Lavonna Martin and Joseph Villarreal of County Housing Authority are discussing that together
- 7) Stephanie calls the item on CAB planning meeting of 3/2/16
- a) Stephanie recaps the planning days on February 5 and February 6, and reviews the purposes that the CAB developed (see today's agenda packet for the documents)
  - b) Stephanie reviews the CAB work planning meeting of 3/2/16 (see Notes from CAB Work Planning Meeting)
    - i) Convene budget and policy work group
    - ii) Advocate for Office of Reentry Services
    - iii) Advocate for CAB to have a seat and vote on the CCP
    - iv) Participate in development of upcoming RFP processes
  - c) Talia points out that some of these are change-initiatives requiring a lot of up-front work, after which many things will become standard operating procedures
  - d) Patrice says that it's important to institutionalize reentry; all the work now being done is through contracts, and the County should establish an entity to formally hold this work
  - e) Jill points out that the BOS is doing budget development in April, and nobody has yet asked anybody to put anything in the budget; next PPC is 3/28, and if CAB wants to request it, then it needs to be placed on the agenda now. Stephanie will connect with Tim to hold a place on the agenda; Jill will help if necessary.
    - i) Stephanie, Jason, Talia, Louis, Patrice; Arlinda will be on reserve in case a CAB member can't make it. Meeting is set for 3/14 at 11-1, location to be determined; Donté will get the public notice out on time.

- f) Item regarding participation in development of upcoming RFP processes
  - i) Donté Summarizes each of the three RFP areas of interest (county reentry strategic plan, AB109 operations plan, RJ taskforce facilitation)
  - ii) Donté points out that the CAB was successfully in ensuring that the County include its recommendations regarding elements of the AB109 RFPs just released; suggests that the CAB strive to be involved in similar ways in the upcoming strategic planning
  - iii) Donté points out that all of these will be funded through 16/17 funds
  - iv) Rebecca asks how the CAB gets notice of the development of these RFPs so that the CAB can be involved; Donté says that the CAB should inform the County that it wants to be involved.
  - v) Stephanie will send an email to the CAO to indicate CAB's desire to be involved in the development of all three RFPs.
- 8) Other items:
  - a) CAB's Budget and Policy Work Group will convene and bring recommendations to the larger CAB; Stephanie will send out an email to the Work Group members (which are now at six members)
- 9) Next meetings:
  - a) QAC 3/21/16 @ 3 PM, PPC 3/28/16, CAB 4/14/16, CCP 5/6/16