

**Advisory Council on Aging (ACOA) Executive Committee
Minutes for August 3, 2022 meeting**

Call to Order: Jim Donnelly, ACOA President, called the meeting to order at 9:30am.

Present: Jim Donnelly, Jennifer Doran, Jill Kleiner, Steve Lipson, Gerald Richards, Dennis Yee, Mary Bruns, Shirley Krohn, Kevin Donovan

Staff: Ana Bagtas, Anthony Macias

Approval of Agenda/Minutes

- Adoption of Today's Agenda: Gerald made a motion to approve the agenda. Richard seconded the motion. The agenda was approved unanimously.
- Approval of June 2022 minutes: Steve made a motion to approve June 2022 minutes. Shirley seconded the motion. The minutes were approved unanimously.

Area Agency on Aging (AAA) Program Report: Ana Bagtas

- California Department of Aging (CDA) conducted monitoring of the AAA on June 13-17. Monitoring went well. Corrective action plan is due to CDA at the end of October 2022.
- AAA staff completed the monitoring of providers with participation from Planning Committee members. Staff completing final monitoring reports and setting dates for providers to correct any findings.
- FY 2122 closeout – over \$380k in unspent funds by the providers. Reasons for underspending include not able to staff up as planned, additional funds came in with not a lot of time to spend, and COVID prevents service delivery at full capacity.
- AAA received new funding totaling \$1.65 million in Older Americans Resilience and Recovery (OARR) – Home and Community Based Services (HCBS), allocated for family caregiver services, nutrition and intergenerational activities, senior legal, and fall prevention.
- Access to Technology grant Request for Application (RFA) for County to opt-in due by August 15. The Contra Costa allocation is approximately \$1.45 million, and the County will opt-in. Will work with partners, including senior center and Public Health Department to implement programs.
- AAA is releasing several RFPs, including: SNAP-Ed, Title IIID, and Title III E. Planning Committee Members will be asked to serve on the review panel.
- Master Plan for Aging (MPA): REFI released seeking a planning consultant. Developing a process to release Measure X funding to community agencies. Save the date for the November 17 MPA stakeholders' event. Planning Committee members, as well as other stakeholders, will find out about opportunities to get involved in the MPA effort at this event.

President's Report: Jim Donnelly

- Discussed the planned November 17, 2022 Master Plan for Aging (MPA) stakeholders' event at the Pleasant Hill Community Center that will provide updates on progress of the local implementation of the MPA. This event is sponsored by the ACOA, the IMPACCT committee, and the SCAN Regional Coalition. Event agenda under development and will be shared to the committee when it becomes available.

- AAA contractors will begin presenting at the general ACOA meetings. Meals on Wheels Diablo Region (MOWDR) is present in August.

Committee Reports:

- Membership/Nominating Committee - Jill Kleiner
 - Newest ACOA members: Carol Kehoe (City of El Cerrito) and Ramapriya Raju (alternate member).
 - Frances Smith (City of Richmond) has resigned from the ACOA.
 - The Council will have a caucus for members of the nominating committee at the August ACOA general meeting.
- Planning Committee – Kevin Donovan
 - The committee reviewed feedback from AAA monitoring visits. Topics of review included: need to streamline RFP process, need for volunteers, caregiver transitions and capacity building.
 - Committee members may participate in the MPA subcommittees and can self-identify which subcommittee they would like to participate.
- Health Workgroup - Jennifer Doran
 - Workgroup members have formed a sub-committee to begin work on a brochure about assistive living residences.
 - Dr. Sara Levin of Contra Costa County Health Services presents at the August meeting.
- Housing Workgroup - Gerry Richards
 - Health, Housing and Homeless (H3) presented in July.
 - The workgroup is making progress on the Housing White Paper.
- Senior Mobility Action Council (Transportation Workgroup) - Mary Bruns
 - Workgroup was on recess in July. Next meeting is August 22, with Bill Churchill County Connection General Manager presenting. ,.
- Technology Workgroup: Steve Lipson
 - Workgroup members are continuing outreach to ACOA workgroup chairs to develop content and resources for the ACOA webpage.
- Legislative – Shirley Krohn
 - Shirley’s Accessible transportation proposal sent to legislative analyst at State capitol. She discussed issues with analyst who suggested revisions to proposal.

ACOA 2022 presentations

- August – Meals on Wheels Diablo Region
- September – Empowered Aging
- October – Community Connect/ CalAIM
- November- Recess
- December- Year End Meeting

Public Comment:

- None.

Action Items for General Membership

- Caucus for Nominating Committee members.

Next Meeting: Wednesday, September 7, 2022

The meeting adjourned at 11:25 am.