

**Community Corrections Partnership (CCP)  
Community Advisory Board (CAB) Meeting**

Thursday, July 9, 2015  
10:00 a.m. to 12:00 p.m.  
Probation Department,  
Sequoia Room 50 Douglas  
Drive, Martinez CA

**Agenda**

- I. Introductions & Announcements – 10:00am
  1. Harlan opens at 10:06 AM
  2. **CAB Members Present:** Present: Harlan, Pat, Candace, Thalia, Vernon, Roosevelt, Rhody, Candida, Stephanie, Adam (CAB members); Devonn arrives about 11:10 AM; **\*\*Also Present:** Lara, Derrick, Charles Brown, Lindy Lavender, Karen (Rubicon), Jill Ray, Ed Diokno, Brittney Butler (Federal Glover intern), Chrystine, Clyde, Paul, Rebecca, Donte, Ellen McConnell, Rick Fortenberry
  3. Rebecca to serve as notetaker in Michele’s absence and will share with her
  4. No announcements
- II. Public Comment – 10:05a
  1. No public comment
- III. County Committee Updates – 10:25
  - A. **PPC meeting** 7/6/15, Donté reports:
    - County has received letter from **Racial Justice Coalition** for CoCo County, a call to action for BOS involving racial disparities in local criminal justice system, with a set of recommended actions. The letter asked the BOS to take a stand, and Gioia wants information gathered in order to inform a response. Jill Ray says that the purpose of the conversation at PPC was to clarify what the letter was asking for. **Supervisor Gioia’s position was that many of the recommendations are beyond county jurisdiction;** his direction to the relevant agencies to gather their respective available data and send it to Tim Ewell in advance of the next PPC meeting, to evaluate how much of an issue this is in CoCo and what might need to be done. Next PPC meeting is **August 10, 1-2:30**. *Discussion about how to sign up for PPC notifications via County website.*
  - B. **Quality Assurance Committee**, Donté reports:
    - Planned conversation with Elizabeth Howard had not happened yet (to discuss capacity building and how AB 109 funding streams and recidivism reduction funding may change); that meeting has subsequently been held;
    - Conversation about process to develop **quarterly report template** approaches for County agencies, and related procedural issues; expect all agencies to start adhering by Q4 14/15. Detention Health, WDB, BH have provided them; some of the justice agencies haven’t historically reported, and that’s going to change;
    - **Workforce Development has some interest in providing capacity building around organizational development**, such as HR, since they provide such services to business.

- Conversation about requiring CBOs to provide service data on a monthly basis (with narratives quarterly), and they would have to be submitted with the invoice demands for cost reimbursement; this is not yet in effect.
- Thalia asks whether the Counties will be expected to provide monthly data; Lara says yes, although the County agencies submit their demands quarterly.
- Harlan asks about **ServicePoint** training, and Lara responds: Rob Molina's contract has expired, new to hire a new database administrator in Homeless, which will lend that staff to the CBO work, but that won't be until the fall.
- Next **QAC meeting is 8/20 at 3-4:30** (third Thursday of the month)

#### IV. Implementation of County Reentry One Stops - One Year Later – 10:35

##### A. Rebecca updates on **Reentry Success Center**

##### B. Pat updates for Network:

- *Agenda calls them a one-stop center, which they're not.*
- They are working on an **annual completion report**, which will be completed in the next few weeks.
- **Rapid Housing Response** is up and running, offering 14 slots; 4 of the beds are for women, but they aren't housed yet. Eight beds are filled – four men have moved on to other housing, with 30/60/90 day plan, working with **Shelter Inc** to get a housing plan. **Looking for referrals through Probation and NWD sites.** Stephanie: Is it just for AB 109 people? For Central/East, only, but starting July 1, it will be **open to all but prioritized for AB 109.**
- Review Panel: Lara, Kathy, Todd, Chief Cantando, and an expert (they haven't identified that person yet; needs to be from CBO in East County)
- **RFQ is out for the Antioch position, replacing Vernon;** deadline is tomorrow (7/10/15). Donté adds that RFQ is not demanding: Letters of recommendation, resume, cover letter, and a 10-page maximum narrative. In the meantime, Pat and Eugene are handling all of East County together, and there have been no gaps.
- Lara on contracts: **Prepare My Sheep** (dent repair/automotive training); may continue automotive training with a different partner; they had no dent repair participants in 14/15; there were two participants in the automotive repair training program. \$32,500 is contract.

