



**Community Corrections Partnership (CCP)  
Community Advisory Board (CAB)  
Policy & Budget Subcommittee Meeting**

Friday, March 18, 2022  
10:30 a.m. to 12:00 p.m.

Join Zoom Meeting:  
<https://zoom.us/j/98835390309?pwd=TEovNUNySDA4TElsK1htUUJaSEYvdz09>

Meeting ID: 988 3539 0309  
Passcode: 389452

Join by Phone:  
Dial: (669) 900-6833  
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**Agenda**


1. Welcome, Introductions & Announcements
2. Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
3. Approval of the Minutes from the February 18, 2022 CAB Policy & Budget Subcommittee Meeting (**Attachment 1; See Pg. 4-7**) [VOTE]
4. Review and Update Work Plan for 2022 (**Attachment 2; See Pg. 8**) [VOTE]
5. Next Steps
6. Adjourn to next Subcommittee Meeting: April 15, 2022, 10:30 a.m. to 12:00 p.m.

<u>Next Meetings:</u>		
<u>CCP Exec Committee</u> Friday, April 1, 2022 10:30 a.m.	<u>Public Protection Committee</u> Monday, March 28, 2022 10:30 a.m.	<u>Community Advisory Board</u> Thursday, April 14, 2022 10 a.m. to 12 p.m.
<u>Outreach &amp; Community Engagement Subcommittee</u> Tuesday, April 19, 2022 11 a.m. to 12:30 p.m.	<u>Programs &amp; Services Subcommittee</u> Friday, April 21, 2022 11 a.m. to 12:30 p.m.	<u>Policy &amp; Budget Subcommittee</u> Friday, April 15, 2022 10:30 a.m. to 12 p.m.

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202, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at <https://www.contracosta.ca.gov/4165/Community-Advisory-Board>

 Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.

**For Additional Information Contact:**

**Patrice Guillory**  
Office of Reentry & Justice  
Phone (925) 313-4087; Fax (925) 313-4191  
**Patrice.Guillory@orj.eccounty.us**

## Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

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AB	Assembly Bill	HIV	Human Immunodeficiency Syndrome
ABAG	Association of Bay Area Governments	HOV	High Occupancy Vehicle
ACA	Assembly Constitutional Amendment	HR	Human Resources
ADA	Americans with Disabilities Act of 1990	HUD	United States Department of Housing and Urban Development
AFSCME	American Federation of State County and Municipal Employees	Inc.	Incorporated
AICP	American Institute of Certified Planners	IOC	Internal Operations Committee
AIDS	Acquired Immunodeficiency Syndrome	ISO	Industrial Safety Ordinance
ALUC	Airport Land Use Commission	JPA	Joint (exercise of) Powers Authority or Agreement
AOD	Alcohol and Other Drugs	Lamorinda	Lafayette-Moraga-Orinda Area
ARRA	American Recovery and Reinvestment Act	LAFCo	Local Agency Formation Commission
BAAQMD	Bay Area Air Quality Management District	LLC	Limited Liability Company
BART	Bay Area Rapid Transit District	LLP	Limited Liability Partnership
BCDC	Bay Conservation & Development Commission	Local 1	Public Employees Union Local 1
BGO	Better Government Ordinance	LVN	Licensed Vocational Nurse
BOS	Board of Supervisors	MAC	Municipal Advisory Council
CALTRANS	California Department of Transportation	MBE	Minority Business Enterprise
CalWIN	California Works Information Network	M.D.	Medical Doctor
CalWORKS	California Work Opportunity and Responsibility to Kids	M.F.T.	Marriage and Family Therapist
CAER	Community Awareness Emergency Response	MIS	Management Information System
CAO	County Administrative Officer or Office	MOE	Maintenance of Effort
CCHP	Contra Costa Health Plan	MOU	Memorandum of Understanding
CCTA	Contra Costa Transportation Authority	MTC	Metropolitan Transportation Commission
CCP	Community Corrections Partnership	NACo	National Association of Counties
CDBG	Community Development Block Grant	OB-GYN	Obstetrics and Gynecology
CEQA	California Environmental Quality Act	O.D.	Doctor of Optometry
CIO	Chief Information Officer	OES-EOC	Office of Emergency Services-Emergency Operations Center
COLA	Cost of living adjustment	ORJ	Office of Reentry & Justice
ConFire	Contra Costa Consolidated Fire District	OSHA	Occupational Safety and Health Administration
CPA	Certified Public Accountant	Psy.D.	Doctor of Psychology
CPI	Consumer Price Index	RDA	Redevelopment Agency
CSA	County Service Area	RJOB	Racial Justice Oversight Body
CSAC	California State Association of Counties	RJTF	Racial Justice Task Force
CTC	California Transportation Commission	RFI	Request For Information
dba	doing business as	RFP	Request For Proposal
EBMUD	East Bay Municipal Utility District	RFQ	Request For Qualifications
EIR	Environmental Impact Report	RN	Registered Nurse
EIS	Environmental Impact Statement	SB	Senate Bill
EMCC	Emergency Medical Care Committee	SBE	Small Business Enterprise
EMS	Emergency Medical Services	SWAT	Southwest Area Transportation Committee
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	TRANSPAC	Transportation Partnership & Cooperation (Central)
et al.	et ali (and others)	TRANSPLAN	Transportation Planning Committee (East County)
FAA	Federal Aviation Administration	TRE or TTE	Trustee
FEMA	Federal Emergency Management Agency	TWIC	Transportation, Water and Infrastructure Committee
F&HS	Family and Human Services Committee	UCC	Urban Counties Caucus
First 5	First Five Children and Families Commission (Proposition 10)	VA	Department of Veterans Affairs
FTE	Full Time Equivalent	vs.	versus (against)
FY	Fiscal Year	WAN	Wide Area Network
GHAD	Geologic Hazard Abatement District	WBE	Women Business Enterprise
GIS	Geographic Information System	WCCTAC	West Contra Costa Transportation Advisory Committee
HCD	(State Dept of) Housing & Community Development		
HHS	Department of Health and Human Services		
HIPAA	Health Insurance Portability and Accountability Act		

