

Memo

To: Commission Members
From: Alexander Khu
Re: April 11, 2022

VIRTUAL MEETING pursuant to by [Government Code Section 54953\(e\)\(1\)\(A\)](#)
The Public may observe and participate in the Virtual Zoom Webinar Meeting.

Members of the public may participate in the meeting online, or by telephone but MUST register first (see below).

When: April 11, 2022 at 6:00 PM Pacific Time (US and Canada)
Topic: [Commission Meeting of April 11, 2022](#)

Register in advance for this webinar:
https://us02web.zoom.us/webinar/register/WN_76ulkugAT9OobVgpxJlMJA

After registering, you will receive a confirmation email containing information about joining the webinar.

To indicate you wish to speak on an agenda item via Zoom, please "raise your hand" in the Zoom application. If you are joining the meeting via telephone, you may dial *9 using your phone's dial pad.

The Commission Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

Please let me know if you have any questions.

Kind Regards,

Alexander Khu, Executive Assistant
First 5 Contra Costa

Due to a facilities issue, First 5 Contra Costa staff are temporarily unable to access our office telephones.

Please direct all communications via email.

Thank you!



Commission Meeting

A G E N D A

Monday, April 11, 2022, 6:00 pm

**VIRTUAL MEETING pursuant to by [Government Code Section 54953\(e\)\(1\)\(A\)](#)
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1.0 Call to Order and Roll Call

2.0 Public Comment

The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.

3.0 Approval of Consent Calendar

Action

A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 4.

3.1 Approve the Minutes from the February 7, 2022 Commission Meeting

3.2 Accept the Minutes from the February 7, 2022 Executive Committee Meeting

3.3 Approve the Contracts Docket

3.3.1 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with AAA Business Supplies & Interiors, in an amount not to exceed \$80,000 for the period April 12, 2022 to October 30, 2022. FY2021-22 budget line: Administrative Expense: Purchased Services & Supplies: (\$169,550). Funded 100% Prop 10 funds.

3.3.2 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Full Court Press Communications Incorporated, in an amount not to exceed \$60,000 to provide communications services, ongoing support and consultation for First 5 Contra Costa for the period

Commission Meeting **AGENDA**

Monday April 11, 2022

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April 12, 2022 to June 30, 2023. FY2021-22 budget line: Communications: Professional Services: (\$115,000). Funded 100% Prop 10 funds.

3.3.3 RATIFY the Executive Director's execution of a 5-year lease agreement with SEECOM COMMERCIAL LLC., with two 3-year renewals, for a 15,470 square foot space located at 4005 Port Chicago Highway, Suite 120, Concord, CA with a base monthly rent of \$32,487.00 plus an additional monthly square footage operating fee of \$.15 per square foot. Both base monthly rent and the monthly square footage operating fee will increase 3% annually. FY 2021-22 budget line: Administrative Expense and Overhead: Allocated Across Function Areas. Funded 100% Prop 10 funds.

3.4 Approve the Grants Docket

3.4.1 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a grant agreement with First 5 California for \$227,652.04 for the Dual Language Learner (DLL) Pilot Expansion Phase to expire on June 30, 2022. FY 2021-22 budget line: Early Childhood Education Initiative: Early Learning Quality (\$928,725). Funded 100% First 5 California funds.

3.4.2 APPROVE and AUTHORIZE the Executive Director, or her designee, execute a grant agreement with Y and H Soda Foundation, in an amount up to \$75,000, to support community organizing and advocacy to advance the Antioch CHANGE project, promote community engagement in local Housing Element plans, and voter outreach, for the term March 1, 2022 to February 28, 2023. FY2021-22 budget line: Stakeholder Engagement & Policy Advocacy: Community Engagement (\$210,000). Funded 100% Y and H Soda Foundation.

3.5 Accept the First 5 Contra Costa February & March 2022 Program Reports

4.0 CONSIDER for discussion any items removed from the consent calendar.

5.0 CONSIDER adopting a resolution authorizing First 5 Contra Costa to conduct teleconference meetings under Government Code section 54953 (e) and making related findings. Action

6.0 Receive presentation honoring former First 5 Contra Costa Commissioners:

- Former EHSD Director, Kathy Gallagher for over 9 years of service
- Former Health Officer, Dr. Chris Farnitano for over 4 years of service
- Former Public Health Director, Daniel Peddycord, R.N. for over 3 years of service

7.0 Public Hearing on the First 5 California 2020-21 Annual Report Action

The entire report can be found at:

https://www.cfc.ca.gov//pdf/about/budget_perf/annual_report_pdfs/Annual-Report-20-21.pdf

The Contra Costa County Commission highlights found on page 38.



- 8.0 Consider approving proposed First 5 Contra Costa Budget FY 2022-23** **Action**
- 9.0 Public Hearing: Update on First 5 Contra Costa’s 2020-2023 Strategic Plan Goals and Long-Term Fiscal Plan Update per Strategic Plan.** **Action**
- 10.0 Receive Executive Director’s Report**
- 11.0 Communications**
None Received
- 12.0 Commissioner F.Y.I. Updates**
- 13.0 Adjourn**

The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission’s offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 1485 Civic Court, Suite 1200, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities or who may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others.



April 11, 2022

Agenda Item 3.1

**Approve the Minutes from the
February 7, 2022 Commission Meeting.**



Commission Meeting
MINUTES

Monday, February 7, 2022, 6:00 pm

1.0 Call to Order and Roll Call

Chairwoman Dr. Rocio Hernandez called the meeting to order at 6:08 PM.

Due to COVID-19, the meeting was held on a web-based platform. The Chair introduced meeting protocols.

Commissioners present during roll call were:

District 1: Dr. Rocio Hernandez

District 2: Marilyn Cachola Lucey

District 2 Alternate member: Srividya Iyengar

District 3: Lee Ross

District 4: Matt Regan

District 4 Alternate member: Gareth Ashley

District 5: John Jones

Board of Supervisors Commissioner: Diane Burgis

Health Services Alternate member: Daniel Peddycord, R.N.

Children & Families Services Commissioner: Kathy Marsh

Absent: District 1 Alternate member Genoveva Garcia Calloway, District 3 Alternate member Rhoda Butler, BOS Alternate member Candace Andersen, Health Services Commissioner Dr. Chris Farnitano, EHSD Commissioner Kathy Gallagher, EHSD Alternate member Dr. Aaron Alarcon-Bowen, Children & Families Services Alternate member Roslyn Gentry.

2.0 Public Comment

There were no comments from the public.

3.0 Approval of Consent Calendar

John Jones made a motion, seconded by Dan Peddycord to approve the Consent Calendar as presented.

Roll Call of Vote:

District 1: Dr. Rocio Hernandez- YES

District 2: Marilyn Cachola Lucey- YES

District 3: Lee Ross- YES

District 4: Matt Regan- YES

District 5: John Jones- YES

Board Of Supervisors: Diane Burgis- **ABSTAIN**

Health Services: Dan Peddycord *for Dr. Chris Farnitano*- YES

Children & Families Services: Kathy Marsh- YES

Yeses: **7**

Nos: None

Abstain: **1**



Absent: District 1 Alternate member Genoveva Garcia Calloway, District 3 Alternate member Rhoda Butler, BOS Alternate member Candace Andersen, Health Services Commissioner Dr. Chris Farnitano, EHSD Commissioner Kathy Gallagher, EHSD Alternate member Dr. Aaron Alarcon-Bowen, Children & Families Services Alternate member Roslyn Gentry.

The motion **APPROVED**.

5.0 CONSIDER adopting a resolution authorizing First 5 Contra Costa to conduct teleconference meetings under Government Code section 54953 (e) and making related findings.

The chair asked if there were questions from the floor regarding the item.

There were no questions.

Marilyn Cachola Lucey made a motion seconded by Diane Burgis to adopt a resolution authorizing First 5 Contra Costa to conduct teleconference meetings under Government Code section 54953 (e) and making related findings.

Roll Call of Vote:

District 1: Dr. Rocio Hernandez- YES

District 2: Marilyn Cachola Lucey- YES

District 3: Lee Ross- YES

District 4: Matt Regan- YES

District 5: John Jones- YES

Board Of Supervisors: Diane Burgis- YES

Health Services: Dan Peddycord *for Dr. Chris Farnitano*- YES

Children & Families Services: Kathy Marsh- YES

Yeses: **8**

Nos: None

Abstain: None

Absent: District 1 Alternate member Genoveva Garcia Calloway, District 3 Alternate member Rhoda Butler, BOS Alternate member Candace Andersen, Health Services Commissioner Dr. Chris Farnitano, EHSD Commissioner Kathy Gallagher, EHSD Alternate member Dr. Aaron Alarcon-Bowen, Children & Families Services Alternate member Roslyn Gentry.

The motion **APPROVED**.

6.0 RECEIVE the presentation of the Conflict of Interest Laws pertinent to the Commissioners and staff by Kurtis C. Keller, Deputy County Counsel.

Deputy County Counsel Kurtis Keller gave a presentation, reviewing updates on the Conflict of Interest Laws pertinent to the Commissioners and staff. Some of the highlights of the presentation include matters on:

- The political reform act applies to all the Commissioners, including the alternate and to pertinent staff members as outlined on the Bylaws.
- Government Code Section 1090 prohibits any Commissioner or Staff member from having a financial interest in any contract made by the Commission. He then cited specific exceptions that require recusal procedures.



- The obligation to avoid the appearance of a conflict of interest. Where there is a question of whether your participation is appropriate, it is often best to have a conservative approach.

Lee Ross asked if annual filing will continue to be through “NetFile”?

Ruth Fernandez informed that all Contra Costa County filers will continue to use “NetFile” to submit their Annual Statement of Economic Interests (Form 700) electronically, and the deadline to submit is on Friday, April 1, 2022. As in the past, reminders will be generated through “NetFile” soon.

