

**Advisory Council on Aging (ACOA) Planning Committee
Minutes for May 3, 2022 meeting**

Call to Order: Kevin Donovan called the meeting to order at 9:30 a.m.

Present: Jim Donnelly, Michelle Berman, Jill Kleiner, Gerald Richards, Deborah Card, Rhoda Butler, Dale Harrington, Kevin Donovan, Dennis Yee, Michael Wener, Jody Iorns

Absent: Arthur Kee,

Staff Present: Ana Bagtas, Glenda Pacha, Jenny Lam and Anthony Macias

Approval of Today's Agenda: Jim made a motion to approve the agenda. Dennis seconded the motion. The agenda was approved unanimously.

Approval of April Minutes: Amend minutes as Michael Wener as present at April Meeting. Debbie made a motion to approve the minutes as amended. Jim seconded the motion. The amended minutes were approved unanimously.

Area Agency on Aging (AAA) Report – Ana Bagtas

- Ana thanked Jill, Michelle, Dennis and Kevin who served on the Request for Proposal Title III B review panel. The panel thoughtfully and thoroughly reviewed the six applications submitted.
- Five of the six applications will be receiving funding. There is a ten-day appeal process for the one applicant that was not recommended for funding. At end of the ten-day period, if no appeal received, AAA will provide feedback to the applicant regarding their proposal.
- The Board of Supervisors approved the 2022-23 Area Plan Update (APU) at their April 26 meeting. The APU was submitted on time to the California Department of Aging (CDA) for their review.
- CDA Monitoring of AAA documents are due May 4, and the AAA is on track to submit today. CDA monitoring visit will be conducted virtually during the week of June 13.
- CDA's monitoring of the CalFresh Healthy Living/SNAP-Ed program management will be conducted virtually the week of June 27.
- The AAA will directly administer the Senior Nutrition Program (Title III C) beginning in FY 2023-2024. The cost for meal reimbursement has been increased due to higher costs of food and transportation.
- American Rescue Plan Act (ARPA) funding has allowed for additional daily meal and innovative congregate meal settings. This funding is good through 9/30/2024. Lobbying efforts by the AAA's association and USAging have begun to keep the same amount of funding after ARPA and other COVID funds expire.
- Implementing the Master Plan for Aging in California Together (IMPACT) committee met in April and decided to look at what is currently taking place in the county around local priorities for the Master Plan. These include Housing, Health, Transportation, Caregiving, Diversity and Inclusion. The IMPACT Steering Committee is looking to the assigned "champions" of each of these priority areas to canvass their communities for information about existing groups and stakeholders working on these areas of focus.

Onsite Contracts Monitoring Visits Update – Jenny Lam

- Jenny shared on screen the AAA Contractor Monitoring Visits Schedule.

- The schedule lists the upcoming on-site contractor monitoring visits that will be conducted by Glenda and Anthony in May and June.
- Committee members reviewed the schedule in order to determine if they would be able to attend one or more of the monitoring visits with AAA staff.
- The Contractor Monitoring Visits Schedule was updated to reflect the name of the committee members attending individual on-site visits.

Public Comment:

- A request was made to provide quarterly contractor updates to the committee.
- Contractors/Providers will be scheduled for future presentations to the ACOA.
- Rhoda suggested an “open house” in January for Contractors to provide information on the services being provided in contract.
- Jody commented on reviewing the RFP process to explore and support community based organizations (CBO) to apply for these grants.

Items for Executive Committee:

- None

Next Meeting:

- Next Meeting: June 7, 2022, 9:30-11:30, location: Zoom

Adjourn – Meeting adjourned at 11:30 a.m.