

Community Corrections Partnership (CCP) Community Advisory Board (CAB) Meeting

Thursday, May 14, 2015
10:00 a.m. to 12:00 p.m.
District Attorney's Office, Community Room
900 Ward Street, Martinez CA

Agenda

- 10:00a Introductions, Check-in, & Announcements
- Recidivism Reduction Grants
 - Network Housing RFP
 - YJI Director Hired
- 10:15 Public Comment
- 10:25 Accept CAB Record of Action (4/9/15) [*VOTE*]
- Attachment A
- 10:35 Update from One Stops
- W. County Reentry Center
 - East/Central Network
- 11:15 Committee Updates
- Data & Evaluation
 - Public Protection
- 11:30 Strategic Planning Discussion
- 12:00n Adjourn

Next Scheduled Meetings:

CCP Meeting
Friday, June 5, 2015
8 a.m. to 10 a.m.
Probation Dept, Sequoia Room
50 Douglas Drive, 2nd Floor
Martinez, CA 94553

Public Protection Committee
Monday, June 8, 2015
1 p.m. to 2:30 p.m.
County Admin. Bldg., Room 101
651 Pine Street
Martinez, CA 94553

Community Advisory Board
Thursday, June 11, 2015
10 a.m. to 12 p.m.
Probation Dept, Sequoia Room
50 Douglas Drive, 2nd Floor
Martinez, CA 94553

The Community Advisory Board (CAB) will provide reasonable accommodations for persons with disabilities planning to attend CAB meetings. Contact the staff person listed below at least 48 hours before the scheduled meeting to provide enough time to make the accommodation.

Any public records to disclose related to an item on a regular meeting agenda and distributed by staff to a majority of members of the CAB less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 201, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm Monday - Friday. Materials may also be available online at <http://www.co.contra-costa.ca.us/index.aspx?nid=3113>

- Public comments may be submitted via electronic mail on agenda items if provided at least one full work day prior to the published meeting time.

For Additional Information Contact: Cindy Nieman, Committee Staff Phone (925) 313-4188 Cindy.Nieman@prob.cccounty.us

COMMUNITY ADVISORY BOARD

Meeting Date:

05/14/2015

SUBJECT:

RECORD OF ACTION – April 9, 2015

FROM:

Michele Wells, CAB Secretary

RECOMMENDATION:

APPROVE Record of Action from the April 9, 2015 regular meeting.

BACKGROUND:

County Ordinance requires that each County body keep a record of its meetings. Though the record need not be verbatim, it must accurately reflect the agenda and the decisions made in the meeting.

DISCUSSION:

Attached for the CAB's consideration is the Record of Action for its April 9, 2015 meeting.

FISCAL IMPACT (if any):

No fiscal impact. This item is informational only.

Agenda

- 10:00a I. Introductions, Check-in, & Announcements
- A. Meeting called to order 10:04am.
 - B. Announcements were made as follows:
 - i. Legal Services for Prisoners with Children is providing access to driver's licenses
 - ii. Bios and Directory for CAB members complete and need final approval for website
 - iii. The Recidivism Reduction Grant Review Panel will convene to review applications received for the \$50,000.00 grant. Grantees to be announced at the May CAB meeting
- 10:10 II. Public Comment
- 10:20 III. Accept CAB Minutes (2/12 & 3/12) [*VOTE*]
- A. Secretary submitted minutes from the February CAB meeting
 - i. All in favor to adopt the minutes.
 - B. Secretary submitted minutes from March meeting
 - ii. Corrections made by Talia Rubin
 - iii. All in favor of adoption of the minutes with noted corrections.
 - C. Going forward, the adopted minutes, once edited, will be placed on the CAB web page (along with the EXTERNAL CAB Directory and member BIOS) to be retrieved by CAB members and the general public.
- 10:30 IV. Family Reunification/Mentoring Contracts Review
- I. Mentoring Services Review
 - A. Committee Chair Michele Wells submitted a report from the initial findings of the committee (its members are included in the report submitted to the CAB) along with an addendum added to clarify voting items.
 - B. Report included recommendations to the CAB as well as recommendations to the CCP in its advising the PPC.
 - C. Need for structured review process, along with evaluation guidelines for CAB was presented along with findings and the need for further investigation was expressed
 - D. Lengthy discussion on the need for an expansion of mentoring services through additional funding, an RFP process etc. led to the adoption of 3 additional recommendations to be submitted
 - E. Adam Poe noted the need for clarity around the administrator role – a point that remains unclarified
 - F. Wells was asked to attend the PPC meeting to present the findings of the committee
 - G. At the PPC meeting it was determined that Men & Women of Purpose and Brighter Beginnings would continue to receive funding and the MSRC was tasked with reconvening to determine how mentoring services ought to be amended to reflect the needs in the county while working in close collaboration with the CAO and vested community members to enhance the ongoing work
 - H. MSRC is expected to reconvene following the more pressing strategic planning
- 10:50 V Updates from CAB Workgroups
- A. Chair Grossman expressed a need for a review of the existing CAB workgroups and general CAB structure for addressing issue specific areas. After a discussion of each of the workgroups it was determined that:
 - i. The workgroups did not have any written record of work done past, or record of accomplishments to be presented for further work to the CAB
 - ii. Workgroups need more formal structure: chair, record keeping practices, etc. going forward. The strategic planning committee should consider determining this structure going forward for the workgroups to be established

- II. Health Services
 - i. No update, group to be dissolved/reevaluated by strategic planning committee
- III. Children of Incarcerated Parents
 - ii. No update, group to be dissolved/reevaluated by strategic planning committee
- IV. Sober Living
 - i. No update, group to be dissolved/reevaluated by strategic planning committee

11:20

Committee Updates

- V. Data & Evaluation
 - i. Next DEC meeting April 22nd 10 am
- VI. Quality Assurance
 - i. Committee delivered a report on service expansion to non-AB 109, formerly incarcerated persons
 - ii. Ongoing work on quarterly report templates; the committee seeks to meet one-on-one to tailor the reports and performance measures specific to each organizations' work
 - iii. Service Point rollout to organizations to keep track of data pertaining to services provided formerly incarcerated persons
 - iv. Independent evaluation of the quarterly reports to be contracted out; as of now there is no review and feedback process in place – data evaluation contracts need to be considered

11:30

Update 2015 CAB Work Plan

- VII. CAB Chair provided an update on CAB work plan and noted that at the strategic planning committee meeting there was
 - i. A discussion of existing workgroups (as previously addressed as a separate agenda item),
 - ii. A proposed Advocacy Committee to address the issues from the respective workgroups as a whole
 - iii. A proposed "Best Practices Committee" that would investigate what is happening with AB 109 across the state
 - iv. Identified need for structure of the committees and an understanding for how they relate to one another and for how information gets provided between committees and to the CAB and the community
 - v. Need for community engagement plan addressed

Harlan will schedule a strategic planning committee meeting between the April and May CAB meeting so that progress can be made on the plan

12:00n

Adjourn