

## Alamo Municipal Advisory Council

Sharon Burke, Chair  
Heather Chaput, Vice Chair  
Anne Struthers  
Robert Brannan  
Robert Mowat  
Joaquin Lopez, Alternate  
Genevieve Herron, Youth Member



Candace Andersen, Supervisor

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*The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.*

### **MEETING RECORD OF ACTIONS**

**Tuesday, January 4, 2022**

**6:00 p.m. Online Meeting via Zoom**

**Meeting ID: 945 7274 9834**

**Or Telephone Dial:**

**USA 214 765 0478 or USA 888 278 0254 (US Toll Free)**

**Conference code: 689647**

*Time is allotted under Public Comment for persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the public comment period will be closed by the Chair and the matter is subject to discussion and/or action by the MAC. Persons wishing to speak may contact the Supervisors office to submit comments.*

#### **1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL 6:07pm**

**In attendance; Chair Burke, Vice Chair Chaput, Member Struthers, Member Brannan, Youth Member Herron  
Absent; Member Mowat, Member Lopez**

#### **2. STAFF/AGENCY REPORTS**

- a. District II Staff Update – **D2 staff handed out Covid test kits 2 days prior to holidays. Additional test kits are expected soon and Supervisor Andersen will announce via newsletter as soon as they are expected. 2-kits per household will be permitted until kits run out.**
- b. San Ramon Valley Fire Protection District update – **N/A**
- c. Contra Costa County Sheriff - Valley Station Update – **N/A**

#### **3. PUBLIC COMMENT (3 minutes/speaker)**

*Pursuant to the Brown Act, this time is provided for members of the public and community groups to address the committee on matters within the committee's jurisdiction and not on the agenda. An opportunity will be provided as part of each agenda item for public comment on the item. Time allowed for each individual is three minutes. The Chair will recognize only those speakers who have filled out and turned in a speaker card.*

**Mike Gibson, AIA – spoke to DCD and the amended ordinance regarding SB9 scheduled to heard by the BOS on Jan. 12<sup>th</sup>. It has been rescheduled for Jan. 26<sup>th</sup>.**

#### **4. PRESENTATIONS - None**

#### **5. NEW BUSINESS**

- a. Appointment of MAC Chair and Vice Chair for the 2022 Year - Each MAC member (incumbents and new) to give a brief introduction
  - i. Action requested: accept report, take public comment, discuss.
  - ii. Make recommendation to Supervisor Andersen, if applicable.

Motion by Member Struthers to recommend Member Burke serve as Chair and Member Chaput serve as Vice Chair for the 2022-23 year. 2<sup>nd</sup> by Member Brannan.

Motion approved.

- b. CDVR21-01037 - Applicant requests approval of a variance for a pergola/arbor to be built within the 20' secondary front yard (Danville Blvd) where a 12' easement is also located. Pergola/arbor is also under the dripline of several trees. Project located at 10 Camille Place, Alamo. (Everett Louie, planner)
  - i. Action requested: accept report, take public comment, discuss.
  - ii. Make recommendation to Supervisor Andersen, if applicable.

Mike Gibson, AIA

Motion by Member Struthers to recommend approval of application as received. 2<sup>nd</sup> by Chair Chaput. Motion approved.

- c. CDVR21-01038 - The applicant requests approval of a Development Plan to allow the conversion of one office unit on the second floor of an existing building located in a Retail-Business (R-B) zoning district and Commercial (CO) General Plan land use designation to an approximately 610 square-foot, two-bedroom residential unit. Project located at 37 Alamo Square Drive, Alamo (Everett Louie, planner)
  - i. Action requested: accept report, take public comment, discuss.
  - ii. Make recommendation to Supervisor Andersen, if applicable.

Mike Gibson, AIA

Motion by Member Struthers to recommend approval of application as received. 2<sup>nd</sup> by Chair Chaput. Motion approved.

- d. Review and make recommendation that the ALAMO sign proposed at the roundabout on Danville Blvd., include Est. 1852 date.
  - i. Action requested: accept report, take public comment, discuss.
  - ii. Make recommendation to Supervisor Andersen, if applicable.

Motion by Member Brannan to amend rock sign on roundabout in Alamo to include 'Est. 1852'. 2<sup>nd</sup> by Member Struthers. Motion approved.

- e. Review and make recommendation about bands and movies for Alamo Summer Concert Series. Dates for band and movie activities are as follows;
  - July 1-band
  - July 8-movie
  - July 15-band
  - July 22-movie
  - July 29-band
  - Aug 5-band

- i. Action requested: accept report, take public comment, discuss.
- ii. Make recommendation to Supervisor Andersen, if applicable.

Motion by Member Struthers to approve band and movie schedule as received above. 2<sup>nd</sup> by Member Brannan. Motion approved.

**6. OLD BUSINESS None**

**7. CONSENT CALENDAR**

All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.

- a. Approve December 7<sup>th</sup>, 2021 Record of Actions.
  - a. Action requested: accept report, take public comment, discuss.
  - b. Make recommendation to Supervisor Andersen, if applicable.

Motion by Vice Chair Chaput to approve December ROA's as received. 2<sup>nd</sup> by Member Struthers. Motion approved.

**8. SUBCOMMITTEE REPORTS MAC reviewed each subcommittee and its responsibilities.**

Alamo AOB Subcommittee for Schools: Chaput, Herron

School is expected to return week of 1/10. SRVHS is handing out Covid test kits and asking families take tests prior to returning. Emergency evacuation plan continues to be a focus.

Alamo AOB Subcommittee for Downtown: Gagnon, Mowat - None

Alamo Police Services Advisory Committee: Brannan

Committee discussed crime preventative ideas; Neighborhood Watch, If I Were A Thief Program, etc. The StarChase technology was also considered for an additional daytime vehicle to assist with vehicle chases. Also discussed were the additional 1500 homes and potential tax revenue that could be brought into P2 should they opt to be added via LAFCO into the District.

Land Use Planning Subcommittee: Barclay (chair), Gagnon, Mowat - None

Iron Horse Corridor Subcommittee: Struthers (Chair), Gagnon - None

Parks and Recreation Subcommittee: Struthers (chair), Burke, Chaput

Staff to check in with PW Special Districts on their securing bands for summer concert series and movie nights. Also need update on survey results offered this past summer.

Trees and Landscape Subcommittee: Mowat - None

**9. CORRESPONDENCE (the following items are listed for informational purposes only and may be considered for discussion at a future meeting).**

None

**10. COMMENTS BY MEMBERS OF THE ALAMO MAC**

MAC would like an update on the Tree Ordinance, understanding is it is now being reviewed from a CEQA standpoint. Is DCD able to offer an update?

LAFCO update regarding park and recreation latent powers from C. Roner of Special Districts.

Public relations campaign from PW regarding the Alamo downtown roundabout.

**11. FUTURE AGENDA ITEMS**

- a. None.

**12. ADJOURNMENT 7:31pm**

- a. Adjourn to the Alamo MAC meeting on **February 1st, 2022** at 6:00 P.M. at the Stone Valley Middle School 3001 Miranda Ave, Alamo, CA 94507. If Health Officer orders still restrict gatherings at that time, the October meeting will be held with remote participation using Zoom or a similar platform.

*The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925-957-8860.*

*Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526. To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925-957-8860. Complete name and address must be submitted to be added to the list.*