

**ANNOTATED AGENDA FOR SPECIAL MEETING  
PLEASANT HILL BART STATION LEASING AUTHORITY**

**September 23, 2016 at 2:00 PM**

**Contra Costa Transportation Authority (CCTA) Diablo Room  
2999 Oak Road, First Floor  
Walnut Creek, California**

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1. Call to Order and Roll Call: **The Meeting was called to order by Board Chair Mitchoff. All members (Karen Mitchoff, CCC; Candace Anderson, CCC; Gayle Murray, BART; and Joel Keller, BART) were present. Staff present: Maureen Toms, CCC; Kate Andrus, CCC; Trish Dominguez, CCC; John Rennels, BART; Sean Brooks, BART; Heather Gould, Goldfarb Lipman; and Jim Kennedy, JK2**
2. Action on Resolution 19 - Resolution designating Chair of the Pleasant Hill BART Station Leasing Authority. **Resolution appointing Joel Keller as Chair to the Leasing Authority was adopted (M/S Anderson/Murray, 4-0-0).**
3. Public Comment on Items in Notice : **None**
4. Accept the Record of the Meeting of August 24, 2015: **The record or meeting was approved (M/S Anderson/Murray, 4-0-0).**
5. New Business: Action on Resolution 20 - Consider a resolution adopting an administrative budget for the Authority and authorizing the Co-Executive Directors to implement the budget and obtain other cost reimbursements. **Resolution adopting the FY 16-17, 17-18, and FY 18-19 administrative budget for the Authority. Resolution was amended to include the implementation activities in the agenda and budget and enter into contracts. (M/S Murray/Anderson, 4-0-0).**
6. New Business: Action on Resolution 21 - Consider a resolution approving:
  - (a) the substantial form of the Fourth Amendment to Disposition and Development Agreement; and
  - (b) the substantial form of 2<sup>nd</sup> Amendment to the Master Lease, and
  - (c) the substantial form of the sub-lease; and
  - (d) authorizing the Co-Executive Directors to execute, implement and administer such documents and the activities contemplated thereunder.

*CEQA:* The project is exempt per Government Code Section 65457(a), CEQA Guidelines Section 15182, and PRC Section 21155.4.

**Resolution adopting the approving the Fourth Amendment to the DDA, 2<sup>nd</sup> Amendment to the Master Lease and sub-lease, and authorizing the Co-executive Directors to to implement and administer the documents and activities. The term on page 2 of the staff report was corrected from May 14, 2015 to May 14, 2105. (M/S Murray/Anderson, 4-0-0).**

**CLOSED SESSION**

*Citizens may address the Board regarding a Closed Session item prior to the Board adjourning into the Closed Session, by first providing a speaker card to the Secretary*

7. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

Pursuant to Government Code §54956.8

Property Location: Block D of the Pleasant Hill/Contra Costa Centre BART Station Transit Village, APN No. 148-221-043 Authority Negotiator: Maureen Toms and Sean Brooks

Negotiating Parties: Pleasant Hill BART Station Leasing Authority  
Pleasant Hill Transit Village Associates, LLC  
Harvest Properties  
Jones Lang LaSalle

Under Negotiation: Price and Terms of Payment

RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

8. Meeting Adjourned