John Jones asked for clarity on who is to be considered as “immediate family” (citing a portion of the presentation that refers to *the measurable benefit or loss to the Commissioners personal finances or personal finances of her immediate family.*)

Deputy County Counsel stated there is a complete definition of **immediate family** and it is not limited to just household members. It includes grandparents, grandchildren. He then referred to **FPPC** (*Fair Political Practices Commission*) website to view the complete list. www.fppc.ca.gov/Form700.html

John also cited a section of the presentation concerning the “receiving a financial benefit which would put us in a position to have to recuse.” He asked if it would apply if a person(s) volunteers for an organization, such as a major donor – that they may have a financial interest however, they are not reaping the benefits.

Deputy Counsel cautioned that, even if just the potential of receiving a benefit would be enough to cause a conflict. Even a promise of potentially receiving a benefit could invoke or cause the conflict rules to apply, therefore in this situation, recusing is prudent.

After all questions were answered, Ruth Fernandez thanked Deputy County Counsel for presentation.

7.0 RECEIVE Executive Director’s Report

Ruth Fernandez gave the following updates on the Executive Director’s Report:

Internal Updates:

- Welcomed new First 5 Contra Costa member: Yoally Cardenas Munoz, East County Community Engagement Organizer
- Finance and Operations Director Job Announcement has been posted.
- First 5 Contra Costa staff COVID-19 Prevention Plan had been updated.
- Gave updates on new administrative offices and anticipated relocation.

County Updates:

- **Measure X – Ruth provided the following report:**

Measure X: CAB met on January 31st to develop recommendations for the unallocated 15.5 Million in Measure X funding which include \$6.7 million in ongoing funding and \$8.8 million in one-time funding.

At the CAB meeting on January 31, after significant discussion, the Advisory Board voted on two motions:

Motion #1:

Recommend using the unallocated one-time funds to 1) add to the existing Innovation Fund; 2) set aside funds for the guaranteed income pilot project; and 3) add funds to the Contra Costa Cares program to expand services.



Motion #2:

Recommend using the unallocated on-going funds to fund the following top priorities from the previous MXCAB priority list:

1. Community-based Mental Health for At-Risk Populations Including AAPI, Latino, LGBTQ+, and African Americans;
2. Services for Children with Disabilities;
3. Tenant Legal Services and Support;
4. Subsidized Child Care;
5. Substance Abuse Treatment;
6. Community Based Aging Services;
7. Public Defender Front End-Advocacy Teams; and
8. Stand Together Contra Costa - removal defense, social services

- **Ready Kids East County Initiative: Parent Café Series (flyer in packet)**
- **Upcoming Antioch CHANGE Forum (flyer in packet)**
- **Contra Costa Network of Care: Principles in Practice and Change Agent Cohort:**
Principles In Practice: monthly sessions (first Friday of every month), open to all. Each month one of Trauma Transform's Principles of Trauma-Informed Care is discussed and participants engage in deep exploration with a speaker and small group conversations. It's been a powerful space thus far for reflection and exploration of these principles.
Change Agent Cohort: With support from the team at Community Strengths, the Alliance to End Abuse, and First 5 Contra Costa will be launching the Change Agent cohort this month. This is a space for 2 individuals from an organization to join a cohort of other folks looking to prototype small changes at their organization that will advance their trauma-informed and healing-centered practice. We are in the final stages of confirming the cohort, so more to come on this!
- **EITC Outreach** – call to action to share with families and employees the Earned Income Tax Credit and Young Child Tax Credit during tax filing season.

State Updates:

- Dr. Nadine Burke Harris, resignation as California State Surgeon General
- First 5 Association and First 5 CA leadership search
- REDI Webinars coming up this month: February 8 and 23
- Save the Date for Virtual Advocacy Day on Tuesday April 19
- Ongoing areas of focus at the state-level: policy advocacy, learning and partnership development.

Lee asked what the attendance at the Parent Café been like?

Deputy Director Camilla Rand informed that there were 9 participants on January 25th café and more than a dozen participated on the January 11th café.

Communications Manager Natalie Blackmur informed that there were 23 registrants signed up for the café of February 8.

Dr. Hernandez expressed interest in participating in the 2022 Advocacy Day and asked how to participate.

Ruth invited all Commissioners to participate and asked to be informed if any are interested. There will be further information as date approaches. Expect talking points to be developed for all participants.



Gareth Ashley asked about how recruitment is coming along and asked if there is a recruiter assisting on the search? Have First 5 Contra Costa considered “recruiting bonuses”?

Ruth replied that First 5 Contra Costa is in conversation with a search firm and pursuing different hiring options. Regarding “recruiting bonuses”, Ruth will look into whether it is an option.

8.0 Communications

Dr. Hernandez informed that materials for Communications are all attached in the packet:

- First 5 Association announcements:
 - *REDI Workshops in February*
 - *Virtual Advocacy Day on April 19, 2022*
- Ready Kids East County Parent Café Announcement
- Antioch Change – February 16, 2022 Flyer
- A Message from California Surgeon General Dr. Nadine Burke Harris

9.0 Commissioner F.Y.I. Updates

Dr. Hernandez announced that she is giving away an entire box of assorted books on “co-parenting strategies” for anyone who is interested – happy to share.

John Jones announced that **CocoKids** will soon be distributing **COVID-19 test kits** to child-care providers. **CocoKids**, in partnership with **Contra Costa County Health Services** were set to distribute to all child-care providers. But the State fell short of supply (**CocoKids** received only 10 – 20% of what they asked for) therefore can only to send to those child-care providers who are located in most critical areas in need.

10.0 Adjourn

Meeting adjourned at 7:20 PM.

The next standing meeting is on Monday April 11, 2022.



April 11, 2022

Agenda Item 3.2

**Accept Executive Committee Minutes from the
February 7, 2022 Meeting.**



Executive Committee Minutes

Monday February 7, 2022
5:00 p.m.

1.0 Convene and announce adjournment to closed session

Executive Committee Chairwoman Dr. Rocio Hernandez convened the meeting at 5:17 PM and led the committee into closed session with Executive Director Ruth Fernandez.

2.0 Closed Session

Public Employee Performance Evaluation (Gov. Code § 54957.6)
Title: Executive Director

3.0 Call to Order

The committee returned from closed session.

The chair called the meeting to order at 5:47 PM.

Present were: Chairwoman Dr. Rocio Hernandez, Vice-Chair Marilyn Cachola Lucey, and Secretary/Treasurer Matt Regan.

Staff in attendance were: Executive Director Ruth Fernandez, Deputy Director Camilla Rand, Interim Administrative Manager Tammy Henry, and Executive Assistant Alex Khu.

4.0 Public Comment

There were no comments from the public.

5.0 Accept the Minutes from the Special Meeting of October 25, 2021 Executive Committee

Marilyn moved to accept, seconded by Rocio, the minutes from the Special Meeting of October 25, 2021 Executive Committee.

- Dr. Rocio Hernandez: YES
- Marilyn Cachola Lucey: YES
- Matt Regan: Abstained

The Minutes **APPROVED**.

6.0 CONSIDER accepting the report on significant program, financial or contracts matters, and on any personnel matters relating to Commission staff.

Ruth Fernandez gave the following report:

- The search for the First 5 Contra Costa Finance and Operations Director position had been posted on website and social media. Please help spread the word.
- Consultant "Maze and Associates" currently provides financial consultation and will continue to help our work at this time.
- In the process to bring on an interim Administrative Assistant to support Tammy Henry and Camilla Rand.
- Final summary of the Organizational Assessment that took place July 2021 through December 2021 has been received. There will be a presentation planned and ask the Executive Committee to consider holding a Special meeting in March to hear the findings and recommendations. The Executive Committee agreed to hold a special meeting to hear findings and recommendations in March.
- First 5 Contra Costa COVID-19 prevention plan for staff has been updated.
- Working with the County Public Works and County Counsel on signing the lease for the new First 5 Contra Costa office. Relocation will likely be in March 2022.

Executive Committee

MINUTES

February 7, 2022

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Camilla Rand gave the following report:

- Ready Kids East County had Parent Cafés on January 11, and 25, 2022. There will be others on February 8, and 22 and March 8, 2022. All are invited to RSVP. Flyer is available on the February 7, 2022 Commission Packet.
- Antioch Community Housing Forum on February 16, 2022 @ 5:30 to 7:30 pm. All are invited to RSVP. Announcement details attached on the Commission Packet.

7.0 DISCUSS issues regarding the operation of the Commission.

No report given.

8.0 CONSIDER accepting the report on statewide activities pertaining to children 0-5, including the activities of the First 5 Association of California, First 5 California, and other statewide advocacy groups.

Ruth informed the committee that she will report the following matters to Commission:

- The First 5 Association Advocacy Day 2022 is on April 19, 2022. More information to come.
- First 5 Association REDI Workshops will be on February 8 and 23, 2022.
- First 5 California and First 5 Association going through leadership changes. Search has begun for Executive Directors.
- Ruth is representing the Bay Area Region Executive Director's Group as Region lead/facilitator, and also as a member of the state REDI Core team and the Ad Hoc Personnel Committee of the F5 Association currently in search for a new Executive Director.
- Announced the resignation of the State Surgeon General Dr. Nadine Burke Harris. A copy of her announcement letter is provided in the packet.

9.0 Review agenda items for upcoming Commission meetings

Ruth gave this focus for the proposed Special Executive Committee Meeting in March:

- Receive presentation of findings and recommendation of the Organizational Assessment.
- Provide an overview of the Children's Leadership Council systems change initiative.

10.0 Adjourn

The meeting adjourned at 6:02 pm



April 11, 2022

Agenda Item 3.5

Accept the First 5 Contra Costa February & March 2022 Program Reports.

