

**Advisory Council on Aging (ACOA) Executive Committee
Minutes for February 1, 2023 meeting**

Call to Order: Jill Kleiner, ACOA President, called the meeting to order at 9:30 am.

Present: Jagjit Bhambra, James Donnelly, Kevin Donovan, Jennifer Doran, Candace Evans, Jill Kleiner, Steve Lipson, Gerald Richards

Absent: Swamini Bajpai, Shirley Krohn

Guest: Call in User 1

Staff: Jenny Lam, Ana Bagtas

Approval of Agenda

- Adoption of Today's Agenda:
Kevin Donovan made a motion to approve the agenda. Jim Donnelly seconded the motion. The agenda was approved unanimously.

Approval of January Minutes

- Jennifer Doran made a motion to approve the January 2023 minutes. Steve Lipson seconded the motion to approve minutes as amended. The minutes were approved unanimously.

Area Agency on Aging (AAA) Report – Ana Bagtas

- Recognized Gerald Richards' resignation from the Advisory Council on Aging and thanked him for his years of service.
- Master Plan for Aging
 - Launch meeting with Collaborative Consulting on 2/10/2023 for local implementation plan for Contra Costa County where timeline and project activities will be presented for the next 12 months. Subcommittee development will be a focus for Collaborative Consulting.
 - Measure X
 - Letter of Intent for Case Management, Outreach, Transportation due by end of business day on 2/1/2023
 - Capacity Building RFP should be released within the next few weeks
 - Upcoming RFP's
 - Title IIID and Title IIIIE will be released at a later date
- Staffing update
 - Public Health Staff officially moved into Area Agency on Aging suite on 2/1/2023, reporting directly to Ana Bagtas.
 - Jenny Lam to negotiate with Senior Nutrition contractors regarding funding streams and Public Health staff will process contracts.
 - Executive Committee to determine if development/continuation of Senior Nutrition seat would be needed. Will add as an agenda item for next meeting to discuss, per Jill.
- ACOA Advisory Council Members Appointment Process
 - Ana Bagtas to review for consistency of language for Family Health Services Committee and Board Order Forms and not for approval of members.
 - Jim Donnelly concerned about the duration of the process of adding additional review process by Area Agency on Aging

President's Report – Jill Kleiner

- Gerald Richards resigned effective February 1, 2023. Nominating Gerald Richards as an emeritus member. Will need to notify Board of Supervisors of resignation prior to nominating Gerald as emeritus member.
- February General Meeting will have all members introduce themselves for one minute each. Will divide introductions into two meetings.
- Will reinstate new member orientation and all members can attend. Will send an email out to all members regarding orientation. ACOA will be co-presenting during orientations.

Committee Reports:

Membership/Nominating Committee – Jagjit Bhambra

- Membership Update
 - Member at Large: Four member's approval pending BOS approval
 - MAL approval appointment pending: Michelle Hayes, Mike Awadalla, Ramapriya Raju, George Lee
 - Resignation approval pending for Gerald Richards, Member at Large #9
 - Alternate Members
 - Thomas Lang pending BOS approval for Alternate #4
 - Christa Kell to be consented as Alternate #1 during Executive Committee Meeting
 - One Nutrition Council Member vacant
 - Passing of ACOA member Arthur Kee - City of Brentwood is working on selecting replacement for City Representative.
 - Marilyn Fowler has been appointed as City Representative for Concord, currently going through the BOS process.
 - Ana Bagtas is working on Orientation process. Jagjit would like to recommend that Orientation be available to take place online.

Planning Committee – Kevin Donovan

- Will review Annual Plan Update from workgroups and committees. Will present final draft to Executive Committee Meeting during next meeting.

Health Workgroup - Jennifer Doran

- Aging in Place Brochure Committee is now wordsmithing brochure. Hoping to have content available for committee next month.
- Elder Abuse Prevention Project (EAPP) presentation provide by Heavinlei Olmos in January 2023 meeting.
- Eric Freitag to present on Dementia in February 2023 meeting.

Housing Workgroup – Gerald Richards

- Worked on Area Plan Update Goals and Objectives and submitted it to Area Agency on Aging.
- Currently working on Senate Bill 4 and developing a letter of support. This Bill allows faith based organizations to have their projects approved without going through any hoops. Will support projects that address affordable housing without conforming to city's requirements.

- Reviewed Assembly Bill 11, which addresses the rising costs of living.
- Reviewed ACA1, a measure would authorize a local government to impose 1% tax for the purposes of funding the construction, rehabilitation, or replacement of public infrastructure, affordable housing, or permanent supportive housing.

Senior Mobility Action Council (Transportation Workgroup) – Jim Donnelly

- Held first meeting on 3rd Tuesday of the month in January 2023 and will focus on selecting Co-Chair for workgroup.

Technology Workgroup – Steve Lipson

- Met with Jenny, Ana and Jill regarding ACOA Website
- Ana will join next Technology Workgroup to discuss Access to Technology grant and will invite Public Health to discuss their portion of funding for Access to Technology grant.

Bylaw Subcommittee – Jim Donnelly

- Currently working on updating bylaws with subcommittee.
- Will need clarification on Nutrition seat from Ana Bagtas.
- Elder Abuse Workgroup dissolved and currently working with Health Workgroup.

Consent Items:

- Approve Christa Kell to fill vacant Alternate #1 seat

Jagjit Bhambra motioned to approve consent item. Kevin Donovan seconded the motion to approve consent item. The motion was approved unanimously.

2023-24 Area Plan Update Goals and Objectives - Workgroup and Committee chairs

- Planning Committee will review Area Plan Update Goals and Objectives

ACOA 2023 Meeting Presentations:

- February 15, 2023: Mobility Matters – Elaine Welch
- March 15, 2023: None, since Public Hearing for Area Plan Update

Public Comment:

- Call in user 1 requested detailed information on bills that effect older adults. Gerald stated that information on bills are available on state legislature website.
- Call in user 1, City of San Ramon Constituent, suggested to outreach to local government with directives so that they can better serve the older population.
- Call in user 1: Concerned about organ harvesting for those to live to 150 years of age. Would like policies to be evaluated to determine how long individuals live.

Next Meeting: Wednesday, March 1, 2023

The meeting adjourned at 11:24 am.