



**Community Corrections Partnership (CCP)
Community Advisory Board (CAB)
General Body Meeting**

*****RECORD OF ACTION APPROVED*****

Thursday, February 9, 2023
10 a.m. to 12:00 p.m.

Join Zoom Meeting:

<https://us06web.zoom.us/j/84463050036?pwd=Q211TGdTc016WEN4cGJBQUthN29adz09>

Meeting ID: 844 6305 0036
Passcode: 250948

Join by Phone:

Dial: (669) 900-6833

Enter the Above Meeting ID and Passcode

Agenda

Roll Call: Crawford, Nicole, Lanita, Azi, Brenda, La Tanyua, Rev. Julius Van Hook, Rena, Scott, Justin, Evan

CAB Members: Crawford Carpenter, Nicole Green, Lanita Mims, Azi Carter, Brenda Lee, La Tanyua Thompson, Reverend Julius Van Hook, Rena Moore, Scott Parsons, Justin Van Zerber, Evan Decker

Absent: Joel Nickelson-Shanks

Staff: Monique Tate, ORJ

Others in Attendance: Jill Ray, Supervisor Candace Andersen's Office, Jaime Jenett, Health, Housing and Homeless Services, Janna Evans, GPS, Charles Brown, III, Elissa Robinson, Supervisor Diane Burgis' Office, Michelle Petersen

1. Welcome, Introductions & Announcements
 - Convened: 10:05 a.m.
2. Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
 - Public comment:
 - i. Jill Ray: Mentioned that there aren't any announcements regarding in-person advisory body meeting in reference to the CAB agenda.
 - ii. Monique: ORJ has responded to the notice distributed by the Clerk of the Board regarding guidelines for returning to in-person meetings and have begun making contact with CAB members.
 - iii. See video discussion for more information: <https://youtu.be/X96tkfRJC4>

3. Approval of Record of Actions from the January 12, 2023 CAB General Meeting ([Attachment 1](#); [See Pgs. 4-6](#)) [VOTE]
 - Motion: Lanita
 - Second: Nicole
 - No public comment
 - Vote: Crawford, Nicole, Lanita, Azi, Brenda, La Tanyua, Rev. Van Hook, Rena, Scott, Justin, Evan
 - Motion carries
 - See video discussion for more information: <https://youtu.be/X96tkfRJC4>

4. Approval of Record of Actions from the January 13, 2023 CAB General Meeting ([Attachment 2](#); [See Pgs. 7-11](#)) [VOTE]
 - Motion: Scott
 - Second: Azi
 - No public comment
 - Vote: Crawford, Nicole, Lanita, Azi, Brenda, La Tanyua, Rev. Van Hook, Rena, Scott, Justin, Evan
 - Motion carries
 - See video discussion for more information: <https://youtu.be/X96tkfRJC4>

5. Appoint CAB Representatives for External Meetings

(i.e., Quality Assurance Committee (QAC), Holistic Intervention Partnership (HIP), Reentry Success Center Steering Committee, Measure X CAB, Racial Justice Oversight Body (RJOB), Board of Supervisors (BOS), Public Protection Committee (PPC), Community Corrections Partnership (CCP), CC Council on Homelessness)

 - Discussion:
 - Azi: Please share days/times of the meetings.
 - Crawford: Please provide a brief description of the entity.
 - Jill: The BOS and BOS Subcommittee meetings will continue to be held virtually. The BOS suggested that bodies provide a virtual option for the public to attend.
 - Nicole: QAC, Alternate: CC Council on Homelessness
 - Rena: CC Council on Homelessness
 - Jill: Mentioned some of the meetings are shifting from monthly to quarterly. You can sign up for agendas to be sent to your email.
 - Nicole: Volunteered for QAC, asked about joining more than one meeting.

- Jill: Mentioned there is one CAB appointment assigned but other members may attend.
- Azi: Volunteered for Measure X CAB
- Jill: This month's meeting has been cancelled for Measure X.
- Lanita: Volunteered for the Reentry Success Center Steering Committee
- Evan: Volunteered as an alternate: Reentry Success Center Steering Committee
- Scott: Volunteered for HIP
- See video discussion for more information: <https://youtu.be/X96tkfRJC4>

6. Discuss Potential Future CAB Meeting held at a Jail Site

- Discussion:
 - i. Yes, interested: Brenda, Nicole (there is a process), Scott (Would it be a public meeting and would the facility be able to support the meeting), La Tanyua (already approved), Evan, Azi,
 - ii. Jill: Having a meeting at the sites cannot be a public meeting, perhaps a tour of several sites.
 - iii. Crawford: Maybe a tour first, then perhaps a public meeting close by. Do we want to move forward with a site visit?
 - iv. Nicole: Maybe gathering data from inmates from the tour, maybe researching the agencies that are already gathering data.
- See video discussion for more information: <https://youtu.be/X96tkfRJC4>