Family Support

*Our **Family Support (FS)** initiative helps families build healthy relationships, strengthen support systems, and nurture their children's development.*

National Committee of Experts Convene to Support the Future of Family Resource Centers (FRCs)

By invitation of the National Family Support Network (NFSN), Family Support Program Officer, Lisa Korb, was invited to join

13 family support professionals from across the United States and Canada to provide input and support the development of a FRC Learning Hub to be used to guide those starting individual FRCs in their communities. The Family Resource Learning Hub, jointly developed by Families Canada and the NFSN with the support of Casey Family Programs, will house online resources, materials and training videos to help guide, support and promote the development of high quality and successful FRC start-ups.



First 5 Centers to Re-open March 7 for In-person Classes

Taking their lead from the CDC and the County's less restrictive COVID guidelines, the First 5 Centers will begin to welcome families and their children back for in-person programming and services. Until vaccines are available for children 0-4, the Centers will proceed with caution, which will mean masks and social distancing will be practiced and larger events will be held outside when possible. There is an energy and buzz around re-opening with hopes that some sense of normalcy can be sustained. For some Center staff, this will be the first opportunity to meet families in person and see children at their site.

Early Intervention

*Our **Early Intervention (EI)** initiative aims to ensure that families have access to prevention and early intervention supports and services that foster the optimal development of all children.*

Help Me Grow (HMG) System Activities

HMG Café

On February 15, our very own Emily Hampshire and Natalie Blackmur of First 5 Contra Costa presented at this month's HMG Café to get service providers up to speed on all the latest from the Contra Costa Network of Care. Attendees had an opportunity to view the hub live, learn how to create a profile and utilize main features of the network. In addition, attendees had the opportunity to share feedback in smaller breakout sessions. A total of 24 participants attended the entire session with representation from Contra Costa Head Start, Regional Center of East Bay, Tandem and Contra Costa Public Health.

HMG Café Recordings

HMG Café recordings will now be available for viewing on our [First 5 Contra Costa YouTube channel](#). We will announce when the recordings are posted and ready for viewing on the Contra Costa Network of Care Hub—feel free to check out our first recording of the [November 16, 2021 presentation](#).

HMG Systems Work Updates

Over the last year our team has begun a deep dive of our HMG call center data collection process and metrics in order to better elevate system strengths and potential areas of growth and return on investment. The pandemic has further exacerbated existing system challenges faced by parents in accessing early intervention, special education, and preventative services for their young children. We hope to fine-tune our existing data collection process to better capture the length-of-time it takes for families to access services—this kind of information is useful for problem solving and advocacy with community partners.

ACEs ACTIVITIES MAKING PRACTICES A SYSTEM REALITY

Celebrating the Completion of ACEs Aware Round 1

The EI Team is excited to report that we have fully completed our activities and reports under our first round of ACEs Aware grants that began in June 2020. Our first round of four subgrants included communications work, provider engagement around ACEs education and trauma-informed care, and the creation of our supplemental training “Changing the Lives of Children: Attending to ACEs in Ages 0-5,” which was certified by the ACEs Aware Initiative and Office of the Surgeon General as of August 6, 2021. Despite the ongoing challenges of the pandemic, we received high interest and responses to our round 1 activities, including Fall 2020 and Spring 2021 Virtual Convenings of our Contra Costa Network of Care. A million thanks to our Design Team, the investment of leaders at Contra Costa Health Services and Contra Costa Employment and Human Services, and to the whole Contra Costa community of service providers for their engagement with our growing trauma-informed Network of Care.

A New Home for ACEs Aware Initiative Leadership

As you may have heard, this month we received the unexpected news that Dr. Nadine Burke Harris, California’s first Surgeon General and the passionate leader of California’s ACEs Aware Initiative, [resigned](#). We will miss seeing her on our regular ACEs Aware calls, but are glad she is taking time to care for herself and her family during these challenging pandemic times.

This month we also received our first direct communication from the new home of California’s ACEs Aware Initiative, the [UCLA/UCSF ACEs Aware Family Resilience Network \(UCAAN\)](#). This multi-campus initiative will serve as a robust and sustainable home for the ACEs Aware Initiative, continuing to cultivate ACEs Aware activities, grants, and training programs. UCAAN’s goal is to ground the Initiative in academic and clinical science, ensuring sustained resources and expertise to foster rich partnerships across the state that will continue to grow the movement. We are so grateful to Dr. Burke Harris for spearheading the ACEs Aware Initiative and movement, and we are excited to see UCAAN carry forward the legacy of this work. Additionally, they announced a third round of grants to be released this Spring. We are staying tuned.



Principles in Practice Series

Join us next month for the March session of the series, with the theme “Collaboration & Empowerment.” Visit the [Contra Costa Network of Care online hub events page](#) to access the Zoom registration links for each session. In the spaces provided by this series you can hear inspiring stories and examples of Trauma-Informed Principles in Practice and learn ways you can inspire and generate change within your organization, system, and community.

Change Agents Cohort

First 5 Contra Costa is excited to announce that we launched our Network of Care Change Agents cohort at the end of February. Our kick off session was held on February 24 with a group of 13 diverse organizations. These organizations will be prototyping their ideas for advancing trauma-informed practices within their services or organizational structure. The Change Agents will participate in monthly development and technical assistance sessions from February-June 2022, with our partners at Community Strengths, to design and workshop ideas for small, accessible actions or changes they can take in their daily work and organizations. This work is made possible through First 5 Contra Costa’s ACEs Aware Network of Care Implementation grant from the Office of the California Surgeon General and the California Department of Health and with blended funds from The Alliance.

First 5 Transforming Stress & Trauma Series

We have completed the first three sessions in our special series with Trauma Transformed entitled “Transforming Trauma and Stress.” This learning series for all First 5 Contra Costa staff features workshops focusing on components of foundational Trauma-Informed Systems principles, including skills lab components to support applications to practice. The goal of the series is to understand how stress and trauma, including socio-cultural trauma, impacts individuals, communities, organizations, and systems, and to apply healing-centered practices and policies within First 5. The 4th session was held on February 28 and our wrap-up session will be on March 21.

Family Economic Security Partnership

*The **Family Economic Security Partnership (FESP)** is a public, private and nonprofit collaboration dedicated to increasing the income and building the assets of low-income families and individuals living in Contra Costa County.*

Family Economic Security Partnership (FESP) Activities

FESP held a meeting on February 17 focusing on the state budget. Eric Saucedo, State Policy Fellow, and Adriana Ramos-Yamamoto, Policy Analyst, with the California Budget and Policy Center presented data on families’ economic security, an overview of child care and related budget proposals, a summary of select budget proposals that could boost families’ economic security, information on the Gann Limit, and identified other issues to follow and opportunities for engagement.

They also shared data on how income grew for the highest income families, how poverty would have been even greater without the stimulus and other public benefits mainly due to COVID, and how households of color with young children struggled the most to make ends meet. They shared legislative proposals to boost family economic security including expanding the Young Child Tax Credit by ending work requirements, increasing CalWORKs cash assistance, closing Medi-Cal eligibility gaps and reducing premiums, and boosting funding for home visiting and Black Infant health.



Adriana and Eric also shared some opportunities to support advocacy efforts and FESP members met in small groups to discuss steps they might take. [The full set of slides and audio of the presentation is on the FESP website.](#)

Measure X: Healthy and Safe Contra Costa

The Board of Supervisors met on February 22 to approve funding for programs and services from unallocated Measure X dollars. There was \$8.8 million available for one-time expenditures, and \$6.7 million for ongoing funding. The Measure X Community Advisory Board (CAB) met on January 31 and recommended eight programs for funding that were in the initial CAB recommendations from November, but not funded by the Board of Supervisors—child care slots and services for children with disabilities were included in those CAB recommendations. The ELLG (see more below) submitted a revised request for funds for child care slots (priority for infant and toddlers) and for retention of child care staff and worked with and supported a request by Care Parent Network for funding for children with disabilities.

A lot of work and advocacy leads to success!

At the February 22 meeting, the Board of Supervisors approved \$4 million in ongoing funds for child care slots, \$1.5 million for retention of child care teachers, and \$450,000 for children with disabilities.

PROGRAM UPDATES

FEBRUARY 2022



Early Learning Leadership Group (ELLG)

The ELLG met on February 8 and submitted a revised request for Measure X funds to the Board of Supervisors explaining the dire need for child care slots, especially for infants and toddlers, as well as the need for staff to fill those slots. In addition, a number of ELLG members had meetings with individual Supervisors, stressing the need for this funding to shore up the workforce, help parents go back to work, and provide learning opportunities for children to thrive. In addition, recognizing that there had also been no funding allocated for services for children with disabilities, First 5 reached out and partnered with Care Parent Network who submitted a request for Measure X funding as well.

The ELLG will be meeting in early March to celebrate its success and to discuss strategies for Measure X funding implementation in collaboration with the Contra Costa Employment and Human Services Department (EHSD) and Community Services Bureau (CSB). The ELLG will also continue to explore the role it can play in addressing broader systemic issues that continue to devalue the child care workforce.

Community Advocacy + Partnership Project (CAPP)

On February 9, CAPP held its eighth cohort session with one more session to go in the nine-month planning phase. The meeting focused predominantly on the selection of which initiative they would focus on for year two: education equity (Community Schools Initiative, LCAP funding) and economic justice (with a focus on the Northern Waterfront Economic Development Initiative). Brief presentations were made on the two topics and after a great deal of discussion the cohort decided that they needed more information and did not want to select only one.

The two groups have been asked to bring back more information on the particular initiative so that cohort members have a better idea of what they might entail. The CAPP Steering Committee suggested that the first three months of year two (April–June 2022) allow for greater exploration of both initiatives with specific guiding questions: what specific policy objectives might be pursued, how far along is work on the initiative, who are the key stakeholders, are/how are residents involved, etc.

The Core CAPP Team and the Steering Committee met several times to discuss the next session and identify some initial strategies for moving forward. In hopes to raise enough funds to bring in a half-time CAPP coordinator to provide administrative and programmatic support to the cohort in year two, we are actively fundraising and have several meetings with foundation representatives coming up.

