

**Advisory Council on Aging (ACOA) Planning Committee
Minutes for August 2, 2022 meeting**

Call to Order: Kevin Donovan called the meeting to order at 9:31 a.m.

Present: Michelle Berman, Deborah Card, Jim Donnelly, Kevin Donovan, Dale Harrington, Jill Kleiner, Gerald Richards, Michael Wener, Dennis Yee

Absent: Rhoda Butler, Jody Iorns, Arthur Kee

Staff Present: Ana Bagtas, Glenda Pacha, Jenny Lam, Anthony Macias

Approval of Today's Agenda: Dennis made a motion to approve the agenda. Jim seconded the motion. The agenda was approved unanimously.

Approval of June 2022 Minutes:

In the AAA Client Grievance Panel section, the June 2022 minutes will be amended to read, "The Planning Committee will request 3 volunteers to serve on the AAA Client Grievance Panel."

Jim made a motion to approve the minutes as amended. Debbie seconded the motion. The minutes were approved as amended.

Area Agency on Aging (AAA) Report – Ana Bagtas

- California Department of Aging (CDA) conducted monitoring of the AAA on June 13-17. Monitoring went well. Corrective action plan is due to CDA at the end of October 2022.
- AAA staff completed the monitoring of providers with participation from Planning Committee members. Staff completing final monitoring reports and setting dates for providers to correct any findings.
- FY 2122 closeout – over \$380k in unspent funds by the providers. Reasons for underspending include not able to staff up as planned, additional funds came in with not a lot of time to spend, and COVID prevents service delivery at full capacity.
- AAA received new funding totaling \$1.65 million in Older Americans Resilience and Recovery (OARR) – Home and Community Based Services (HCBS), allocated for family caregiver services, nutrition and intergenerational activities, senior legal, and fall prevention.
- Access to Technology grant Request for Application (RFA) for County to opt-in due by August 15. The Contra Costa allocation is approximately \$1.45 million, and the County will opt-in. Will work with partners, including senior center and Public Health Department to implement programs.
- AAA is releasing several RFPs, including: SNAP-Ed, Title IIID, and Title III E. Planning Committee Members will be asked to serve on the review panel.
- Master Plan for Aging (MPA): REFI released seeking a planning consultant. Developing a process to release Measure X funding to community agencies. Save the date for the November 17 MPA stakeholders' event. Planning Committee members, as well as other stakeholders, will find out about opportunities to get involved in the MPA effort at this event.

Review feedback by Providers/Contractors from Monitoring Visits

- Simplify RFP, invoicing, and contracting process. Current process favors larger agencies. Smaller agencies may not have the administrative structure and staffing to respond to RFPs and compete in the bidding process.
- Measure X funding tied to the MPA will have a more flexible and equitable RFP process to allow small and emerging agencies to compete. Contract language may be changed as appropriate.
- There is a need for volunteer development. Agencies have difficulty recruiting volunteers. Funding may be available for volunteer development from the State through the Home and Community Based (HCBS) funding.
- Transitional support for caregivers who have lost their loved one is also a need.

Community Connect/CalAIM Updates

- See EHSD newsletter article attached with the meeting materials.
- Community Connect was Contra Costa's response to Whole Person Care funding from the State's Medi-Cal waiver. It joined services from health services and (EHSD) social services for highly vulnerable, frequent users of health services (mainly older adults).

Public Comment:

- none

Items for Executive Committee:

- November event – discuss volunteer outreach opportunities
- Scheduling CalAIM presentation

Next Meeting:

- Next Meeting: September 6, 2022, 9:30-11:30, location: Zoom

Adjourn – Meeting adjourned at 11:31 a.m.