

CAB

August 11, 2016, 10:00 AM

Stephanie, Angelene, Talia, Patrice, Pat arrives at 10:11, Jason (on phone), no quorum Harlan, Donté, Phil Arnold, Lara, Derrick Evans, Rebecca, Ellen McDonnell, Rachelle Buckner (Principal of jail schools for CCCoE), Wayne Garcia (HR360), Lynette Hasan-Marshall wth CCCoE (new transition specialist), Anna (?) (Bay Legal), Charles Brown, Kathleen Lowe, Gayle Israel for Candace Andersen, Ed Diokno, Rick Fortenberry, Blanca arrives at 10:28.

- 1) Stephanie calls to order at 11:07
- 2) Announcements:
 - a) Lynette Hasan-Marshall: formerly Santa Rita jail and worked as job developer, for last 19 years teacher and outreach at Alameda County Sheriff's Office, new Reentry Transition Specialist for CCCoE, will be working on the new prerelease project
 - b) Rick Fortenberry: Backpack giveaway event 8/27, 3-6 PM, Nicholls Park in Richmond
 - c) Ed: Supervisor Glover is holding grantwriting workshop on 9/27 at Crockett Community Center, registration on Glover's web page
- 3) Public comment: None
- 4) Membership recruitment process review from Donté
 - a) Donté reminds CAB to create a timeline, summarizes need for recruitment, with reviews done in public venues, though certain information can be kept confidential – Donte will re-do application to include one page that can be kept confidential (available only to the Ad Hoc committee); will submit it to next month's CAB agenda
 - b) Donté says that the confidential information to could distributed only to the Ad Hoc committee, to the officers, or to the full CAB – that decision will be up to CAB.
 - c) Programs and Services committee will offer report later in today's meeting
- 5) Stephanie reporting on CCP meeting of 8/5
 - a) Lara summarizes the changes in the Network Team services and the process for RFP. She says they're now drafting the RFP, but the timeline for distribution may be pushed back a week or two, for contract in October, start-up through December, and operational by January.
 - b) Lara says she will send a copy of the draft RFP to Stephanie, and CAB is welcome to "provide input." Stephanie says she will be CAB's point person on this for now.
 - c) Harlan: Will ability to hit the ground running be a factor? Lara says capacity to implement on a timeline will be considered.
 - d) Donté says that he would work with the contractor to foster start-up. In the interim, will require Probation to make direct referrals to service providers between October and January. While contract might start in October, will likely still need to be developing No Wrong Door agreements, recruiting mentors, building relationships with local stakeholders, including if applicants are coming in from outside county.
 - e) Stephanie asks what will happen to clients who have built relationship with Field Ops, Lara says the relationships have been primarily intended to be with Mentor/Navigators and not with the Field Ops.

- f) Steph asks who will be supporting/coordinating the Mentor Navigators in the interim; Lara says they can continue to use the case management system. Donté adds the contracts with the Field Coordinators will be extended through September to allow for wind-down transition.
 - g) Rachelle asks whether this transition will affect the prerelease pilot; Lara says it won't affect that.
 - h) Chrystine expresses concern about Network winding now, concern that there will be a lag in services, and that the network has been intended as linkages.
 - i) Talia says that this is a complete lack of services for 90 days, and we need to come up with methods to continue services for clients. Talia suggests that at least one person stay on contract longer so that there's some continuity. Donté says that service transitions are not uncommon in county contracts, and it's a reality; that to extend the current contracts would diminish amount available to the subsequent contract. Also clarifies that the service contracts are remaining in place, so those will still be available – what will change is the infrastructure to make those connections.
 - j) Talia asks, if there's no gap stemming from the termination of the Network Field Coordinators, then what's the value added of having a network at all? Donté says that there are elements that can be retained for a short period of time as others temporarily step up; and it's important to create enough launch time.
 - k) Angelene offers appreciation for the fact that the county stepped in to recognize that the Network wasn't working. But also feels that East County is "being shafted," that there will be a hole in services, hopes that Probation will step in to support, but the Network is intended to create a warm handoff and referrals from other than Probation, and that gap will be meaningful to her for the several months.
 - l) Rachelle says that she thinks the county is moving forward positively, but she wants to know whether they should continue making presentations about the Network; until 9/30, will there be a plan for modified services? Lara says "the only thing that will change is the Network team." Rachelle asks that the County provide some summary of what the changes will be.
 - m) Pat says that the majority of the service providers are already going in to make presentations.
 - n) Rebecca suggests that the Network Manager be tasked with developing a transition plan; asks CAB whether they want to make a formal request for the creation of a transition plan. Stephanie says that she can take a look at that idea with Donté and Lara.
- 6) Reports on the August CCP meeting:
- a) Stephanie:
 - i) Pre-release project: Donté and Lara and Stephanie will be working on that.
 - ii) CCP approved use of rollover funds by Center
 - iii) Presentation on Office of Reentry and Justice, which Angelene will report on later in this agenda
 - b) Harlan commends the presentation Nic of the Reentry Center made at CCP
- 7) Report on Program and Services committee:
- a) Talia reports and summarizes (see separate notes of this meeting)

- i) Including proposed timeline
 - ii) Asks CAB to make motion about expectation that each CAB member to recruit one applicant
 - iii) Asks CAB members to take application materials with them; Talia would create a packet.
 - iv) Reports on the request that CAB consider assigning CAB liaisons to various bodies, as primary points of contact.
 - b) Questions:
 - i) CAB Ad Hoc recruitment: What's the composition? To be determined
 - ii) No motion possible today (no quorum, plus no vote was noticed)
 - 8) Angelene on budget and policy meeting of 8/1/16 and portions of CCP 8/5 meeting (see separate notes of those meetings)
 - a) Discussed CAB involvement in RFP for Network management team
 - b) CAB's response today: Direction to Policy and Budget work group is to review the list of priorities established in February and create a set of recommended areas for work.
 - c) ORJ:
 - i) CAB provided recommendations at CCP in response to the CAO's proposed ORJ
 - ii) At CCP, CAB made recommendations related to leadership structure. CCP did not vote in response to the CAB's requests, but it looks like CCP will present to PPC without changes, scheduled for September 26, 2016 PPC meeting. CAB has concerns about division of roles and responsibilities, about the high level of county administrative management.
 - iii) Rebecca expresses concern about the division of duties and areas of subject matter expertise; is concerned that the Office of R+J should be directed by someone with such expertise, and doesn't understand why the project requires bureaucratic oversight of .9 FTE of a Senior Deputy County Administrator, since the expertise for a CAO is so different from that of a criminal justice specialist. Lara replies that she has "great qualifications, with more expertise than others who would be involved in the office," and concludes that "This is what the County Administrator wants, so if you want an Office of R+J, this is what you need to take."
 - 9) Presentation on new reentry portal on 211.org (Blanca Gutierrez)
 - 10) Meeting adjourned 11:42 AM
- PPC August 15, 2016, noon
 - RSG August 30, 2016, noon
 - PPC September 26, 2016, 9 AM
 - RSG September 27, 2016, noon
 - CCP October 7, 2016, 8 AM