Partnerships

A small group has been meeting to plan for a Guaranteed Income (GI) pilot project in Contra Costa County. Representatives from Community Financial Resources, Ensuring Opportunity, East Bay Leadership Council, Richmond Rapid Response Fund, Health Services, and First 5/FESP are all participating and a planning proposal is being submitted to an interested funder to support the planning process, which would include identifying a target population and host agency, sharing examples of successful GI programs in the state and nationally, and planning for community input and engagement.

CARES West and Central/East meetings

The CARES coalitions in both parts of the county held meetings in February and Fran Biderman, Special Projects Coordinator, attended both meetings. Information was shared on rental assistance resources, COVID workplace guidelines, interpersonal violence resources, Measure X, and more. There has also been some discussion of next steps for these coalitions and Fran, Mariana Moore from Ensuring Opportunity and Susun Kim from the Family Justice Center met with the east county STRONG funders to discuss next steps and partnerships between our various coalitions.

PROGRAM UPDATES

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Budget Justice Coalition (BJC)

The BJC met on January 27 and February 24 to discuss responses to Measure X funding proposals and next steps for the coalition. The BJC will be sponsoring another town hall with EHSD and Health Services on March 3 at 3 pm.

Community Engagement Program

Our **Community Engagement Program (CE)** supports three Regional Groups made up of 200 parents and residents to make Contra Costa County safer, healthier and more equitable for families: West County Regional Group (WCRG), Central County Regional Group (CCRG), and East County Regional Group (ECRG).

Antioch CHANGE Community Housing Policy Forum a Great Success

Over 70 participants attended our successful Antioch CHANGE community housing policy forum on February 16. The forum featured a panel of tenant attorneys and housing leaders who reviewed effective policies and strategies for increased housing stability. The forum brought residents and agencies together for an informative and strategic exchange of ideas. Many thanks to the ECRG, Urban Habitat, Healthy & Active Before 5, ACCE (Alliance of Californians for Community Empowerment), and Centro Legal de la Raza for their partnership and expertise.



Regional Groups participate in Housing Element Planning

Regional Group members are taking their housing advocacy and experiences as renting families to the housing element planning processes in Antioch and Concord. The cities' housing elements will lay out policy goals for safe, affordable, and decent housing for residents. The Regional Groups intend to elevate the pressing needs of renting families with young children in the process and inform the final guiding plan. This month, CCRG and ECRG participated in city sponsored community meetings and focus groups. [Here](#) is more information about California's Housing Element.

Regional Groups Honor Black History Month

In celebration of Black History Month, the Regional Groups dedicated time in their February monthly meetings to honor and share information about African American leaders and social change agents who have championed equity and justice. The Groups increased their knowledge and appreciation of influential Black leaders through activities, presentations, and information sharing. We honor all the past and present Black activists and leaders who have made our communities more equitable and just.

Early Childhood Education

Our **Early Childhood Education (ECE) Initiative** aims to ensure that all children have access to high-quality, affordable child care and early learning.

Ready Kids East County (RKEC) Initiative: Parent Café Series 2

In February, First 5 and the Black Women's Early Childhood Collective (BWECC) hosted Parent Cafés 3 and 4. On February 8, Parent Cafe #3 titled, "Powerful Beyond Measure: Strengthening Resilience Through Social Emotional Learning" focused on not just the academic, but the holistic development of a child. Specifically, how social emotional learning can have positive consequences when the child or family experiences adversity. Two weeks later on February 22, Parent Cafe #4 titled, "I AM because WE are: Stronger Together" took the holistic approach discussed in the previous café and expanded it to include the entire community. Parent Café participants outlined the benefits of forming a village or tribe with

PROGRAM UPDATES

FEBRUARY 2022



examples from their own lives. Each Café has seen an increase in attendance with 10 participants at Parent Café #3 and 14 participants at Parent Café #4. We hope to build on this momentum with the end of the Parent Café series quickly approaching in March.

Anti-Bias + Anti-Racist & Justice Equity Diversity Inclusion Practices Training

Independent Scholar, Consultant, and Founding Director of The Teaching Excellence Center, Shawn Bryant, led the Engaging Ourselves & Our Work through Shifts Using Anti-bias + Anti-racist & Justice Equity, Diversity Inclusion Practices Training for 18 participants on February 26. This session provided educators with a way to have brave conversations with young children and use conversations as a tool for implementing Anti-Bias + Anti-Racist education. All participants indicated that they were well informed or fairly informed on understanding of biased-based beliefs working with children and families, using core anti-bias goals in collaboration with ethical standards during planning and interactions, and using reflective practices to plan appropriate teaching and learning goals. This training was offered to Quality Matters programs in collaboration with the Ready Kids East County Initiative.



Environment Rating Scale (ERS) Consultations

California ERS Master Anchor, Carlos Lopez, offered ERS virtual consultations to 30 classrooms in Contra Costa County in January and February 2022. To support sties in quality improvement related to the Environment, Carlos provided innovative virtual consultations to Quality Matters Sites who have either never been rated or who have received a lower environment rating in the past—during the 2021-22 program year, the State of California suspended ERS ratings. 30 classrooms provided video and photographs of their facilities, engaged in Zoom consultations with the ERS Master Anchor, and received an action plan with recommendations for enhanced environments.

Environment Rating Scale (ERS) Trainings

February was a big month for focusing on the environment. California ERS Master Anchor, Carlos Lopez, provided a Family Child Care Environment Rating Scale (FCCERS) training on February 22 to 18 attendees and an Infant/Toddler Environment Rating Scale (ITERS) training on February 24 to 24 attendees. Over 88% of participants confirmed they understood the validity and different purposes of the environmental rating-revised tools; over 91% of participants noted the value in using the ERS tools in their own program; over 94% of participants knew tips on making long-lasting changes to their program's environment; and over 85% recognized how the tools are affected during the pandemic.

Quality Improvement Coaches—Certified Inclusion Facilitators

Congratulations to Kim Stadlander, Quality Improvement Coaching Coordinator, and Deanna Carmona, Quality Improvement Coach, who became Certified Inclusion Facilitators for young children with disabilities in early childhood education programs. They are certified by BEGINNING TOGETHER: Caring for Young Children with Disabilities in Inclusive Settings and the California Department of Social Services, Child Care and Development Division. Both Kim and Deanna conducted trainings for Quality Matters Programs and continued consulting programs around inclusion of children. Supporting children with disabilities is one of the key goals of California's Master Plan for Early Learning and Care. We are lucky to have these Certified Inclusion Facilitators on our First 5 Team.

Early Intervention

Our **Early Intervention (EI)** initiative aims to ensure that families have access to prevention and early intervention supports and services that foster the optimal development of all children.

Bringing Trauma Informed Care into Organizational Practices

First 5 Transforming Stress & Trauma Series

We have completed our 5-part special series with Trauma Transformed entitled “Transforming Trauma and Stress.” This learning series for all First 5 Contra Costa staff featured workshops focusing on components of foundational Trauma-Informed Systems principles, including skills lab components to support applications to practice. This series helped deepen our understanding of how stress and trauma—including socio-cultural trauma—impacts individuals, communities, organizations, and systems, and to apply healing-centered practices and policies within First 5. Thank you to the entire staff for participating, engaging deeply with the content, and bringing their authentic selves to this space! Please stay tuned for next steps from the trauma-informed leadership and ad hoc committees.



Work Environment & Wellness Survey

The First 5 journey towards becoming a more trauma-informed agency continues, and as we prepare for the transition to a new office building, we have the opportunity to plan and create a physical work space that is trauma-reducing and supports staff wellness. Thanks to our ACEs Aware grant, we have the opportunity to begin some of these efforts toward creating a healing-promoting work environment. This includes, but is not limited to setting up a warm and welcoming lobby space, creating a dedicated wellness space or room, providing access to a lactation room, and integrating resources and tools in our environment that mitigate stress. The new office location will have plenty of room to make some of these efforts possible. A survey was shared with staff to discover some of the things that staff would like to see or are important to consider in this process. While we cannot make major modifications to the space, we will do our best to incorporate feedback to the best of our ability and as creatively as we can.

Principles in Practice Series

Join us for the April session of the series, with the theme “Compassion & Dependability.” Visit the [Contra Costa Network of Care events page](#) to access the Zoom registration links for each session. In the spaces provided by this series you can hear inspiring stories and examples of Trauma-Informed Principles in Practice and learn ways you can inspire and generate change within your organization, system, and community. This series enhances our county’s Network of Care by strengthening our connections around shared goals to implement trauma-informed and trauma-healing practices and systems.

Community Engagement Program

Our **Community Engagement Program (CE)** supports three Regional Groups made up of 200 parents and residents to make Contra Costa County safer, healthier and more equitable for families: West County Regional Group (WCRG), Central County Regional Group (CCRG), and East County Regional Group (ECRG).

Antioch CHANGE Press Event a Success

Over 50 residents and allies attended our housing press event on March 30 to bring attention to Antioch’s affordable housing crisis. Low-income families with young children and residents of color are struggling to stay housed. Preliminary results from our Antioch CHANGE housing assessment



PROGRAM UPDATES

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show that high rents, evictions, and harassment by landlords are creating widespread housing insecurity. With Emergency Rental Assistance Program (ERAP) related protections sunsetting soon, Antioch renters will be even more vulnerable. The ECRG, First 5, and Alliance of Californians for Community Empowerment (ACCE) partnered to bring to light residents' stories of unaffordability and unlivable housing conditions, and to call on city council for citywide tenant protections now. The event was covered by 5 media outlets, including KTVU, Telemundo, Bay City News, KPFA, and the Antioch Herald. Some coverage included:

- <https://www.ktvu.com/news/antioch-tenants-fight-for-comprehensive-protections>
- <https://localnewsmatters.org/2022/03/31/tenant-advocates-protest-in-antioch-urge-vote-on-renter-protection-rules/>

Ellis Lake PASOS is Back

Ellis Lake PASOS, a community led walking and dance club, returned to Ellis Lake Park on March 24. The CCRG program is designed to increase park use and well-being for families with young children in the Monument community. The 15-week program goes hand-in-hand with the CCRG's multi-year advocacy for equitable, quality parks for kids. Ellis Lake PASOS is held every Thursday from 5:30pm to 6:30pm at Ellis Lake Park. 30 families attended the first session, and we expect it to grow each week.



