

CAB Meeting
December 10, 2015, 10 AM

Donte, Keyona Lazenby, Alisha Semplar (Goodwill), Rick F., Antwon, Charles Brown, Jason Schwarz, Ellen McDonnell, Chrystine Robbins, Patrice Guillory, Lindy Lavender, Jill Ray, Ed Diokno, Clyde Wayne, Paul Taylor, Rebecca Brown

Members: Harlan, Pat Mims, Candace Kunz-Tao, Vernon Williams: on phone: Talia, Nic, DeVonn, Adam Poe
(arrives 10:17, establishing quorum); Stephanie arrives 10:32 AM

- 1) Harlan:
 - a) Jason and Patrice are new members as of January 2016; another member, Pastor Louis Spicer has suffered an injury and can't make today's meeting
 - b) Michelle Wells resigned this morning
 - c) Angelene is absent; she was under subpoena to be at BOS; notified Donte and Harlan and hopes to join later today
 - d) Next CAB meeting will be 1/14/16
 - e) Next CCP meeting will be January 22, 2016 at BOS chambers
- 2) Announcements:
 - a) Rick Fortenberry: MWP received an award from Ford Motor Company
 - b) Ellen McDonnell: The Public Defender is still doing outreach for Prop 47 and other issues and welcomes partners in conducting outreach
- 3) Review minutes:
 - a) Correct QAC meeting date to reflect 10/19/15
 - b) Clarify that the "community engagement" is to mean the "community engagement workgroup"
 - c) Rebecca clarifies matter regarding CAB representative to the Center Steering Committee
 - i) Talia motions to accept with corrections; Vernon seconds; no discussion; all aye
- 4) Committee Updates
 - a) Donté reports on QAC
 - i) At meeting of 11/16 /15, QAC received a report from RDA and their proposal for the County reporting template
 - ii) Cancelling December QAC meeting
 - iii) Usually meets 3rd Monday of every month at 3 PM
 - b) Reporting on CCP budget workshop meeting of 12/4/15
 - i) Donté reports: This time of year is very important for CAB, and should be looking at every budget, since it's a zero-sum game. Most of the departments submitted status quo, but Public Defender requested FTA program; DA requested re CeaseFire and Swift, Certain, and Fair; Court proposed a Veteran's Court; and CAB had its \$5 million request.
 - (1) Reports that discussion raised questions about relation to AB 109, and Chief Kader urging departments to use non- AB109 money as possible/appropriate
 - (2) Questions related to CAB's budget, asked about "how you know" about need for housing, etc.
 - (3) Questions about supplantation for example with Behavioral Health and Affordable Care Act

- (4) Questions about reserve account that has accreted over time, partly due to lag in spending, although some is still earmarked for certain items – but no discussion yet about what to do with those funds
 - (5) Says that CAB needs to remain proactive, attend the meetings and comment; needs to be sure that the CAB push for proficient, sustainable
 - ii) Harlan adds that the CAB made a 5% COLA request, but the others are about 4%.
 - (1) Says the Center included \$44K for a staff position, \$55.8K for operating costs including \$40K for restorative circles
 - (2) Says Central/East asked for \$40K as 5% COLA across the \$800K grant
 - (3) CAB asked for \$26K for strategic planning
 - (4) Recommended not sending out the Network and Center contracts for RFP
 - (5) Recommended that other allocations increase and that other contracts go out to RFP for three-year funding
 - iii) Donté: Sheriff also brought up Inmate Welfare Fund (\$756,000) had been reserved from last year for this year's activities; This year, they're again asking for about the same, in case there's a revenue shortfall due to Global Tel. Chrystine says that they're still waiting for FCC ruling; in addition, because costs go down people may be making more phone calls, which may offset reduced revenue.
 - iv) Harlan points out that the Public Defender's FTA and the DA request were included and Harlan feels it was an attempt to see whether they could get buy-in for these ideas.
 - v) Donté points out that the January 22 CCP meeting will include budget vote
 - vi) Rebecca points out that the DA made assertions about Swift, Certain, and Fair that are not based on research and that the CAB needs to be ready to offer informed responses. She also points out that the DA and Public Defender are asking for things that need to get done, but they don't know where these things can be implemented and perhaps CAB and CCP should be discussing where/how to fund and implement such ideas.
 - vii) Candace says that the flash incarcerations within the DA's proposal "are bullshit." Says BH division asked for \$2 million for something related to Forensic MH but doesn't have any insights on outcomes.
 - viii) Jason says that there's short time between now and CCP meeting, so how are these things presented at CCP and who will present, given change of officers? Donté says that the Vice Chair is supposed to lead the budget and report.
 - ix) Rebecca suggests that there be a budget workshop/training for CAB: supplantation, unspent, basic financial analysis training. CAB budget for \$26K for strategic planning. Maybe some of the unspent money could be used to fund cross-agency, cross-sector innovation funds. Examination of current budgets for appropriateness.
- 5) CAB budget discussion:
- a) Harlan says that Kader called Harlan and asked CAB to prioritize the CAB budget items, and that whatever money is being asked for Strategic Planning could be funded through Probation's training fund.
 - b) Stephanie asks what he means by prioritizing? Donté says it means that CAB won't get everything it asks for. But Kader also said that this is the best budget CAB has submitted yet.

