



October 2021 Minutes
Tuesday, October 19, 2021
7:00 – 8:30 pm
Met via Zoom

Meeting Minutes

Present: Kelly Clancy, Catherine Jones, Dayanna Macias-Carlos, Lanita Mims, Faye Maloney, Shauna Polk, Ariana Rickard, Jennifer Rizzo, Joey Smith, and Kirsten Upshaw

Absent: Hannah Brown, Shailaja Dixit, Michelle Hernandez

Guests: Margaret Martinez Franks, Dawn Morrow, Michelle Simone, Nicole Armstrong, and Sheila Matz

1. Meeting called to order at 7:03 pm

a. Meeting agenda approved.

2. Public Comment

Dawn Morrow – staff member from Supervisor Burgis' office

Applicants for serving on the Commission introduced themselves and provided information on their backgrounds: Margaret Martinez Franks, Michelle Simone, Nicole Armstrong, and Sheila Matz.

3. Presentation - none

4. Old Business

a. Discuss bylaw amendments

- *Nomination of officers*
 - Process is too cumbersome, suggested changes to simplify process.
 - One suggestion is having nomination and appointment in February.
 - Membership Committee will make announcement in January to ask those interested in serving on Executive Committee to let Membership Committee know.
- *Section 1. Regular Meetings*
 - Consider moving meeting to the fourth Tuesday of the month, but schedule one meeting for November and December to deal with holiday conflicts.
- *Remove event committees*
 - The responsibility is on committee members to do all work for events. Better to have all commissioners work on events.
- *Membership committee*
 - Change to add: *The Chair and Vice-chair shall* submit recommended applicants' names to the Internal Operations Committee for possible consideration by the Board of Supervisors for appointment to the Commission, and keep the Executive Committee apprised of the status of pending appointments.
- *Standing Committees*
 - Need to add additional members to the membership and public relations committee
- *Terms of Committee membership*

- Change sentence so appointment is done in same month: Each March, membership of standing or special Committees will be reviewed and confirmed.
- Delete: All members of Commission must serve on at least one (1) Standing and/or Special Committee.
- Add sentence that “All members will be expected to serve on at least one standing and/or special committee annually.”
- Ariana made a motion and Kirsten seconded the approval of the bylaws as amended. Unanimous approval of revised bylaws.

5. New Business

a. Legislative Committee – The Chair of the Committee, Faye Maloney, provided an update.

- Faye contacted staff member with Supervisor Diane Burgis to help committee focus on what aligns with county.
- AB 988 – state bill to establish a mental health hotline. January 2022 – bill will be re-introduced. In 2021, hotline was funded with \$20 million through state health department.
- Upcoming women in law enforcement leadership symposium. Goal of 30x30 – increase representation of women in law enforcement by 30% by 2030.

b. Discuss potential meeting locations

- Investigate whether we can continue to meet online before finding another location
- Catherine – found a location in Lafayette, charge \$35/meeting - <https://www.creeksidecommons.org/the-space>
- Supervisor Candace Anderson has another space we could use in Lafayette
- Shauna – another option in Martinez
- Lanita will see whether we can meet where the Arts Commission meets in Martinez

6. Committee Reports

- Membership committee – additional applications to review for candidates

7. Announcements and upcoming community events - none

8. Adjourn

- a. Action: Adjourn meeting – 8:45 pm