

Community Corrections Partnership (CCP) Community Advisory Board (CAB) Meeting

Thursday, February 11, 2016
10:00 a.m. to 12:00 p.m.
Probation Department, Sequoia Room
50 Douglas Drive, Martinez CA

Agenda

- 10:00a Introductions & Announcements
- 10:10 Public Comment
- 10:20 Approve CAB Minutes *[VOTE]*
- January 6, 2016 (page 2)
- 10:30 Filling CAB Vacancy *[DISCUSSION]*
- 10:40 Committee Debriefing & Updates *[DISCUSSION]*
- CCP Meeting January 22
 - Budgets
 - PPC Meeting February 8
 - RFP Planning
 - QAC Meeting February 8
 - Recommendation Implementation Planning
- 11:30 2016 CAB Planning *[DISCUSSION/VOTE]*
- CCP Community Programs Budget (page 5)
 - Annual Planning Meeting Follow Up
 - Debrief
 - Next Steps
 - Workgroups and Standing Committees
- 12:00n Adjourn (next meeting location and time TBD)

Next Scheduled Meetings:

CCP Meeting
Friday, March 4, 2016
8 a.m. start
Probation Department
50 Douglas Drive
Martinez, CA 94553

Public Protection Committee
Monday, February 29, 2016
9 a.m. start
County Admin. Bldg., Room 101
651 Pine Street
Martinez, CA 94553

Community Advisory Board
Thursday, March 10, 2016

Location and Time, TBD

The Community Advisory Board (CAB) will provide reasonable accommodations for persons with disabilities planning to attend CAB meetings. Contact the staff person listed below at least 48 hours before the scheduled meeting to provide enough time to make the accommodation.

Any public records to disclose related to an item on a regular meeting agenda and distributed by staff to a majority of members of the CAB less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 201, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm Monday - Friday. Materials may also be available online at <http://www.co.contra-costa.ca.us/index.aspx?nid=3113>

- Public comments may be submitted via electronic mail on agenda items if provided at least one full work day prior to the published meeting time.

For Additional Information Contact: Cindy Nieman, Committee Staff Phone (925) 313-4188 Cindy.Nieman@prob.cccounty.us

CAB Meeting

January 6, 2016, 10 AM

Donte Blue, Charles Brown, Jason Schwarz, Chrystine Robbins, Paul Taylor, Ellen McDonnell, Harlan Grossman, Lara Delaney, Jill Ray, Petra Gonzales + Corlette Williams (Interns with Public Defender), Rebecca Brown

Members: Candace Kunz-Tao, Adam Poe, Talia Rubin, Arlinda Timmons-Love, Angelene Musawwir, Stephanie Medley, Pat Mims (on phone); DeVonn Powers arrives at 10:32 in time for the item to select Officers; Pastor Spicer arrives at 10:34 in time for the item to select Officers