Rebecca points out that the form, however, was confusing to the CCP and doesn't really make sense for RFP process.

- c) Stephanie asks about next steps for budget process: CCP on 1/22, budgets will be due before that, and no late budgets will be accepted (96 hours in advance of meeting) (likely to be 1/15).
 - d) Rick thought that mentoring would be increased by \$100,000, apparently based on info from Barbara Proctor; Rick says he thought that it should be included in the CAB budget; distributes proposed incremental budget.
 - e) RB's budget process recommendations:
 - i) Develop an innovations budget for unspent
 - ii) Recommendations for CCP's functional analysis, justification, documentation
 - iii) Basic training for budget analysis should be postponed; it's not necessary to accomplish within this budget cycle
 - iv) CAB budget review, reformatting, and prioritizing; build alliances with CCP and BOS
 - f) Process agreement:
 - i) 1/6/16: 2:00-3:30 – Donté will find a location
 - ii) 1/14/16: CAB Vote
- 6) 2016 CAB transition
- a) Rebecca suggests that in future, selection and election of officers not occur in January, which is the same month that new members begin; this would require modification to the Operating Guidelines.
 - b) Appointments:
 - i) Donté explains that Chair has power to appoint any member to anything assigned to Chair or Chair's designee; for anything else, they can appoint for 90 days but requires a vote within the 90 days
 - (1) Talia says the CAB rep to the Center should be added to the Operating Guidelines
 - ii) Appointment decisions:
 - (1) CAB Representative to Center will be Adam Poe, effective 12/31/15
 - (a) Talia motions, Pat seconds, no discussion, all in favor, with Adam abstaining
 - (2) Programs and Services:
 - (a) Angelene and Talia are co-Chairs; Talia accepts her nomination and asks that the CAB retain the co-Chairmanship structure.
 - (b) Harlan suggests that this matter get held over to the January meeting when Angelene is present.
 - (3) DEC
 - (a) Currently Harlan is the CAB representative to the DEC.
 - (b) Donté thinks that CAB should run the DEC on its own and not defer to RDA. CAB should operate with some independence of the County's evaluator.
 - c) Ad hoc work groups (disband/continue):
 - i) Donté points out that ad hocs should be assigned a specific task to accomplish, at which point the work group should be disbanded.

- ii) Rebecca points out that ad hoc groups should result from any strategy development.
- iii) Harlan encourages CAB to decide in 2016 how to go about developing a strategic plan.
- iv) Jill says that if it's noticed as a CAB budget workshop, open to public, it's not subject to Brown Act rules.
- v) Disband/continue:
 - (1) No action is taken to disband either Programs & Services or Community Engagement Work Group, but its focus and purpose should be determined early in 2016.
- 7) Stephanie and Donte will discuss agenda for January 2016 meeting.
- 8) Harlan thanks Supervisors' staff, welcomes new members and thanks those who are terming off (Vernon, Harlan, and Rhody)
- 9) Meeting adjourned at 12:01 PM