

**Contra Costa County Advisory Council on Aging  
Membership/Nominating Committee Minutes  
Wednesday, August 18, 2021**

Call to Order: Chair Jennifer Doran called the meeting to order at 11:30 am

Present: Jennifer Doran, Jim Donnelly, Nancy Leasure, Gail Garrett, Rudy Fernandez, Jagjit Bhambra, Jill Kleiner, Steve Lipson, Dennis Yee, Terri Tobey

Absent: Nuru Neemuchwalla

Staff: Anthony Macias, Melanie Smith (guest)

Public Comment: Melanie has offered to assist with recruitment/outreach efforts to cities that have vacant seats. Jennifer will be contacting Melanie to discuss.

Approval of Today's Agenda: Jennifer motioned to approve, Nancy seconded the motion, all approved.

Approval of June 2021 Minutes: Jim motioned to approve, Nancy seconded the motion, minutes approved with no changes.

Nominating Committee for 2022 Officers:

- District 1 – Steve Lipson
- District 2 – Terri Tobey
- District 3 – Arthur Kee
- District 4 – Dennis Yee (committee chair)
- District 5 – Jagit Bhambra

Advisory Council on Aging (ACOA) Quorum/Attendance of ACOA Meetings, Committees & Workgroups

- Quorum met today with 27 members present.
- New Membership Applications: Five applicants requiring interviews.
- New Members/Buddy Update: Shirley Krohn/Kacey Carterelliott; Kevin Donovan/Eric Freitag; Debbie Card/Rhoda Butler.
- Resignations: Susan Frederick resigned from Council in July.
- Leave of Absence (LOA) Requests: Nuru for today's meetings.
- ACOA Orientation Update: Kacey Carterelliott will need an orientation. Anthony to schedule one soon.
- Membership Requirements Update: None are out of compliance.
- Brown Act Requirement Update: None out of compliance.
- One member still has not chosen workgroup or committee.
- Current vacant City seats: San Pablo, Pinole, Martinez, and Concord.

Committee to schedule a special meeting for new applicant interviews. Three applicant interviews at special meeting scheduled for Wednesday 8/15. The remaining two interviews at Membership Committee meeting on Wednesday 9/15.

Recruitment Project- discussion continues.

Jill Kleiner has been named new chair of the Membership Committee

Executive Committee Action Items: Consent item to approve Michael Wener as Alternate 1.

Items for September 15, 2021 Meeting: Nominating committee will present outcome of recruitment for 2022 officers at September meeting.

Public Comment: none

Adjournment 12:54 pm