Not present: Patrice Guillory

- 1) Donte facilitates in order to manage meeting until officers are elected
- 2) Public comment:
 - a) Jill Ray: Supervisor Andersen is elected Chair, and will replace Federal Glover on PPC and will serve as PPC Chair
 - i) New PPC meeting dates have not yet been developed but will be established shortly; tentatively set for 2nd Monday of the month
 - b) Chrystine: SO is mounting flyer racks at MDF and WCDF, and CBOs will be able to post flyers
 - i) Lara says there's a subcommittee of the AB109 Admin group, focusing on flyers CBOs have developed, offering feedback on the CBO materials; also trying to create a flyer summarizing services for all reentry, and are developing an outreach campaign; haven't yet identified role of CoCo Crisis Center
 - c) **Rebecca reports on Stepping Up Initiative and Jill says that Supervisor Andersen actively welcomes input from the CAB**
 - d) Jill says that BOS has asked Anna Roth, SO, Behavioral health to come together with recommendations to improve local practices at the BOS retreat which is 1/26/16, 201 Front Street
 - e) **Adam asks about Racial Bias work; Donté suggests that this should be an ongoing CAB issue; RB says that RSG will be presenting on this at the January meeting; Ellen says that the Racial Justice Initiative will be forming a task force, loosely based on the DMC work research locally in 2008; task force will be formed within next couple of months, with unanswered question about funding that work (including a facilitator and some research)**
 - f) Donté says the Stepping Up work has been a collective effort and that some of it comes from the Jail Needs Assessment of 2015, and people can get copies from SO or Donté
- 3) Donté calls item on CAB Officers
 - a) Donté reviews CAB Officer responsibilities, including Chair's responsibility for providing formal updates to CCP, running meetings, developing attending, participating on committees; Vice Chair drives budgets; Secretary is responsible for meeting notes and maintaining communications list and some admin work; bylaws say first order of business is to elect Officers
 - b) Donté calls for nominations:
 - i) Chair: Angelene nominates Stephanie, who accepts nomination; no other nominees; Donté calls vote: All in favor, so Stephanie is elected
 - ii) Donté turns meeting over to Stephanie
 - iii) Vice Chair: Stephanie calls for nominations. Talia nominates DeVonn; no other nominees. Stephanie asks Donté to call the vote: All in favor, so DeVonn is elected

- iv) Secretary: Stephanie calls for nominations. Donté reviews responsibilities. Arlinda nominates Pastor Spicer, who declines. Angelene self-nominates, Talia seconds. Donté calls the vote: All in favor, so Angelene is elected.
 - c) Officer slate as voted: Stephanie (Chair), DeVonn (Vice Chair), Angelene (Secretary)
- 4) Stephanie calls for approval of CAB minutes
- a) Corrections:
 - i) Page 1 of minutes, correct Angelena to Angelene
 - ii) Page 2 of minutes, replace Kader with Chief Kader
 - iii) Page 1 of minutes, correct Schwartz to Schwarz
 - iv) Page 1 of minutes, correct Devonn to DeVonn
 - b) Stephanie Calls for motion to accept minutes as amended: Talia motions, Jason seconds, unanimous
- 5) Stephanie calls item on CCP Budget Meeting preparation
- a) Stephanie reviews: Last Wednesday, 12/30/15, CAB had a budget meeting, changed the budget format: removed strategic planning request, recommended development of an innovations fund, the Center reduced its request from its initial \$108K and it's now about \$65K.
 - b) Donté recaps that CAO and Chief Kader had requested status-quo requests; and explains that COLA costs compound over time
 - c) Donté says that as of 1/5/16, the Network is reducing their request to \$13K to allow 4% COLA (rather than 5%), to be consistent with Probation's COLA; Stephanie says it's been difficult for her to get understanding for what the Network is asking, but it's clear that Kathy wants increases for the team. Rebecca suggests that page 19, Section 3 be clarified to distinguish between Central/Network COLA request and the Center's personnel request. Lara points out the equity argument, but the CAB's notes reflect that they have declined the "equity" approach. Angelene points out that CAB hasn't had any dialogue with Kathy, while Center Director has met twice about budget with CAB. Talia asks whether the CAB should not include the Center and Network in the CAB purview; Lara says it should. Talia again points out that Kathy hasn't presented on budget to CAB. Harlan reminds that Chief Kader has asked CAB to prioritize, and the COLA increases could be fairly low on the list of priorities. Lara suggests that it is not clear that the page 20 list is the priority list. Jill says that she thinks the PPC will want to see similar treatment of requests. Donté responds that the needs of the two systems may likely separate. Rebecca expresses concern about the lack of line items in Central/East budget. Talia points out that the Central/East budget document is not a sufficient document to express the budget request. Talia and Angelene suggest that the CAB can decide that, in the absence of sufficient information, the CAB does not have to support the ask; that if the Network is going to outside sources to negotiate agreements, it doesn't supplant CAB's responsibility.
 - d) Stephanie summarizes changes: clarify priorities list, clarify information regarding COLA request. Angelene points out that the budgets are due 1/8, so how will CAB get a chance to review the information. Harlan points out that today's meeting was set to allow CAB to vote. Stephanie asks CAB how they want to proceed; Jill suggests that the BOS would not approve the Network budget as presented. Rebecca suggests that the CAB consider larger issues related to innovation, analysis of functional allocation. Talia suggests that the document be reformatted to highlight the primary recommendations.