WCRG helps Secure Millions for Boorman Park improvements

The City of Richmond recently received additional funds to complete the community's vision for Boorman Park, thanks to help from the WCRG, City of Richmond, and Healthy & Active Before 5. The additional funds will make it possible to implement all the park amenities and environmental adjustments needed to create the community's dream Boorman Park. This recent EPA grant is a huge step forward and gets us closer to completing the project, slated for opening in 2024.

Anti-harassment Protections One Step Closer in Concord

CCRG and allies continue to advocate for renter protections from landlord harassment in Concord. This month the Housing and Economic Development Committee took one step closer to adopting important protections, by accepting many of the CCRG and other tenant advocates' recommendations. Single mothers, families with young children, and renters of color are most impacted by harassment from landlords. This needed policy would help ensure children and families stay in healthy and safe homes. The City Council has not yet set a date to vote on the policy.

Central County Regional Group Engages in Housing Element Planning

The CCRG continued to voice the housing needs of families with young children at three key community meetings in March. CCRG members continue to urge city staff and Council to 1) advance tenant protection policies and 2) build sufficient housing for 'low-income' and 'very-low-income' families across the city versus segregating development solely in the Monument and Todos Santos communities. CCRG and ECRG will continue to engage in housing element planning meetings throughout the year—the Housing Element plans will be completed in early 2023.

Family Economic Security Partnership

The Family Economic Security Partnership (FESP) is a public, private and nonprofit collaboration dedicated to increasing the income and building the assets of low-income families and individuals living in Contra Costa County.

Family Economic Security Partnership (FESP) Activities

FESP members received updates and invitations to several county-wide initiatives including Earned Income Tax Credit (EITC)/tax assistance, Measure X, and the Budget Justice Coalition.



Early Learning Leadership Group (ELLG)

ELLG met on March 9 to celebrate the successful securing of Measure X funds for child care slots and provider retention stipends. Conversations are occurring to figure out who will distribute the funds and to whom—Employment and Human Services Department (EHSD) Community Services Bureau (CSB) is charged with the implementation. ELLG members formed two sub-groups to meet and discuss allocation of these funds and will meet and provide input to EHSD and CSB.

ELLG is also concerned about the impending implementation of Universal Transitional Kindergarten and the lack of a mixed delivery system for families and will be discussing this at a future meeting. ELLG will also continue to explore ways to address the need for increasing child care compensation. There is a need for clearer data to demonstrate the vast need and impact on the field due to the exodus of so many providers. The group decided that it could focus on the next round of American Rescue Plan Act (ARPA) dollars as one place to address this as well as to look at models from other counties/states.

Community Advocacy + Partnership Project (CAPP)

On March 9, CAPP held its last cohort session of the planning phase in year one. Cohort members brainstormed criteria to use to select a policy project(s) to focus on in year two—either in the areas of education or economic justice. A survey will be sent to cohort members prior to the April meeting asking them to participate in one of the two issue areas for the next three months where they will further explore the issue and determine feasibility and next steps. Cohort members will also receive their first-year stipends (organizations and residents) for their participation and we are hoping to provide stipends for all in year two as well.

The cohort also said goodbye and thanks to LeaderSpring, the consulting group that successfully led the cohort these last nine months. Mariana Moore with Ensuring Opportunity and co-sponsor of CAPP introduced Roxana Dumas to the cohort, currently the ERAP coordinator and soon to be half-time staff to CAPP (via the Richmond Community Foundation). Roxana will provide administrative and programmatic support to the cohort in year two.

Mariana and Fran Biderman, First 5 Special Projects Coordinator, continued to meet with several funders and should have a better picture of funding for CAPP in the near future. The CAPP Steering Committee met several times and provided input for the direction of the next sessions for year two.

Partnerships

CARES West and Central/East meetings

The CARES coalition in central county met and shared terrific updates on COVID-19/vaccination status in the county, Office of Racial Equity and the Richmond Rapid Response Fund.

PROGRAM UPDATES

March 2022



Budget Justice Coalition (BJC)

The BJC met on March 24 and held a special budget presentation and strategy session on March 31 co-sponsored with the Racial Justice Coalition. The BJC also hosted a well-attended Town Hall on March 3 with EHSD and Health Services Department (HSD) sharing information about their departmental budgets.

Guaranteed Income Pilot

A small group continues to meet to plan for a Guaranteed Income (GI) pilot project in Contra Costa County. Representatives from Community Financial Resources, Ensuring Opportunity, East Bay Leadership Council, Richmond Rapid Response Fund, HSD, and First 5/FESP are all participating. The pilot will include identifying a target population and host agency, sharing examples of successful GI programs in the state and nationally, and planning for community input and engagement. The city of Richmond is also in the process of developing a GI project and we will share ideas and learnings.

Early Childhood Education

*Our **Early Childhood Education (ECE) Initiative** aims to ensure that all children have access to high-quality, affordable child care and early learning.*

Ready Kids East County (RKEC) Initiative: Parent Café Series 2

The 2022 RKEC Parent Café Series had its fifth and final session Tuesday, March 8 titled: “We Are Our Ancestors’ WILDEST Dreams!” Tajji Brown, an Early Childhood Education Program Manager for Oakland Unified School District’s African American Male Achievement program, joined the café as the keynote speaker. Mr. Brown offered insight and took questions regarding his personal and professional experiences of Black and African American families in Early Childhood Education. He encouraged parents and caregivers to see the school as a shared space that they are entitled to access. Now that the second round of the Parent Café series has concluded, parents, caregivers, and First 5 staff are exploring different avenues and opportunities to continue the village and community that was created over the past several weeks. The parents and caregivers that participated in the café series will have an integral role in determining what comes next as we continue to search for ways to better serve our Black and African American community.



InterAct Now: CLASS Summit

March 15-17, 2022, the Quality Improvement Coaching team attended InterAct Now: CLASS Summit. The virtual event was hosted by Teachstone and brought together leaders across the early childhood sector. The Quality Improvement Coaches were inspired by keynotes, selected breakout sessions, and engaged in live networking opportunities. Quality Improvement Coaching Coordinator, Kim Stadtlander, commented, “The CLASS Summit had some impactful keynote speakers around equity and access to continuous quality improvement practices.” Further, she stated, “My favorite session was around the development of CLASS self-assessment documents, where educators can identify how much they know about a practice and how much support they need to use the practice. This makes decision making data driven and gives an educator a baseline to know where they want to move from. It also provides a vehicle for shared values and goals.” The First 5 Quality Improvement Coaches are implementing documents and lessons learned through their ongoing work with Quality Matters sites.

PROGRAM UPDATES

March 2022



Coaching Companion Training

On March 9, 2022, the Early Childhood Education team attended a Coaching Companion Training. Coaching Companion is a virtual coaching platform funded through the California Department of Social Services and coordinated by the El Dorado County Office of Education. During the training, the Early Childhood Education Program Officer, all four Quality Improvement Coaches, and CocoKid's Quality Improvement Navigator explored the plethora of opportunities Coaching Companion offers. The platform allows sites to upload video to a secure database for discussion with Coaches, allows sites and Coaches to collaboratively review pre-recorded classroom footage for learning experiences, and engage in curated modules. This spring, the Coaches will practice using the Coaching Companion tool to see if this is something to pilot in the upcoming program year.

Quality Improvement Coach – Certified Inclusion Facilitator

Congratulations to Nelly Orantes, Quality Improvement Coach, who became a Certified Inclusion Facilitator for young children with disabilities in early childhood education programs in March. Nelly is certified by BEGINNING TOGETHER: Caring for Young Children with Disabilities in Inclusive Settings and the California Department of Social Services, Child Care and Development Division. She conducted a training for Quality Matters Programs and continued consulting programs around inclusion of children. Supporting children with disabilities is one of the key goals of California's Master Plan for Early Learning and Care. Nelly is the third Quality Improvement Coach to become a certified Inclusion Facilitator.

Family Support

*Our **Family Support (FS)** initiative helps families build healthy relationships, strengthen support systems, and nurture their children's development.*

\$3 Million in Funding to Support Refugee Families with Young Children

First 5 California's commission approved up to \$3 million in funding over one year to help support refugee families with young children. In partnership with First 5 Alameda, First 5 Contra Costa released a RFQ to identify a refugee-serving organization to deliver targeted, county-level support for childcare, family support, and resettlement coordination for Afghan and other refugee communities. Refugee and Immigrant Transitions and Jewish Family and Community Services – East Bay, were the organizations selected to serve families in Contra Costa and Alameda that will be included in a regional application to the RFA released by First 5 California March 23.





April 11, 2022

Agenda Item 5.0

CONSIDER adopting a resolution authorizing First 5 Contra Costa to conduct teleconference meetings under Government Code section 54953(e) and making related findings.

