

Knightsen Town Advisory Council



Kim Carone, Chair

Office of Supervisor Diane Burgis
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Kim Carone, Chair
Andrew Steudle, Vice Chair
Debbie Allsup, Councilmember
Maria Jehs, Councilmember
Karen Reyna, Councilmember

*The Knightsen Town Advisory Council serves as an advisory body to the
Contra Costa County Board of Supervisors.*

Knightsen TAC AGENDA

**Tuesday, January 19, 2021
7:30p.m.**

To slow the spread of COVID-19, the Contra Costa County Health Officer's Shelter Order prevents public gatherings. In lieu of a public gathering, the Knightsen Town Advisory Council Meeting will be accessible via teleconference to all members of the public as permitted by the Governor's Executive Order N-29-20.

Board meetings can be accessed via Zoom:

<https://cccouny-us.zoom.us/j/2830849836>

or

**Dial In: (888) 278-0254
Conference code: 142291**

To access the full agenda packet, please visit:

<https://www.contracosta.ca.gov/AgendaCenter/ViewFile/Agenda/2984?html=true>

The Knightsen Town Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting. Please contact Lea Castleberry at least 72 hours before the meeting at (925) 252-4500.

Materials distributed for the meeting are available for viewing at the District III Brentwood Office.

1. Call to Order/Roll Call

2. Approval of Agenda

3. Public Comment (3 minutes per speaker) *Time is allotted under Public Comment for those persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the hearing can be closed by the Chair and the matter is subject to discussion and action by the TAC. Persons wishing to speak are requested to fill out a speaker card.*

4. Agency Reports

- a. Contra Costa Sheriff's Department
- b. California Highway Patrol
- c. East Contra Costa Fire Protection District
- d. Knightsen Community Services District
- e. Office of Supervisor Diane Burgis

5. Consent Items

All matters listed under Consent Items are considered by the TAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the TAC or a member of the public prior to the time the TAC votes on the motion to adopt.

- a. APPROVE Draft Record of Actions - October 20, 2020
- b. APPROVE Draft Record of Actions - Special Meeting on October 27, 2020

6. Presentations

- a. Update on Covid-19 for Contra Costa County (*Lea Castleberry, Office of Supervisor Diane Burgis*)

7. Items for Action and/or Discussion

- a. Agency Comment Request P20-3027: A request for approval of a Development Plan with Design Review for the construction of a single-family residence on a vacant property located at 303 Blaine Lane in the Knightsen. The project includes the construction of a 6,000 square-foot barn. (*Applicants, Jose and Maria Pena*)
- b. Agency Comment Request MS20-0008: Applicant requests approval of a vesting tentative map for a two-lot minor subdivision. (*Applicant RJP Properties, LLC*)
- c. Review and Approve the 2020 Annual Report and 2021 Workplan
- d. 2021 Rotation of Chair and Vice Chair
- e. 2021 Rotation of Code Enforcement Representative

8. Committee Reports/Member Reports

- a. Code Enforcement

9. Correspondence (R= Received S=Sent)

- a. R-10/18/20 Letter from Knightsen resident Paul Kunkel
- b. R-10/21/20 Letter from Knightsen resident Paul Kunkel
- c. R-10/26/20 Email from Knightsen resident Paul Kunkel
- d. S-10/28/20 Letter to the Contra Costa County Board of Supervisors
- e. S-10/28/20 Letter to the Garaventa Enterprises, Inc.
- f. R-10/23/20 County Planning Commission Cancellation Notice for October 28, 2020

- g. R-10/26/20 Letter from Knightsen resident Paul Kunkel
- h. R-10/29/20 Contra Costa County Zoning Administrator Agenda for November 2, 2020
- i. R-10/26/20 Notice of Public Hearing for November 2, 2020
- j. R-11/12/20 Contra Costa County Zoning Administrator Agenda for November 16, 2020
- k. R-11/12/20 County Planning Commission Agenda for November 18, 2020
- l. R-12/01/20 Contra Costa County Zoning Administrator Agenda for December 7, 2020
- m. R-11/23/20 County Planning Commission Agenda for December 9, 2020
- n. R-12/16/20 Contra Costa County Zoning Administrator Agenda for December 21, 2020
- o. R-12/16/20 Notice of Public Hearing for January 4, 2021
- p. R-12/16/20 Notice of Public Hearing for January 4, 2021
- q. R-12/22/20 Contra Costa County Zoning Administrator Agenda for January 4, 2021
- r. R-01/04/21 County Planning Commission Cancellation Notice for January 13, 2021
- s. R-01/14/21 Contra Costa County Zoning Administrator Agenda for January 6 20, 2021

10. Future Agenda Items

11. Adjourn