- i) Changes: Reformat to highlight key elements, cite AB 109 law as it relates to development of innovation fund, distinguish the Center's ask from the Network's ask, ask for more information on Network's budget, amplify Section 4.1 regarding allocation of people and dollars
 - ii) Stephanie calls the issue: Angelene motions to accept the CAB recommendations with the amended elements, Arlinda seconds, all except Candace vote to accept, Candace opposes, no abstentions, vote 9/1.
- 6) Stephanie calls item on 2016 CAB planning
 - a) Jason has offered to assist in the planning process, passes out a proposed approach using two half-day sessions
 - b) Group discusses whether to form a small planning team to develop the strategic planning process; it's confirmed that the team would have to be chaired by CAB members but could include non-CAB members.
 - c) Group discusses scheduling – all day, two half-days, one or two Saturdays, or a Friday/Saturday combination
 - d) Stephanie proposes February 5 @ 1-5 PM, February 6 @ 9 AM-1 PM; agreed, with Jason as Chair of the planning work team
- 7) Final acknowledgement by Donte that with Michele Wells' resignation, the CAB has 11 members; encourages CAB to review vacancy provisions (article 3) to develop a membership selection process at February meeting
- 8) Adjourned at 12:06 PM.

**AB 109 PUBLIC SAFETY REALIGNMENT PROGRAM
FY 2016/17 SUMMARY OF BUDGET ALLOCATIONS**
(as recommended by the CCP-Executive Committee on January 22, 2016)

