

**North Richmond Waste & Recovery Mitigation Fee
Joint Expenditure Planning Committee**

Meeting Minutes

Friday, July 28, 2006

2:00 pm - 4:00 pm

Richmond City Hall Chambers

1401 Marina Way South

Richmond, CA 94804

Members in Attendance:

Richmond City Councilmember Nathaniel Bates, **Chair**

Contra Costa County Supervisor John Gioia

Richmond City Councilmember Richard Griffin

Unincorporated Area Representative Joe Wallace

Members Absent:

Unincorporated Area Representative Dr. Henry Clark

Incorporated Area Representative Lee Jones, **Vice Chair**

Richmond City Councilmember Maria Viramontes

1. Welcome and Introductions

2. Public Comment

No Public Comment

3. Review and Approve April 6, 2006 Meeting Notes/ Minutes

Approved

4. Presentation – Committee Resource Binder and Website

Staff informed Committee as to how the packet materials received with the agenda are intended to be placed in the Resource Binder. Staff also reminded Committee members that all materials found within the Resource Binder have been placed on the website (www.ccrecycle.org/committee) that has been established for the Committee. These materials are available for Committee members and the public and may be downloaded before or after the meeting.

5. Presentation – Tonnage and Revenue Projections for 2006/2007

Bryce Howard of Republic Services presented updated tonnage projections for 2006 and 2007 and concluded that projections submitted to Committee and included in meeting packets appear accurate.

6. Consider Proposed Modification to Primary Funding Area Map

Staff presented the proposed changes to the Primary Funding Area Map. The Committee approved the extension of the funding area to the east and south to include two additional pockets of incorporated area as outlined on the map.

7. Consider Proposed Funding for On-going Committee Administration/Staffing

Committee approved funding in the amount of \$19,740 for administrative staff costs related to the development, implementation and oversight of the 2006/2007 Expenditure Plan.

8. Consider Proposed 2006/2007 Expenditure Plan

Staff summarized the revised Expenditure Plan and related budget table included in the Committee's packet. Staff asked that the Committee provide them with the authority to make adjustment to line item costs when necessary so long as the 20% - 60% - 20% split is preserved within the funding categories of Prevention & Education, Abatement & Enforcement, and Community Investment, respectively.

The Committee also directed staff to form a working group to aid in the implementation of the Expenditure Plan. Some suggested parties for this working group were: current Committee staff, representative from Supervisor Gioia's office, and Code Enforcement staff from both City and County departments.

The Committee approved the Expenditure Plan for 2006-2007 with the three amendments described below:

- Increase budget allocation for Bilingual Outreach Services (Strategy 5) from \$20,000 to \$40,000, based on salary estimate provided by CHDC, to cover part-time bilingual outreach coordinator rather than limiting to translation services. This \$20,000 additional funding was moved from the budget allocation for the Public Outreach Campaign.
- Code Enforcement Staff (Strategy 10) was changed to become a new dedicated position within the County Building Inspection Department not the City because most of the Mitigation Funding Area falls within the County's jurisdiction.
- Reward System was modified to include a range of rewards available depending on the magnitude of the illegal dumping being reported.

9. Set Date and Possible Agenda for Next Meeting

Committee and Staff discussed the timing of the next meeting; however the next meeting date was not set. Possible agenda items for the next meeting were not discussed.