

Community Corrections Partnership (CCP) Community Advisory Board (CAB) Meeting

Thursday, February 12, 2015
10:00 a.m. to 12:00 p.m.
Probation Department, Sequoia Room
50 Douglas Drive, Martinez CA

Agenda

- I. **Introductions, Check-in, & Announcements – 10:00a**
 - *Harlan calls meeting to order, 10:09 AM;*
 - **CAB Members Present:** *Harlan, Rhody, Adam, Candida, Talia, Mark, Michele, Stephanie;* **Quorum Absent:** *Pat, Vernon, Angelene, DeVonn;*
 - **Also Present:** *Donte, Jennifer, Angela Hatter, Lara, Rebecca, Charles Turner, Barbara, Reggie, Erica (Rubicon), Jill (Supervisor Anderson's office), Derrick, Rick Fortenberry arrives as 10:45, Chrystine arrives at 11:10, Kader arrives at 11:13;*
 - *Next meeting 3/12/15 at 50 Douglas Drive; Need quorum to take action; Introductions;*
 - *Announced: JAG announcement (\$3.145M over three years) – Justice Assistance Grant Awarded to Contra Costa as a "Large County"; Harlan summarizes, noting that 4 CAB members are on the Steering Committee; Rebecca says that JAG will be presented at RSG on 2/24.*

- II. **Public Comment – 10:20**
 - a. *Stephanie Medley announces RYSE juvenile-record-sealing event on 2/25/15*
 - b. *Donté:*
 - i. *Operating guidelines have now been completed and presented to the CAB for review*
 - ii. *CCP website is being updated, and CAB members can submit bios and photos; Michele as secretary will send out an email notifying the other CAB members*
 - c. *Harlan:*
 - i. *Presents letter that he wrote to PPC on 2/9/15 regarding the need for budget analysis and justification, including analyzing underlying assumptions;*
 - ii. *Reviews IWF set-aside \$754K, with supervision shifting to PPC instead of the Sheriff's IWF Committee. Donté says that the FCC will likely impose a phased-in process over three years, so not all of the \$754K will likely be utilized in Year 1.*
 - iii. *Budgets will next go to BOS for approval in April.*
 - iv. *Donté says that QAC could hold responsibility for advancing this.*
 - v. *Talia says that the County should be evaluated on the same schedule, not a year later than CBOs. What is the goal of quality assurance in spending money, as well as retrospective analysis of outcomes.*
 - d. *Donté met with Workforce Investment Board, which is working to identify spaces in which formerly incarcerated people can find employment. There's a job fair coming up in Central County on 2/25/15.*
 - e. *Adam announces March 20, 10-3 at East Bay Center for Performing Arts event on fair housing and housing rights for people with criminal records*

- III. **CoCo Reentry Updates – 10:30**
 - A. *CCP (1/9/15)*
 - i. *CCP meeting bi-monthly (last was 1/9, next is 3/6, 8-10 AM): At least meeting, approved status quo budgets; rejected requests for \$150K for networks. PPC made it clear that they didn't want the County departments to go around the PPC and make direct requests to the BOS. Lara doesn't think that the BOS would approve requests from the CAB. Donté says that requests can be made at a later time. Rebecca suggests that the CAO be asked to define "status quo" for clarification in future.*
 - B. *DEC (1/28/15)*
 - ii. *DEC, third Wednesday of the month, 10-11:30: Next is 2/18, 1-3 PM, at 651 Pine Street Room 101. Harlan says that RDA wanted to present at today's CAB, a request that was*

denied. So RDA wants to be sure that CAB members are aware and invited; these are preliminary findings that are going to be presented to CCP in March. Donté says that at the last meeting, Probation and Sheriff and Behavioral Health presented on their data plans; Rob Molina presented on ServicePoint for the Network – says that there’s been a lot of difficulty in implementing ServicePoint for providers, since they have to do business development for the various providers.

C. PPC (1/26/15 & 2/9/15)

iii. *PPC, last met 1/26 and 2/9, at which CBOs were allowed to offer anecdotal information about how they’re progressing (MWP, REACH, CHD, West County Center, Networks).*

- *Meeting also included conversation about referral system that’s being developed between Probation and service providers.*
- *The PPC directed that providers can use AB109 funds to serve non-AB109 individuals. There’s a work group assigned to develop this plan.*
- *The PPC also directed that the \$115K intended for housing through New Life Dream Center be redirected to another housing service provider immediately, with possible RFP process for 2015/2016 fiscal year.*

D. QAC (2/9/15)

iv. *QAC last met 2/9; will be meeting third Monday of the month, 3-5, at Probation. Next QAC meeting 3/16.*