as of 1/27/2016

PROGRAM EXPENDITURES	2015/16	2016/17		2016/17	
	ONGOING	REQUEST	NEW FUNDING	CCP ONGOING	CCP ONE-TIME
Sheriff					
Salaries & Benefits	5,827,782	5,983,717	-	5,983,717	-
Inmate Food/Clothing/Household Exp	456,250	456,250	-	456,250	-
Monitoring Costs	55,000	55,000	-	55,000	-
IT Support	40,000	40,000	-	40,000	-
Vehicle Maintenance/Depreciation	48,000	-	-	-	-
Behavioral Health Court Operating Costs	80,500	80,500	-	80,500	-
Transport Bus Maintenance	79,032	-	-	-	-
"Jail to Community" Program	200,000	200,000	-	200,000	-
Inmate Welfare Fund re: FCC Ruling	-	731,000	-	731,000	-
16/17 WCDF Capital Projects	-	-	1,800,000	-	1,800,000
Sheriff Total	6,786,564	7,546,467	1,800,000	7,546,467	1,800,000
Probation					
Salaries & Benefits	2,459,421	2,489,970	-	2,489,970	-
Operating Costs	223,597	294,173	-	294,173	-
Probation Total	2,683,018	2,784,143	-	2,784,143	-
Behavioral Health					
Salaries & Benefits	827,352	827,352	-	827,352	-
Operating Costs	91,205	97,533	-	97,533	-
Contracts	1,315,858	1,285,900	-	1,285,900	-
Vehicle Purchase and Maintenance	9,018	22,448	-	22,448	-
Travel	-	10,200	-	10,200	-
Behavioral Health Total	2,243,433	2,243,433	-	2,243,433	-
Health Services--Detention Health Services					
Sal & Ben-Fam Nurse, WCD/MCD	180,324	180,324	-	180,324	-
Salaries & Benefits-LVN, WCD	283,376	283,376	-	283,376	-
Salaries & Benefits-RN, MCD	475,004	475,004	-	475,004	-
Sal & Ben-MH Clinic. Spec., WCD/MCD	116,858	116,858	-	116,858	-
Detention Health Services Total	1,055,562	1,055,562	-	1,055,562	-
Public Defender					
Sal & Ben-Clean Slate/Client Support	209,000	239,689	77,241	316,930	-
Sal & Ben-ACER Program	665,000	697,958	-	697,958	-
Sal & Ben-Reentry Coordinator	250,000	257,399	-	257,399	-
Sal & Ben-Failure to Appear (FTA) Program	-	-	151,080	151,080	-
Public Defender Total	1,124,000	1,195,046	228,321	1,423,367	-
District Attorney					
Salaries & Benefits-Victim Witness Prgrm	87,434	87,434	-	87,434	-
Salaries & Benefits-Arrestment Prgrm	592,516	592,516	-	592,516	-
Salaries & Benefits-Reentry/DV Prgrm	606,169	606,169	-	606,169	-
Salaries & Benefits-ACER Clerk	89,624	89,624	-	89,624	-
Salaries & Benefits-Add (1) Gen'l Clerk	-	-	68,059	68,059	-
Ceasefire Coordinator Program	-	-	110,000	-	-
Operating Costs	82,995	82,995	-	82,995	-
District Attorney Total	1,458,738	1,458,738	178,059	1,526,797	-
Employment & Human Services					
Data Collection/Evaluation	40,000	-	-	-	-
EHSD Total	40,000	-	-	-	-
EHSD-- Workforce Development Board					
Salaries & Benefits	196,000	196,000	-	196,000	-
Travel	4,000	4,000	-	4,000	-
EHSD-WDB Total	200,000	200,000	-	200,000	-
County Administrator					
Salaries & Benefits	225,000	225,000	-	225,000	-
Data Collection/ Program Review	225,000	225,000	-	225,000	-
CAO Total	450,000	450,000	-	450,000	-
CCC Police Chief's Association					
Salaries and Benefits-AB109 Task Force	522,000	522,000	-	522,000	-
CCC Police Chiefs' Total	522,000	522,000	-	522,000	-
Pre-Trial Services Program (Probation/Public Defender)					
Salaries & Benefits-Probation	751,717	719,322	-	719,322	-
Salaries & Benefits-Public Defender	138,002	147,541	-	147,541	-
Operating Costs	10,281	75,497	-	75,497	-
Pre-Trial Total	900,000	942,360	-	942,360	-
Community Programs					
Employment Support and Placement Srvcs	2,000,000	2,000,000	200,000	2,000,000	-
Implementation of (3) One-Stop Centers	1,200,000	1,225,036	59,964	1,225,036	-
Short and Long-Term Housing Access	500,000	500,000	500,000	500,000	-
Peer and Mentoring Services	100,000	110,000	-	110,000	-
Development of a "Re-entry Resource Guide"	15,000	15,000	-	15,000	-
Legal Services	80,000	80,000	70,000	80,000	-
Family Reunification	100,000	90,000	-	90,000	-
COLA (Program Allocation TBD)	-	-	-	160,000	-
Community Programs Total	3,995,000	4,020,036	829,964	4,180,036	-
Superior Court					
Salaries and Benefits - Veteran's Court	-	-	207,380	-	-
Salaries and Benefits - Pretrial	-	-	200,405	200,405	-
Superior Court Total	-	-	407,785	200,405	-
TOTAL EXPENDITURES	21,458,315	22,417,785	3,444,129	23,074,570	1,800,000

Notes:

- "Ongoing" column includes the FY 2015/16 approved budget for ongoing expenditures (non one-time)
- "Request" column includes FY 2016/17 requests for budget increases to existing programs at current staffing levels.
- "New Funding" column includes FY 2016/17 requests for new programs, expansion of existing programs and one-time capital costs.
- "CCP Ongoing" column includes FY 2016/17 budget allocations for ongoing expenditures recommended by the CCP-Executive Committee on January 22, 2016.
- "CCP One-Time" column includes FY 2016/17 budget allocations for one-time expenditures recommended by the CCP-Executive Committee on January 22, 2016.