

**Contra Costa County Advisory Council on Aging  
Executive Committee Meeting Minutes  
February 3, 2021**

**Call to Order:** James Donnelly, ACOA President, called the meeting to order at 9:30am.

**Present:** Susan Frederick, Jim Donnelly, Kevin Donovan, Steve Lipson, Gerald Richards, Jennifer Doran, Mary Bruns, Dennis Yee Gail Garrett, Jill Kleiner, Terri Tobey

**Absent:** Shirley Krohn

**Staff:** Anthony Macias

**Approval of Agenda/Minutes**

- Adoption of Today's Agenda: motioned to approve by Jennifer, motioned second by Susan, unanimously adopted.
- Adoption of January 2021 Minutes: moved to adopt by Kevin and second by Dennis; approved by all.

**President's Report:** James Donnelly

- All committees/WG are up and running; Anthony to send out members roster this week

**AAA Area Plan Update** – Discussion

- Planning meeting to discuss the APU was rescheduled to next week; therefore nothing to discuss at this point until meeting next week.

**AAA Program Manager Report:** Anthony Macias

- Tracy reports that AAA is still waiting for the OTO funds that were expected at end of last month;
- CDA/State has approved the 4-Year Area Plan that was corrected and resubmitted; next will be the APU and public hearing;
- Still working on recruitment for AAA Program manager;
- All other AAS programs producing as well as expected, IHSS is improving its annual reassessments compliance

**Committee Reports:**

**Legislative Work Group:** Shirley Krohn – 1<sup>st</sup> meeting scheduled for Tues 2/9/2021.

**Senior Nutrition Project Council Report:** Gail Garrett – funds/acquisitions doubled in Nov/Dec.; celebrity game shows have been donating to MOW programs.

**Health Work Group** – Susan Frederick – No action items; Nicole Howell will be this month's speaker.

**Elder Abuse Prevention Work Group:** Terri Tobey – had 1<sup>st</sup> meeting in Jan; many guests attended; EAPP was topic and they got funded for another year; a coalition of agencies in CCC advocating for people.

**Transportation Work Group (SMAC):** Mary Bruns – most interested in keeping informed about vaccine and distribution; drivers to get people to vaccine sites; Jim and Greg will meet with Meredith about the infographic. More work to be done.

Planning Committee: Kevin Donovan - meeting has been rescheduled for next Wednesday, all are welcome to attend; as we will be reviewing the APU.

Housing Work Group: Gerry Richards – meeting next Monday; calendar for meetings for the year needs editing for WG that may meet in July and/or November.

Membership Committee Report: Jennifer Doran - additional members attended for interest in diversity on the council. Reaching out to residents of subsidized housing for seniors. Jim and Jen working on city seats being filled. Clayton, concord, Orinda Pinole, Pittsburg and San Pablo are only vacant seats.

Technology Work Group: Steve Lipson – Gaps in vaccine delivery due to technology issues. no **Oemail notification is problematic for people who don't have or navigate email**

**Consent Items:** Approve Susan Meltzer to fill MAL vacancy  
Gerald, Susan, approved, no opposed/abstention; Move to

ACOA future presentation items:

**March:** AAA 4-Year Plan Public Hearing

**April:** update on MPA with Debbie Toth

**May:** TBD

**June:** Elder Abuse Awareness Month

**July:** Recess

Public Comment: Elder Abuse Prevention Month proclamation from cities was raised by Jennifer. **Next Month:** April is National Volunteer Month, 4/21 is volunteer recognition day  
Older Americans Month proclamation

Elder Abuse Prevention Awareness Month proclamation

Action Items: Consent item for Susan Meltzer to be approved for MAL vacancy

Next Meeting: Wednesday, March 3, 2021

The meeting adjourned at 11:30 am.