RESOLUTION NO. 2022-02

A RESOLUTION OF THE FIRST 5 CONTRA COSTA CHILDREN AND FAMILIES COMMISSION AUTHORIZING TELECONFERENCE MEETINGS UNDER GOVERNMENT CODE SECTION 54953(e) (ASSEMBLY BILL 361)

Recitals

- A. On March 4, 2020, Governor Gavin Newsom proclaimed the existence of a state of emergency in California under the California Emergency Services Act, Gov. Code § 8550 et seq.
- B. On March 10, 2020, the Contra Costa County Board of Supervisors found that due to the introduction of COVID-19 in the County, conditions of disaster or extreme peril to the safety of persons and property had arisen, commencing on March 3, 2020. Based on these conditions, pursuant to Government Code section 8630, the Board of Supervisors adopted Resolution No. 2020/92, proclaiming the existence of a local emergency throughout Contra Costa County.
- C. On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which suspended the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the Brown Act), provided certain requirements were met and followed.
- D. On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which clarified the suspension of the teleconferencing rules set forth in the Brown Act and further provided that those provisions would remain suspended through September 30, 2021.
- E. On September 16, 2021, Governor Newsom signed Assembly Bill 361, which provides that under Government Code section 54953(e), a legislative body subject to the Brown Act may continue to meet using teleconferencing without complying with the non-emergency teleconferencing rules in Government Code section 54953(b)(3) if a proclaimed state of emergency exists and state or local officials have imposed or recommended measures to promote social distancing.
- F. On March 1, 2022, the Contra Costa County Health Officer issued recommendations for safely holding public meetings that include recommended measures to promote social distancing.
- G. Among the Health Officer's recommendations: (1) on-line meetings (teleconferencing meetings) are strongly recommended as those meetings present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19; (2) if a local agency determines to hold in-person meetings, offering the public the opportunity to attend via a call-in option or an internet-based service option is recommended when possible to give those at higher risk of an/or higher concern about COVID-19 an alternative to participating in person; (3) a written safety protocol should be developed and followed, and it is recommended that the protocol require social distancing – i.e., six feet of separation between attendees – and face masking of all attendees; (4) seating arrangements should allow for staff and members of the public to easily maintain at least six-foot distance from one another at all practicable times.
- H. Because of the prevalence of the Omicron variant of COVID-19 in the Bay Area, test positivity rates and COVID-19 hospitalizations are near historic highs in the County.
- I. In the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the First 5 Contra Costa Children and Families Commission (First 5) intends to invoke the provisions of Assembly Bill 361 related to teleconferencing.

NOW, THEREFORE, the First 5 Contra Costa Children and Families Commission resolves as follows:

1. First 5 finds that: the state of emergency proclaimed by Governor Newsom on March 4, 2020, is currently in effect; and the Contra Costa County Health Officer has strongly recommended that public meetings be held by teleconferencing as those meetings present the lowest risk of transmission of SARS-CoV-2, the virus that causes COVID-19.
2. As authorized by Assembly Bill 361, First 5 will use teleconferencing for its meetings in accordance with the provisions of Government Code section 54953(e).
3. The Executive Officer is authorized and directed to take all actions necessary to implement the intent and purpose of this resolution, including conducting open and public meetings in accordance with Government Code section 54953(e) and all other applicable provisions of the Brown Act.

PASSED AND ADOPTED on April 11, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CHAIR, FIRST 5 CONTRA COSTA CHILDREN AND FAMILIES COMMISSION

I hereby certify that this is a correct copy of a resolution passed and adopted by this Commission on the date stated above.

Dated: April 11, 2022

Ruth Fernandez, Executive Director



April 11, 2022

Agenda Item 7.0

Public Hearing on the First 5 California Annual Report 20-21



**Staff Report
April 11, 2022**

ACTION: X
DISCUSSION:

TITLE: Public Hearing on the First 5 California 2020-21 Annual Report

Introduction:

First 5 California prepares an annual report each year, based in part on fiscal, program and participant information provided by each of the 58 county commissions. County Commissions are required by statute to hold an annual public hearing on First 5 California’s annual report.

The report may be found online at:

https://www.cafc.ca.gov//pdf/about/budget_perf/annual_report_pdfs/Annual-Report-20-21.pdf

A short summary of Contra Costa program highlights appears on page 38.

Recommendation: Accept the First 5 California Annual Report 2020-21



April 11, 2022

Agenda Item 8.0

Consider approving proposed First 5 Contra Costa Budget FY 2022-23



Commission Meeting

A G E N D A

Monday, April 11, 2022, 6:00 pm

VIRTUAL MEETING pursuant to by Government Code Section 54953(e)(1)(A)
The Public may observe and participate in the Virtual Zoom Webinar by using this link:

Members of the public may participate in the meeting online, or by telephone but MUST REGISTER in advance in order to do so (see link below).

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_76ulkugAT9OobVgpxJIMJA

After registering, you will receive a confirmation email containing information about joining the webinar.

To indicate you wish to speak on an agenda item via Zoom, please “raise your hand” in the Zoom application. If you are joining the meeting via telephone, you may dial *9 using your phone’s dial pad.

The Commission Chair may reduce or eliminate the amount of time allotted to read comments at the beginning of each item or public comment period depending on the number of comments and the business of the day. Your patience is appreciated.

1.0 Call to Order and Roll Call

2.0 Public Comment

The public may comment on any item of public interest within the jurisdiction of the First 5 Contra Costa Children and Families Commission. In accordance with the Brown Act, if a member of the public addresses an item not on the posted agenda, no response, discussion, or action on the item may occur.

3.0 Approval of Consent Calendar

Action

A Commissioner or member of the public may ask that any of the following consent items be removed from the consent calendar for consideration under Item 4.

3.1 Approve the Minutes from the February 7, 2022 Commission Meeting

3.2 Accept the Minutes from the February 7, 2022 Executive Committee Meeting

3.3 Approve the Contracts Docket

3.3.1 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with AAA Business Supplies & Interiors, in an amount not to exceed \$80,000 for the period April 12, 2022 to October 30, 2022. FY2021-22 budget line: Administrative Expense: Purchased Services & Supplies: (\$169,550). Funded 100% Prop 10 funds.

3.3.2 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a contract with Full Court Press Communications Incorporated, in an amount not to exceed \$60,000 to provide communications services, ongoing support and consultation for First 5 Contra Costa for the period

Commission Meeting **AGENDA**

Monday April 11, 2022

Page 1 of 3



April 12, 2022 to June 30, 2023. FY2021-22 budget line: Communications: Professional Services: (\$115,000). Funded 100% Prop 10 funds.

3.3.3 RATIFY the Executive Director's execution of a 5-year lease agreement with SEECOM COMMERCIAL LLC., with two 3-year renewals, for a 15,470 square foot space located at 4005 Port Chicago Highway, Suite 120, Concord, CA with a base monthly rent of \$32,487.00 plus an additional monthly square footage operating fee of \$.15 per square foot. Both base monthly rent and the monthly square footage operating fee will increase 3% annually. FY 2021-22 budget line: Administrative Expense and Overhead: Allocated Across Function Areas. Funded 100% Prop 10 funds.

3.4 Approve the Grants Docket

3.4.1 APPROVE and AUTHORIZE the Executive Director, or her designee, to execute a grant agreement with First 5 California for \$227,652.04 for the Dual Language Learner (DLL) Pilot Expansion Phase to expire on June 30, 2022. FY 2021-22 budget line: Early Childhood Education Initiative: Early Learning Quality (\$928,725). Funded 100% First 5 California funds.

3.4.2 APPROVE and AUTHORIZE the Executive Director, or her designee, execute a grant agreement with Y and H Soda Foundation, in an amount up to \$75,000, to support community organizing and advocacy to advance the Antioch CHANGE project, promote community engagement in local Housing Element plans, and voter outreach, for the term March 1, 2022 to February 28, 2023. FY2021-22 budget line: Stakeholder Engagement & Policy Advocacy: Community Engagement (\$210,000). Funded 100% Y and H Soda Foundation.

3.5 Accept the First 5 Contra Costa February & March 2022 Program Reports

4.0 CONSIDER for discussion any items removed from the consent calendar.

5.0 CONSIDER adopting a resolution authorizing First 5 Contra Costa to conduct teleconference meetings under Government Code section 54953 (e) and making related findings. Action

6.0 Receive presentation honoring former First 5 Contra Costa Commissioners:

- Former EHSD Director, Kathy Gallagher for over 9 years of service
- Former Health Officer, Dr. Chris Farnitano for over 4 years of service
- Former Public Health Director, Daniel Peddycord, R.N. for over 3 years of service

7.0 Public Hearing on the First 5 California 2020-21 Annual Report Action

The entire report can be found at:

https://www.cfc.ca.gov//pdf/about/budget_perf/annual_report_pdfs/Annual-Report-20-21.pdf

The Contra Costa County Commission highlights found on page 38.



- 8.0 Consider approving proposed First 5 Contra Costa Budget FY 2022-23** **Action**

- 9.0 Public Hearing: Update on First 5 Contra Costa’s 2020-2023 Strategic Plan Goals and Long-Term Fiscal Plan Update per Strategic Plan.** **Action**

- 10.0 Receive Executive Director’s Report**

- 11.0 Communications**
None Received

- 12.0 Commissioner F.Y.I. Updates**

- 13.0 Adjourn**

The First 5 Contra Costa Children and Families Commission will provide reasonable accommodations for persons with disabilities planning to participate in Commission meetings who contact the Commission’s offices, at least 48 hours before the meeting, at (925) 771-7300.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the First 5 Contra Costa Children and Families Commission to a majority of members of the First 5 Contra Costa Children and Families Commission less than 96 hours prior to that meeting are available for public inspection at 1485 Civic Court, Suite 1200, Concord, CA 94520 during normal business hours.

In consideration of those who may suffer from chemical sensitivities or who may have allergic reactions to heavy scents, First 5 Contra Costa requests that staff and visitors refrain from wearing perfume, cologne, or the use of strongly scented products in the work place. We thank you for your consideration of others.



**Staff Report
April 11, 2022**

ACTION: X
DISCUSSION:

TITLE: FY 2022-23 Proposed Budget, First 5 Contra Costa

Recommendation

Commission approval of the FY 2022-23 Proposed Budget, First 5 Contra Costa.

Background

The FY 2022-23 Proposed Budget reflects the priorities of the Commission’s FY 2020/21 – FY 2022/23 Strategic Plan and maintains alignment with the long term fiscal strategies including:

- leveraging Proposition 10 and Proposition 56 cigarette and tobacco tax revenues as match for private sector partnerships and philanthropic grants; and
- establishing partnerships with County agencies through sub-recipient grants to jointly provide essential services; and
- securing public and philanthropic grants to further enhance First 5 activities focused in support of young children and their families

Fiscal Impact

The FY 2022-23 Proposed Budget maintains focus on continuity of Program Initiatives, assures balanced revenues and expenditures, and reduces the drawdown from the Unassigned Fund Balance - - \$2.2 million drawdown rather than \$2.5 million as projected for year three of the Strategic Plan.

