

**Contra Costa County Advisory Council on Aging
Membership/Nominating Committee Minutes
Wednesday, January 18, 2023**

Call to Order: Jill Kleiner called the meeting to order at 11:50 am

Present: Jagjit Bhambra, Jim Donnelly, Jill Kleiner, Steve Lipson, Nuru
Neemuchwalla, Erin Partridge

Absent: Rudy Fernandez

Staff: Jenny Lam

Approval of Today's Agenda: Steve made the motion to approve the agenda. Jim seconded the motion. The agenda was approved unanimously.

Approval of December 2022 Minutes: Erin made the motion to approve the minutes. Jim seconded the motion. The minutes were approved unanimously.

Interview: Christa Kell:

- ACOA Membership Committee members interviewed potential candidate Christa Kell.

Jagjit motioned to approve Christa Kell for Alternate 1 position. Steve seconded the motion. The motion was approved unanimously.

ACOA Quorum /Attendance of ACOA Meetings, Committees & Workgroups

- Quorum met at today's general meeting with 29 members present.
- Attendance Tracker: Reviewed attendance roster for 2022 and discussed individuals with three or more absences.
- New Membership Applications: None
- New Members /Buddy Update: Buddies assignment currently paused until appointment of Richmond City Representative.
- Resignations: None
- Leave of Absence (LOA) Requests: None
- ACOA Orientation update: Currently on hold. Need to follow up with Ana regarding process moving forward.
- Membership Requirements update: Jenny provided update on Membership Requirement process. Jenny will reach out to members to remind them of outstanding trainings.

Executive Committee Action Items

- Recommendation for consent items to approve Christa Kell to fill Alternate Member seat.

Adjournment 12:35 pm