- *Committee members are Kader, Cynthia or Kathy (Donté has to clarify), and Harlan. Last meeting, discussed that AB109 funds can be used to non-AB109ers, so the QAC directed the establishment of a work group to develop this (CAO, Kathy, Jennifer, Donté, and some service providers). No steps yet taken by the work group.*
- *Kader’s training money will be made available to assist in providing training for CBOs, including TA to CBOs, especially centered on data collection/ServicePoint. Rob Molina’s contract (\$130K) is through June 30. This cost is not included in any budget for next fiscal year, and \$130K is far higher than Kader was offering. Belief is that the contract will have to continue next FY. Work group is also being formed for this, but members haven’t been designated.*

E. West County Reentry Resource Center (WCRRC)

- a. *West County Reentry Center: Jennifer reports lots of progress: Lease has been signed on 1/20; building is 912 Macdonald between 9th and Harbour; construction is under way; photos and renderings are developed. Site planning subcommittee has been formed and is working with the Rubicon team to develop the layout, etc. Working now on program design. Operating guidelines are also near completion.*
- b. *Network update (Harlan presents): Network No Wrong Door event is happening now. Kader says that it is well-attended, but agrees with Harlan that it shouldn’t have been scheduled to conflict with CAB. Kader also offers appreciation for new CAB members.*

IV. Special Presentation: CAB – Building Space for Community Involvement – 11:00

A. Charles

- i. *Offers his thoughts and recommendations on CAB operations and culture-keeping*
- ii. *CAB was the first such body in the state*

B. Rebecca:

- i. *Phase 1 (Formative):*
 1. *First three years were launch, lots of moving parts.*
 2. *Early organizing forces during the formative phase: Jail expansion, transparency, community investment, research into community needs > this ended up with budgetary decisions and policy recommendations*
- ii. *Define the roles for Phase 2 (ongoing implementation)*

1. *Recommendations are made real in budgets:*

- a. *It takes a long time to move the needle.*

2. *Provide analysis and cast sunshine on public processes:*
 - a. *Functional allocations*
 - b. *Budget analysis: People need to understand financial documents*
3. *Policy recommendations:*
 - a. *Don't form committees just because there are places that need work: develop a unified work plan with yearlong primary areas of focus strategies. Committees require structure and management.*
 - b. *Don't necessarily become the subject matter experts but identify the need for subject matter experts and capacity-building*
 - c. *Review and update AB109 operations plan and reentry strategic plan*
4. *Be informed: Attend other meetings, think of yourselves as a steward of complex social processes*
5. *Outcomes: Create legacy documents, governing structures, and anchor organizations*
6. *Recommendations:*
 - a. *Hold a (re)orientation*
 - b. *Hold a priorities and strategies-development meeting*
 - c. *Develop year-long goals and work plan*
 - d. *Form work groups only after that*
 - iii. *Donté: How to develop next-steps for the CAB*
 - iv. *Next steps:*
 1. *Candida: Set up a (re)orientation meeting, to plan out a longer plan, and then develop work groups*
 - a. *Donté says that the CAB doesn't have to be public unless they plan to take action*
 2. *Stephanie: In March, would like to get a clear vision for the whole year, including a budget training*
 3. *Talia says there's two things she's hearing:*
 - a. *A meeting to develop (re)orientation and provide basic budget training, with written historical summary in advance*
 - b. *A meeting to develop a CAB strategic plan, as a priority*
 4. *Harlan will coordinate with Donté to develop a schedule for a re(orientation) and strategic planning workshop*

V. 2015 CAB Work Plan Discussion – 11:30

1. *CAB Policy Recommendations*
2. *Communication and Outreach*

VI. Appointment of CAB Members to Committees and Work Groups – 11:50

VII. Adjourn – 12:00n

Next Scheduled Meetings:

CCP Meeting

Friday, March 6, 2015
8 a.m. to 10 a.m.
Probation Dept, Sequoia Room
50 Douglas Drive, Suite 200
Martinez, CA 94553

Public Protection Committee

Monday, March 9, 2015
1 p.m. to 2:30 p.m.
County Admin. Bldg., Room 101
651 Pine Street
Martinez, CA 94553

Community Advisory Board

Thursday, March 12, 2015
10 a.m. to 12 p.m.
Probation Dept, Sequoia Room
50 Douglas Drive, Suite 200
Martinez, CA 94553

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Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the CAB less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 201, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm Monday - Friday. Materials may also be available online at <http://www.co.contra-costa.ca.us/index.aspx?nid=3113>

 Public comments may be submitted via electronic mail on agenda items if provided at least one full work day prior to the published meeting time.

For Additional Information Contact: Cindy Nieman, Committee Staff Phone (925) 313-4188 Cindy.Nieman@prob.cccounty.us