#### V. CAB Committee and Workgroups – 10:55a

##### a. Talia reports on **Programs and Services:**

- i. Talia and Angelene are Co-Chairs for programs and services; notes of committee meeting on 6/30 are attached to agenda.
- ii. Discusses major issues from that meeting: Roles and responsibilities of the various committees; conversation about impacts/outcomes (definition); conversation about subcommittee capacity and bandwidth
- iii. Assessments/surveys are not about quality of services (which QA is responsible for doing); instead, it's about **types and array of services provided**; acknowledged potential conflicts of interest among members that are AB 109 funded. *Donté points out that the CCP has defined conflict of interests for themselves, and the CAB may want to do something similar.* Donté and Talia can locate the CCP conflict policy.
- iv. **Committee's Goal is to provide a report with budget and recommendations and assist with RFP process for all agencies receiving AB 109 funds.**

v. Process:

1. They'll send out service survey
  - a. Harlan will be the point person with CAO to gather this information
  - b. Angelene and Roosevelt will report on CBOs
  - c. Adam and Pat will report on County agencies
2. They're also producing a qualitative survey
3. Also asking "What else is out there?" related to best practices in the field
4. Also asking, What other services are available that aren't already involved directly in the collective efforts: For example, shared recognition of the lack of BH services
5. Review historical documents and update as needed

vi. Timeline:

1. **Present report to CAB on 9/10**; they have established four meeting dates prior to that deadline

**b. Budget Committee**

- i. Stephanie is chairing the budget committee, with interest from Barbara Proctor, Michele Wells

c. Data and Evaluation Committee

- i. **DEC met 6/17**, Donté reports
  - ii. At that meeting, reviewed a draft of recidivism reduction memo from RDA, which shows about 30% recidivism rate from 2011 through Dec 2014. Defined recidivism three ways: new convictions show 20% recidivism; revocations, 32%; new charges 30%
  - iii. RDA pointed out that people engaged in services showed lower rates of recidivism, but Donté pointed out the role of selection bias in establishing correlation. In addition, services weren't provided at the start of AB 109 in 2011, so the data being collected about services is a very short timeline.
  - iv. Lara adds that the County has now received a final version of the report and will distribute to the CAB.
  - v. RDA is in the process of discussing the upcoming scope of work, 1 year @ \$225,000.
    1. They will be concentrating on data dashboard developments; they want to transition the maintenance for the dashboards to the respective agencies.
    2. They're also evaluating County AB 109 services
    3. They want to focus on implementation of their earlier recommendations. Talia asks if the CAB will be involved in this process; Lara says yes.
    4. Development of an annual report on AB 109 activity, to develop a highlights on AB 109 to date and future priorities; looking at other counties' annual report. Would use 14/15 as the period for the first annual report.
  - vi. No DEC meeting in July, but meetings likely to resume in August.
- d. Community Engagement Work Group
  - i. Vernon reports: Met twice (6/29 and 7/9)
- ii. Goal is to create recommendations to the CAB about strategic approach to community engagement