Also, the proposed budget exceeds the projected external funds balance in the Strategic Plan for FY 2022-23 by \$42,793 – an additional factor in the drawdown allocation for this year.

Major Revenue

1. **Proposition 10/Proposition 56/Surplus Money Investment Fund (SMIF) Revenue**

State tax apportionments are the principal First 5 revenue sources which include Proposition 10 cigarette tax, Proposition 56 tobacco products tax (backfill funding for loss of Prop 10 funding), and SMIF apportioned interest associated with Prop 56 receipts held in State interest earning account. *Prop 10, Prop 56 and Surplus Money Investment Fund (SMIF) revenue estimates are based on current data available. Detailed figures on FY 22/23 revenue projections are expected in May 2022 from the State.*

- **Proposition 10**

The Governor’s Budget, released in January 2022, reflects change in Proposition 10 revenue projections and estimates an average annual decline in tax revenue of approximately 2.6% for FY 2020-21 through FY 2024-25. The FY 2022-23 Proposed Budget includes Prop 10 revenue of \$7,585,615 - - down 40% from a high of \$12.8 million in FY 2000-01.

- Proposition 56

Revenue for Proposition 56 backfill is projected to remain at the same level as FY 2021-22. Therefore, the FY 2022-23 Proposed Budget includes Prop 56 revenue of \$1,983,319 – based on existing data.

- Surplus Money Investment Fund (SMIF)

SMIF is the interest accrued from statewide Proposition 56 receipts held in State interest earning accounts. Counties receive a share of SMIF interest earned based on the Proposition 10/56 apportionment methodology. The FY 2022-23 Proposed Budget includes \$5,000 in estimated SMIF revenue, based on available information.

2. State Grants

- Adverse Childhood Experiences (ACEs), Round 3 PRACTICE Grant (amount unknown)

First 5 Contra Costa has been a successful recipient of two rounds of ACEs Grants through the California ACEs Aware Initiative. Round 3 of ACEs Grants was recently announced by the State – 30 grants will be awarded for up to \$1Million each – Grants are titled: Preventing & Responding to ACE-Associated Health Conditions & Toxic Stress in Clinics through Community Engagement (PRACTICE). Preliminary criteria released for round 3 PRACTICE grants stipulate that ‘a Medical frontline primary care clinic and/or consortia will serve as the lead applicant organization for the PRACTICE grants’. First 5 Contra Costa anticipates a continued partnership with Contra Costa medical providers and Community-Based partners to submit an application that would build on the work completed through the first two rounds of ACEs Aware grant funding. At this time the allocation for First 5 Contra Costa’s role is unknown. More information will be provided to the Commission at the June Commission meeting.

- First 5 California Impact Grant

First 5 Contra Costa was awarded the multi-year First 5 IMPACT 2020 Grant in the amount of \$2,185,071 for the period July 2020 through June 2023 to support children prenatal through age 5 and their families through building statewide quality improvement systems focused on early learning and care experiences. The FY 2022-23 F5 CA IMPACT grant funding is \$904,917 and the First 5 proposed budget includes the associated revenue and expenditures.

3. Sub-recipient Awards

The FY 2022-23 Proposed Budget includes a focus on establishing partnerships with County agencies through sub-recipient awards to jointly provide the following essential services.

- First 5 partnered with Contra Costa County Superintendent of Schools to support activities for the California State Preschool (CSPP) Quality Rating and Improvement System (QRIS) project in Contra Costa County. The FY 2022-23 funding for CSPP/QRIS is \$251,119 and the First 5 proposed budget includes the associated revenue and expenditures.
- First 5 and Contra Costa County Superintendent of Schools have partnered to provide services for the Quality Counts California (QCC) Quality Rating and Improvement System (QRIS) project in Contra Costa County. The FY 2022-23 funding for QCC/QRIS is \$211,905 and the First 5 proposed budget includes the associated revenue and expenditures.
- First 5 has partnered with Contra Costa County Behavioral Health Services (BHS) to jointly provide Positive Parenting Program (Triple P) services to the 0-5 years old population in Contra

Costa County. The FY 2022-23 funding for Triple P is \$163,482 and the First 5 proposed budget includes the associated revenue and expenditures.

- First 5 Contra Costa and First 5 San Francisco have partnered for activities related to the implementation of the First 5 IMPACT Regional Technical Assistance and Training Services Hub (T&TA Hub) for the benefit of all First 5 agencies in Region 4 (i.e. Alameda County, Contra Costa, Monterey County, San Benito County, San Francisco County, San Mateo County, Santa Clara County, and Santa Cruz County). The partnership enables coordination of Quality Counts California activities, integration of best practices, creation of efficiencies, and leveraging regional and local capacity. The FY 2022-23 funding for the T&TA Hub is \$70,094 and the First 5 proposed budget includes the associated revenue and expenditures.

4. Philanthropic Grants

First 5 Contra Costa continues to identify funding opportunities with public sector and philanthropic organizations in furtherance of long term fiscal sustainability strategies. The FY 2022-23 Proposed Budget includes grant awards from various philanthropic foundations in support of ongoing First 5 activities.

- East Bay Community Foundation Grant of \$55,000 in support of Community Engagement and Advocacy activities and services.
- Dean and Margaret Leshner Foundation Grant of \$373,017 in support of Early Childhood School Readiness or "Ready Kids East County Initiative (RKEC)" focused on increasing school readiness for Black and African American young children in East Contra Costa County.
- Y&H Soda Foundation Grant of \$75,000 in support of Community Engagement Parent Leadership and Community Organizing activities.

5. Other Revenue – Interest Income

- Other revenue includes First 5 share of interest accrued from Countywide pooled investments, which includes First 5 funds in reserve accounts, managed by the Contra Costa County Treasurer-Tax Collector's Office. The FY 2022-23 Proposed Budget includes \$75,000 in projected interest earnings.

Wages and Benefits

The FY 2022-23 Proposed Budget for wages and benefits totals \$5,572,513 an increase of \$180,513 more than the FY 2021-22 budget. The proposed wages and benefits includes:

- Performance step increases for relevant staff.
- Cost of living allowance (COLA) increase of 3% for staff based on multiple factors including the Bureau of Labor Statistics Consumer Price Index (CPI), San Francisco Bay Area, reflecting an adjusted CPI for February 2022 of 5.2%, and a regional survey of Bay Area First 5 County Commissions proposed COLA allocations which indicated a 3% average Cost of Living Allowance across the region. The FY 2022-23 cost associated with the COLA is \$81,208 and the funding associated with the COLA is included in the proposed budget. The COLA would be effective July 1, 2022
- The cost associated with three (3) new positions: one (1) Director, Policy, Strategy and Evaluation, one (1) HR Manager, and one (1) Facilities and Office Coordinator. These positions are essential to continuity of operations and support of additional program and

administrative activities and responsibilities. Findings and recommendations from the recently completed Organizational Assessment substantiate the importance of these new roles – providing the organization with critical role definition and internal capacity to advance the goals established by the approved Strategic Plan.

Policy, Strategy and Evaluation Director: The Director position will lead, plan and support implementation of activities associated with policy advocacy, strategy development, communications, and evaluation based on needs identified in the organizational study. The Director would align program evaluation and outcomes to targeted communications as well as influence public policy and intergovernmental affairs.

The HR Manager: will report to the Executive Director, with primary responsibility for planning and coordinating Human Resources functions for the organization, and co-designing strategies to foster talent development, growth and retention strategies for staff, updating standard operating procedures and employee policies.

The Facilities & Office Coordinator: will report to the Finance and Operations Director, with primary responsibility for coordination of leases, facilities maintenance and associated services, and administrative analysis duties related to facilities maintenance systems and reporting. This role will also be responsible for coordinating and maintaining operations and services for the Administrative Offices.

Highlights of Program Categories

- **Program Initiatives**
Organizational and associated budget categories were changed in FY 2021-22 to align with the Strategic Plan. No additional changes have been made to the FY 2022-23 budget categories, however further revisions may be necessary as programmatic investments and focus areas are refined for greater impact per approved Strategic Plan.
- **Communications**
The FY 2022-23 Proposed Budget continue to reflect Communications activities and services as a separate budget category in alignment with the strategic priorities in the current 2020-2023 Strategic Plan. The Plan calls on First 5 Contra Costa's strategic imperative to elevate visibility to further sustain and amplify systems change for young children and families.
- **Policy, Strategy and Evaluation (PSE)**
The Policy, Strategy and Evaluation replace budget category formerly known as *Strategic, Planning and Information (SIP)*. The expenses decreased from the prior year by \$87,230 due to a reconfiguration of staffing. Overall costs are 5.04% of the total FY 2022-23 Proposed Budget.
- **Administrative and Operating Overhead**
The FY 2022-23 Proposed Budget reflects Administrative costs (which includes organization-wide equipment leases, offices supplies, etc.) increased \$354,362. Total Administrative and Operating costs are 14.33% of the total budget (an increase from prior fiscal year at 11.35%- which included overhead/COVID expenses). *The increase in administrative costs is due to increased rent costs, IT consultation, services and supports, and IT software and platforms that are critical to ongoing organizational efficiency and sustainability in a highly increasing hybrid/remote workplace.*

Consequence of Negative Action

Should the First 5 Contra Costa Commission elect not to accept the budget report, it would result in an audit finding of non-compliance with the established Commission Bylaws – *Article II, section (g)*.

