

**Advisory Council on Aging (ACOA) Executive Committee
Minutes for September 7, 2022 meeting**

Call to Order: Jim Donnelly, ACOA President, called the meeting to order at 9:30am.

Present: Mary Bruns, Jim Donnelly, Kevin Donovan, Jennifer Doran, Jill Kleiner, Steve Lipson, Gerald Richards, Dennis Yee,

Absent: Shirley Krohn,

Staff: Ana Bagtas, Jenny Lam, Anthony Macias

Approval of Agenda/Minutes

- Adoption of Today's Agenda: Steve made a motion to approve the agenda. Kevin seconded the motion. The agenda was approved unanimously.
- Approval of August 2022 minutes: Jill made a motion to approve August 2022 minutes. Steve seconded the motion. The minutes were approved unanimously.

Area Agency on Aging (AAA) Program Report: Ana Bagtas

- The AAA held its second annual Contractors meeting on August 31 and reported on program and fiscal updates.
- The AAA is developing a presentation that can be used as a training resource for contractors, community, others who want to know about the AAA and its programs.
- The AAA is working on Requests for Proposals (RFP) or Requests for Interest (RFI) for the following:
 - Cal Fresh Healthy Living/SNAP-Ed
 - Dignity At Home Fall Prevention
 - Title III E Family Caregiver Support Programs
 - Title III D Health Promotion Programs
 - Access to Technology
 - Senior Nutrition Infrastructure
- The Implementing Master Plan for Aging in Contra Costa Together (IMPACCT) stakeholder committee is developing processes to solicit and approve requests for Measure X funding.
- The AAA received four applicants for consulting and facilitation services to implement the Master Plan for Aging locally. Selection has been made and will be announced next month.
- The AAA is collaborating with Contra Costa Public Health on transitioning the Elderly Nutrition Program to the AAA.

President's Report: Jim Donnelly

- Leave of Absence requests approved for Penny Reed and Jill Kleiner.
- Master Plan for Aging Local Playbook Forum scheduled for November 17, 2022 at Pleasant Hill Community Center. Save-the-date announcement to be released week of 9/19/2022 and Online Registration will be released week of 10/17/2022.

Committee Reports:

- Membership/Nominating Committee - Jill Kleiner
 - The Nominating Committee commenced outreach to ACOA members to solicit candidates for the 2023 slate of officers.

- Longtime member, Nancy Leasure, will be resigning effective 9/30/2022.
 - There are currently four (4) vacancies: City representatives of Concord, Richmond, Pinole, and San Pablo.
- Planning Committee – Kevin Donovan
 - Jim Donnelly updated the committee on the Implementing Master Plan for Aging in Contra Costa Together (IMPACCT) committee and the November 17 MPA event.
 - Jenny Lam provided information about the intergenerational activity and nutrition funding. This program is funded through the Older Adults Recovery and Resilience.
 - Jenny also provided an update on the Access to Technology grant.
 - Health Workgroup - Jennifer Doran
 - The workgroup started gathering information on resources to age in place for a future information brochure development.
 - Council Member Sara Shafiabady will provide a presentation on Aging in Place at the September meeting.
 - Jennifer is coordinating with Health Officer Dr. Sara Levin for a future presentation.
 - Housing Workgroup - Gerry Richards
 - Gerald is looking for more Council Members to join the workgroup, as attendance has been sparse at recent meetings.
 - The next meeting is scheduled for Monday 9/19/2022 with presentations by Lisa Hammon, Project Director for The Aging in Place Campus at Choice in Aging and Shanti Jensen, Associate Project Manager, Satellite Affordable Housing Associates.
 - Senior Mobility Action Council (Transportation Workgroup) - Mary Bruns
 - John Cunningham, Contra Costa County Department of Conservation and Development, will present information on advocating for accessible transportation at the state level at the September meeting.
 - LaMorinda's Spiritvan transportation program is working with Rashida Kamara of County Connection on updating their scheduling system.
 - Technology Workgroup: Steve Lipson
 - The workgroup is excited about new Access to Technology state funding.
 - Workgroup members continue to reach out to Council Members and community-based organizations for content for the ACOA Website.

Annual ACOA Reports and Recommendations to the Board of Supervisors

- Jim reminded the workgroup and committee chairs that draft of the ACOA Annual Report would be due in November for completion and review by the December meeting.
- Jim is in discussion with Supervisor Candace Andersen to have the 2022 ACOA Annual report presented to the Board of Supervisors (BOS) or subgroup of the BOS.

ACOA 2022 presentations

- September – Empowered Aging (Ombudsman)

- October – Community Connect presentation about Enhanced Care Management (ECM)
- November- Recess
- December- ACOA Annual report and ACOA Officers election

Public Comment:

- None.

Action Items for General Membership

- None

Next Meeting: Wednesday, October 6, 2022

The meeting adjourned at 11:10 am.