- iii. Tasks:
  - 1. Create a message by which to engage the community
  - 2. Define the “community” to be reached
    - a. Political leadership of the County, local govt leaders, police associations, CBOs, faith community, formerly incarcerated people
  - 3. Considering methods of how to send out these messages
    - a. Could be through County website, BOS website, CAO, CBO websites
    - b. Public forums (such as Town Hall meetings)
    - c. Identify creative ways to include voices of those who have come home
- iv. Next steps: Donté will set up the meeting schedule for August and September
- v. Donté asks: Does the work group develop the message, or do they bring recommendations to work group? Vernon says the work group’s recommendation is to develop consistent messages, and the task to develop the message would be developed by CAB as a whole.
  - 1. Donté asks whether the work group could develop a set of message recommendations to be considered by the CAB; and is there a timeline for that, since engagement can’t happen until messages are developed. Vernon says that the work group will develop those recommended messages in August.
  - 2. Donté asks, Who’s not community? Isn’t everybody part of the community? How do you scope down? For example, family members weren’t included in Vernon’s list; what about just plain old interested community members? Need to think all the time about who we’re not touching.
  - 3. Rebecca suggests the CAB create a facebook page
  - 4. Stephanie reminds that CAB will be looking for new members, so that should be built in to the messaging.

VI. West County Detention Facility Construction Project - SB 86311:25

- 1. Presentation by Thomas Chalk (West County Division Commander) on SB 863 proposal
  - A. Thinking of this as a system-wide systems improvement project
  - B. Walks the CAB through a slide deck presentation
  - C. \$500 million for new construction, with \$80 million cap, with 15 “large” counties
  - D. 208-cell secure housing unit, 7 individual pods built with 22,000 sf of treatment and programming space, to open late 2019, 2.3 acres of the 47 total acres
  - E. Has created a Reentry Workgoup of incarcerated people
  - F. New elements of the approach:
    - Will build a contact visitation center, with a clinical programmatic approach;
    - Will create an Office of Reentry and Rehabilitative Services, responsible for bridge to community services, with a Reentry Center Director
    - Will begin process to hire the Reentry Center Director right away
    - Will create a Jail to Communities Council
    - Will build access to programs and visitation center for other people at West County population, including women; and will increase programming access at MDF as well

#### G. MDF:

- 650 people are housed in MDF, required not only for sentences or charges, and may be no more dangerous than any others
- MDF wasn't built for programming and can't accommodate programming; one housing unit does allow some CBO services, but very limited, and the architecture doesn't allow for renovation.
- About 385 people at MDF would be brought to new facility (200 with MH, 183 who can't be in medium-security environment)
- Will shut down 2 housing units, closing it completely, about 180 beds; will not later expand housed population, since they do not expand the overall incarcerated population to increase
- Will transfer sworn staff to WCDF

#### H. Now finalizing net additional costs

I. Funding through Sheriff's AB 109 budget, general fund, Inmate Welfare Fund, future grant opportunities (which is a change for the Sheriff's Office)

J. Will build a true Jail to Community model

#### K. Questions:

- Talia: Existing populations are being relocated, so why new Sheriff's Deputies? Closing two housing units (90 each with two Sheriff's Deputy) but opening 7 new ones (1 per pod), both for housing supervision and for movement supervision to the new programming. Rebecca suggests that the **SO needs to write a basic staffing analysis and justification sheet** to explain the need for additional staff.
- Donté: "If you build it, they will come" is a common concern; concern about reusing empty cells for new populations (perhaps Federal contracts). Answer: Senate Bill does not allow re-use for a Federal contract. Rebecca suggests that **SO write a formal pledge of intention not to re-use**.
- Pat: Booking is in Martinez, will transportation costs go up? Captain says no, that the bus runs are already in process. Book 64 people/day now.
- Jill: Why is the SO going to request the positions are funded through AB 109 funds? Captain says those positions would come from general funds; his unspent AB 109 budget would help pay for the programs funding. SO will also encourage other CCP agencies to reexamine their AB 109 budgets.
- Rebecca: Program services would not be county staff positions; instead, it would be a CBO that specializes in these services; and would coordinate with current County MH and Medical staffing.
- Lara: How would you fund it? Captain: Sheriff's Office unspent AB 109 funds and new grant funding
- Harlan: Can the SO provide a tour for CAB members? Chrystine will ask the facility commander and provide the CAB with 2-3 dates for CAB tour
- Rhody: Will there be commitment for SO to increase funding for community-based services so that the SO is not competing for money
- Jill Ray: Thinks it's important to emphasize that the jail capacity is not currently maxed out

5. Adjourn at 12:11 PM