Attachment

FY 2022-23 Proposed Budget spreadsheet



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REVENUE	
State Sales Tax	
Sales Tax Apportionment - Proposition 10/56/SMIF	
State Grants	
CA DHCS - ACEs Aware Round 1 Grant	
CA DHCS - ACEs Aware Round 2 Grant	
First 5 California IMPACT Grant	
First 5 California Dual Language Learner Grant (DLL)	
Subrecipient Awards	
CA State Preschool Quality Block Grant (CSPP)	
Quality Counts California (QCC)	
First 5 Association - HUB Training MOU	
MHSA-Behavioral Health Agreement (Triple P)	
MHSA/ We Care Services for Children (Everyday Moments)	
Philanthropic Grants	
East Bay Community Fdn Grant - Community Engmt	
Leshner Ready Kids	
Y&H Soda Foundation Grant	
Other Revenue	
Interest Income	
Other Misc. Income	
TOTAL FY 2022-23 REVENUE	
<i>Prop 10/56 Fund Balance Drawdown</i>	
TOTAL REVENUE	
PROGRAM EXPENSES	
Program Initiatives	
Early Childhood Education Initiative	
Workforce Development	
Early Learning Quality	
East County Ready Kids, Leshner Grant	
Literacy	
Total	
Family Support	
First 5 Centers	
Home Visiting	
Training and Consultation	
Total	
Early Intervention	
Triple P Positive Parenting	
Coordinated System of Care	
Intervention Services	
Help Me Grow Services	
Children Experiencing Stress/Trauma	
Provider Support	
ACEs Aware	
Total	
Stakeholder Engagement & Policy Advocacy	
Community Engagement	
Family Economic Security Partnership	
Total	
Program Salaries/Benefits and Overhead Expenses	
Program Salaries & Wages	
Program Benefits	
Program Expenses and Overhead	
Total	
TOTAL PROGRAM EXPENSES	
COMMUNICATIONS	
Communications Salaries & Wages	
Communications Employee Benefits	
Professional Services	
Purchased Services and Supplies	
Communications Expenses and Overhead	
TOTAL COMMUNICATIONS	
POLICY, STRATEGY AND EVALUATION (PSE)	
Policy, Strategy & Evaluation Salaries & Wages	
Policy, Strategy & Evaluation Employee Benefits	
Professional Services	
Purchased Services and Supplies	
Policy, Strategy & Evaluation Expenses and Overhead	
TOTAL POLICY, STRATEGY AND EVALUATION (PSE)	
ADMINISTRATIVE EXPENSES	
Administrative Salaries & Wages	
Administrative Employee Benefits	
Professional Services	
Purchased Services & Supplies	
Operating Overhead (Risk Mgmt, DoIT/EHSD, etc.)	
COVID-19 Supplies	
TOTAL ADMINISTRATIVE EXPENSES	
GRAND TOTAL	

FY 2021-22 Approved Budget		
F5 Contra Costa Funds	Other Funds	Total Revenue Budget
9,819,565		9,819,565
		-
	800,519	800,519
	712,514	712,514
	467,934	467,934
		258,830
		229,775
		107,445
		82,000
	50,000	50,000
	235,000	235,000
	100,000	100,000
100,000		100,000
		-
9,919,565	3,044,017	12,963,582
1,509,511	-	1,509,511
11,429,076	3,044,017	14,473,094
F5 Contra Costa Funds	Other Funds	Total Expense Budget
425,000	80,000	505,000
24,000	904,725	928,725
	235,000	235,000
117,869	52,131	170,000
566,869	1,271,856	1,838,725
3,005,391		3,005,391
610,000		610,000
20,000		20,000
3,635,391		3,635,391
83,500	82,000	165,500
		-
563,000		563,000
435,990		435,990
		-
29,000		29,000
	399,358	399,358
1,111,490	481,358	1,592,848
		-
160,000	50,000	210,000
15,000		15,000
175,000	50,000	225,000
1,369,777	947,981	2,317,758
706,102	472,470	1,178,571
619,360		619,360
2,695,239	1,420,450	4,115,689
8,183,989	3,223,664	11,407,652
F5 Contra Costa Funds	Other Funds	Total Expense Budget
160,130	55,558	215,688
96,837	33,084	129,921
115,500		115,500
146,200		146,200
26,298		26,298
544,965	88,642	633,607
F5 Contra Costa Funds	Other Funds	Total Expense Budget
262,984	32,711	295,695
121,484	14,581	136,065
277,800	26,461	304,261
9,000		9,000
44,308		44,308
715,576	73,753	789,329
F5 Contra Costa Funds	Other Funds	Total Expense Budget
723,291	-	723,291
395,012	-	395,012
118,766	37,234	156,000
83,762	85,788	169,550
121,793	66,860	188,653
10,000	-	10,000
1,452,623	189,882	1,642,506
10,897,153	3,575,940	14,473,094

FY 2022-23 Proposed Budget		
F5 Contra Costa Funds	Other Funds	Total Revenue Budget
9,573,934		9,573,934
		-
	-	-
	904,917	904,917
	-	-
	251,119	251,119
	211,905	211,905
	70,094	70,094
	81,741	81,741
	20,000	20,000
	55,000	55,000
	373,017	373,017
	75,000	75,000
75,000		75,000
		-
9,648,934	2,042,793	11,691,727
2,242,799	-	2,242,799
11,891,733	2,042,793	13,934,526
F5 Contra Costa Funds	Other Funds	Total Expense Budget
400,000	38,929	438,929
	539,606	539,606
	213,017	213,017
178,602		178,602
578,602	791,552	1,370,154
2,823,839		2,823,839
610,000		610,000
12,700		12,700
3,446,539		3,446,539
81,741	112,041	193,782
		-
502,088		502,088
459,097		459,097
		-
		-
1,042,926	112,041	1,154,967
160,000	78,119	238,119
15,000		15,000
175,000	78,119	253,119
1,730,283	719,815	2,450,098
756,885	570,457	1,327,342
585,212		585,212
3,072,380	1,290,271	4,362,652
8,315,447	2,271,983	10,587,431
F5 Contra Costa Funds	Other Funds	Total Expense Budget
255,208		255,208
160,772		160,772
90,000		90,000
98,000		98,000
44,148		44,148
648,129		648,129
F5 Contra Costa Funds	Other Funds	Total Expense Budget
174,005		174,005
100,634		100,634
361,200		361,200
33,560		33,560
32,701		32,701
702,099		702,099
F5 Contra Costa Funds	Other Funds	Total Expense Budget
696,172	-	696,172
408,282	-	408,282
516,000	-	516,000
173,225	-	173,225
203,188	-	203,188
	-	-
1,996,868		1,996,868
11,662,543	2,271,983	13,934,526

Notes:
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Note 1	State Sales Tax revenue incls Prop 10, Prop 56, and SMIF Interest accrued while in State interest earning accounts prior to distribution to counties
Note 2	Adverse Childhood Experiences (ACEs) Grant Rd 1 sunset 05/31/21 ACEs Grant Rd 2 02/01/21 - sunset 06/30/22 (18 mths)
Note 3	Interest earnings are percent of County's pooled investments (fluctuations based on investment returns)
Note 4	Prop 10/56 Fund Balance Drawdown for FY 22/23 increased by \$733,288 from FY 21-22 budget due to reduction in external revenue given unknowns with state grants (ACEs III and DLL), etc.
Note 5	Coordinated System of Care includes comprehensive intervention services, developmental playgroups, and provider consultation services and supports. It also includes navigation and referral services through HMG and activities to support and enhance the CCC Network of Care.

Percent of Total Expenses FY 2021-22		
Program	78.82%	83.20%
Communications	4.38%	
SIP	5.45%	5.45%
Administration	9.98%	9.98%
Overhead/COVID	1.37%	1.37%
		100.00%

Percent of Total Expenses FY 2022-23		
Program	75.98%	80.63%
Communications	4.65%	
PSE	5.04%	5.04%
Administration	14.33%	14.33%
Overhead/COVID		
		100.00%



April 11, 2022

Agenda Item 9.0

Public Hearing: Update on First 5 Contra Costa's 2020-2023 Strategic Plan Goals and Long-Term Fiscal Plan Update per Strategic Plan.



**Staff Report
April 11, 2022**

ACTION: X
DISCUSSION:

TITLE: Public Hearing on the First 5 Contra Costa 2020-2023 Strategic Plan

Introduction:

Each year, the Commission holds a public hearing on its strategic plan, as required by statute. The beginning of the upcoming fiscal year, 2022-23, marks the final and third year of the plan period.

Background:

The Commission adopted its 2020-2023 Strategic Plan in December, 2019. The plan strategizes for a more intentional focus on changing systems and a more comprehensive approach to supporting young children and families by adopting upstream approaches to our work. *“As a leaner organization with fewer resources, the plan mandates further strategic examination of First 5 Contra Costa’s shifting roles and funding approach to create an enduring impact for the greatest number of young children in Contra Costa.”* The plan set broad strategic priorities for direct service investments in system development, policy advocacy, and stakeholder engagement strategies - which required re-assessing financial support for a number of long standing programs/services based on existing resources, funding streams, and demographic shifts within the Contra Costa County early childhood system. Programs that ended or will sunset include early childhood inclusion and mental health consultation programs and funding to the three Community Colleges that provided professional development and education advising for early childhood professionals.

At the same time, First 5 Contra Costa has stepped up internal assessment and evaluation of organizational infrastructure, staffing, workflows, and systems necessary to ensure the organization remains agile, effective and efficient in an ever evolving hybrid workplace. First 5 will continue efforts to optimize and modernize internal systems and further sharpen focus on system-strategies to guide future investments, as well as continue to explore ways to leverage Prop 10 funding with other public funding streams aimed at bolstering services for young children and their families. This work will continue over the next year as staff and the Commission consider future directions to be taken in the next strategic plan.

The Strategic Plan can be found online:

<http://www.first5coco.org/wp-content/uploads/2019/12/First-5-Contra-Costa-Strategic-Plan-FINAL-11-15-19-UPDATED2.pdf>

Recommendation:

Maintain the Commission’s Fiscal Year 2020 to 2023 Strategic Plan without revision.