7. Review Operating Guidelines. Are there any items of particular interest to individual CAB Members that they would like addressed? (Attachment 3; See Pgs. 12-21)

- ORJ to provide an update on the process to modify Operating Guidelines
 - Discussion:
 - Crawford: Are there any items of particular interest that members would like to pursue in amending the Operating Guidelines? We have made recommendations to County Counsel to amend some items.
 - Monique: We have been in contact with County Counsel. ORJ has provided what the intent is for amending the Operating Guidelines. Most of the issues are around quorum issues to prevent cancelling meetings; attempting to find an alternative.
 - Rev. Van Hook: Asked if we can include members from the faith based communities to broaden our outreach for potential members to apply to participate in CAB.
 - Crawford: Suggested that we work with Rev. Van Hook to include members from the faith-based community to be added to the ORJ listserv.
 - See video discussion for more information: <https://youtu.be/X96tkfRJC4>

8. Receive Reports from CAB Subcommittees & External Meetings (Pertinent highlights to CAB)
 - i. Report from the BOS Meetings
 1. Jill: BOS did a reorganization to committees on Jan 10, 2023. Veterans' Day celebration on Jan, 17, 2023, Jan 24, 2023 BOS Retreat; interesting presentation on financial projections for the year going forward, Feb 12-18 proclaimed African American mental health Awareness Week, BOS approved hybrid meeting through February and an update on in-person meetings with a hybrid option starting in March. Video available to the public for more information.
 - ii. Report from the Outreach & Community Engagement Subcommittee (Evan Decker) (Attachment 4; See Pg. 22)
 1. Evan: Reviewed Work Plan, made a few updates, Scott suggested to look at the Cab onboarding process for retention, discussed CAB representatives for external committees.
 2. Public comments:
 - a. Jaime Jenett: Sent Monique/ORJ an email list, would like to know which person on CAB would be best to help with overlap of the list.
 - b. Monique: Received the email list, the best CAB members to review the list would be CAB leaders during the agenda planning meeting to combine the list for outreach purposes. There were several faith-based partners on Jaime's list.
 - iii. Report from the Programs & Services Subcommittee (Azi Carter) (Attachment 5; See Pg. 23)
 1. Azi: Reviewed Membership At-A-Glance, discussed how the subcommittees intersect particularly P&S and P&B. Reviewed P&S Charter agreed to keep the existing items as is but make changes as needed throughout the year. Reviewed 2022 Work Plan to determine modifications needed. Mental health is a priority, ADA compliance and presentations from CBOs.
 - iv. Report from the Policy & Budget Subcommittee (Nicole Green) (Attachment 6; See Pg. 24)
 1. Nicole: Reviewed membership At-A-Glance, reviewed 2022 CAB's Budget Recommendations with new subcommittee members. Discussed information to make changes on the new 2023 Work Plan.
9. Discuss Updates from Ambassador Meetings
 - i. Discussion:
 1. Crawford: Mentioned that we were not able to set up a meeting with Supervisor Mitchoff. However, the new Supervisor Carlson has agreed to a meeting to discuss CAB.
 - See video discussion for more information: <https://youtu.be/X96tkfRJC4>
10. Adjourn to next General Meeting: March 9, 2023, 10 a.m. to 12 p.m.
 - Adjourned: 11:27 a.m.

<u>Next Meetings:</u>		
<u>CCP Exec Committee</u> Friday, TBD, 2023 10:30 a.m.	<u>Public Protection Committee</u> Monday, February 6, 2023 10:30 a.m.	<u>Community Advisory Board</u> Thursday, March 9, 2023 10:00 a.m. to 12:00 p.m.

<u>Outreach & Community Engagement Subcommittee</u> Tuesday, February 21, 2023 11 a.m. to 12:30 p.m.	<u>Program & Services Subcommittee</u> Thursday, February 16, 2023 11 a.m. to 12:30 p.m.	<u>Policy & Budget Subcommittee</u> Friday, February 17, 2023 11:00 a.m. to 12:30 p.m.
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 <i>Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the Community Advisory Board less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 202, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at https://www.contracosta.ca.gov/4165/Community-Advisory-Board</i>
 <i>Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.</i>
<p>For Additional Information Contact:</p> <p style="text-align: right;"> Patrice Guillory Office of Reentry & Justice Phone (925) 313-4087; Fax (925) 313-4191 Patrice.Guillory@orj.eccounty.us </p>