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**Community Corrections Partnership (CCP)  
Community Advisory Board (CAB)  
Policy & Budget Subcommittee Meeting**

**\*\*\*RECORD OF ACTIONS\*\*\***

Friday, February 18, 2022  
10:30 a.m. to 12:00 p.m.

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**Agenda**

**Members Present:** Crawford Carpenter, Azi Carter, Lila Blanchard

**Members Absent:** Dr. Terrence M. Cole

**Staff Present:** Patrice Guillory, Nicole Popczuk, Monique Tate

**Others Present:** Dawn Morrow

1. Welcome, Introductions & Announcements
  - Convened: 10:36 a.m.
  - Announcements: See below:
    - i. Lila Blanchard: Provided an update on Rubicon open positions (i.e., Impact Coach);
2. Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
  - No Public Comment was received.
3. Approval of the Minutes from the November 19, 2021 CAB Policy & Budget Subcommittee Meeting (Attachment 1; See Pg. 4-7) [VOTE]
  - No Public Comment was received.
  - Discussion: See below. See video here for more details: <https://youtu.be/XT5Nqhb5CXE>

- Motion: Azi Carter
- Second: Lila Blanchard
- Passed unanimously

4. Discuss Subcommittee Member Roles & Duties

- No Public Comment was received.
- Discussion: See below. See video here for more details: <https://youtu.be/XT5Nqhb5CXE>
- Crawford Carpenter: Acknowledged default appointment of Subcommittee Chair per Operating Guidelines;
- Azi Carter: Volunteered to be Subcommittee Vice Chair;
- Lila Blanchard: Volunteered to be Subcommittee Recorder;

5. Review and Update Work Plan for 2022 (Attachment 2; See Pg. 8) [VOTE]

- No Public Comment was received.
- Discussion: See below. See video here for more details: <https://youtu.be/XT5Nqhb5CXE>
- Crawford Carpenter: Opened the discussion of this year's priorities;
- Patrice Guillory: Provided context to last year's Work Plan Goals;
  - Goal 1A: Where do we go to get more information that speaks to AB 109 impact on racial and gender disparities?
    - Patrice Guillory: This data is not readily available across the county, but ORJ can share the data that has been shared w/ RJOB; Recommended CAB review the following RJOB Data Reporting Website: <https://www.contracosta.ca.gov/8356/Data-Reporting>
    - Azi Carter: Would like to see real-time data on disabled reentry population;
      - Patrice Guillory: Summarized Azi's request, to see better reporting on demographics for those receiving AB 109 funded services; How are the services accommodated and to what degree is the quality of service for those populations?; Culture competency and trauma informed is highlighted in our contracts, but not a way to quantify this; Provided an overview of Quality Assurance Committee's role and work that ORJ is doing to report out on AB 109;
    - Patrice Guillory: Recommends editing language to remove "racial and gender disparities" and specify an equity focus highlighting specific demographics (e.g., race/ethnicity, gender identity, ability, mental health status, etc.);
  - Goal 1B: What would be the outcome?
    - Lila Blanchard: The gaps are often discussed in Programs & Services; How would we inform Programs & Services or vice versa;

2. Patrice Guillory: Recommends editing language to speak to partnering w/ Program & Services to identify gaps;
- iii. Goal 1C: What would be the outcome?
  1. Azi Carter: After participation, define any data gaps that would inform the work the CAB is doing, and request that RJOB include these data points in their data request;
    - a. Patrice Guillory: Recommends that CAB appoint a Member to the RJOB Data Subcommittee;
    - b. Azi Carter: Report out to full body on the data RJOB is collecting;
- iv. Goal 2: CAB requests that ORJ help create a timeline that speaks to past Policy Recommendations;
- v. Goal 3 (NEW): See below:
  1. Crawford Carpenter:
    - a. Mental Health: Most likely will be addressed in Goal 1A;
    - b. Veterans
      - i. Lila Blanchard: This population is smaller; Services are available to this population, but not tailored to this population;
- Lila Blanchard: How do we balance taking on both Goal 1 and Goal 2?
  - i. Patrice Guillory: Provided clarity on Budget Proposal deliverable and timeline;
  - ii. Nicole Popczuk: Provided context to level of effort for Budget Proposal deliverable; Communicated that it depends on if the proposal is status quo or something new;

## 6. Next Steps

- No Public Comment was received.
- Discussion: See below. See video here for more details: <https://youtu.be/XT5Nqhb5CXE>
- Crawford Carpenter: Confirmed next meeting's agenda items:
  - i. Discuss increasing funding for Mental Health;
  - ii. Review Updates to Goal 1;
  - iii. Review Goal 2, potentially adding a Goal 2B: Evaluation of Funded Services;

## 7. Adjourn to next Subcommittee Meeting: March TBD, 2022, 10:30 a.m. to 12:00 p.m.

- No Public Comment was received.
- Discussion: See below. See video here for more details: <https://youtu.be/XT5Nqhb5CXE>
- Crawford Carpenter: Consensus was to maintain current meeting cadence;
- Nicole Popczuk: Next Subcommittee Meeting will be March 18, 2022, 10:30 a.m. to 12:00 p.m.;

- Adjourned: 12:08 p.m.

<u>Next Meetings:</u>		
<u>CCP Exec Committee</u> Friday, March/April TBD, 2022 10:30 a.m.	<u>Public Protection Committee</u> Monday, February 28, 2022 10:30 a.m.	<u>Community Advisory Board</u> Thursday, March 10, 2022 10 a.m. to 12 p.m.
<u>Outreach &amp; Community Engagement Subcommittee</u> Tuesday, March TBD, 2022 10 a.m. to 11:30 a.m.	<u>Program &amp; Services Subcommittee</u> Friday, February 25, 2022 10 a.m. to 11:30 a.m.	<u>Policy &amp; Budget Subcommittee</u> Friday, March TBD, 2022 10:30 a.m. to 12 p.m.

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Policy and Budget Work Plan 2024-2032

Goal 13: Continue advocating for racial and gender equity and tracking progress toward equity in the Criminal Justice System in Contra Costa County				
Key Action Steps	Timeline	Expected Outcome	Work to Date	Responsible
<input type="checkbox"/> <u>Conduct Review</u> research focusing on the evaluation of and data findings on <u>Prop 47</u> and where inequities may exist in the criminal justice system for specific demographics such as race/ethnicity, gender identity, ability, mental health status and its impact on AB 109 AB 109 impact implementation on racial and gender disparities throughout the current criminal justice system and present findings to CAB to support policy statement or CAB stance on racial justice issues.	August-December	Identify areas of bias and disparity in the County's criminal justice system to inform the work of CAB and assist CAB with further developing a stance on racial and gender disparities apparent in the County's criminal justice system to what degree specific demographics such as race/ethnicity, age, gender identity, ability, and mental health status are being served through AB 109 services.		Michelle Hernandez; Azi Carter TBD
<input type="checkbox"/> Identify gaps in CoCo County's criminal justice system to CAB to support policy statement or CAB stance on racial and gender justice issues.	June - August	Partner with Programs and Services Subcommittee to identify new services and establish an equity focus specific populations in greatest need.		Jon Ta Davenport TBD
<input type="checkbox"/> <u>Become a thought partner</u> Assign a CAB member(s) in the to attend Racial Justice Oversight Body (RJOB) meetings regarding data reporting or developing data listening sessions to understand and support reducing racial and ethnic disparities in the criminal justice system. <u>planning of the Data Listening Sessions facilitated by the Racial Justice Oversight Body</u>	January-March	Assigned CAB member(s) will report out on RJOB activities at general body meetings.		Azi Carter (?)
Goal 24: Develop FY 22/23 CAB budget				
Key Action Steps	Timeline	Expected Outcome	Work to Date	Responsible
<input type="checkbox"/> <u>Develop FY 2023/24 budget</u> Survey CBO & community needs to be served through AB 109 funding for community programs	Oct/Nov	Develop an informed budget based off of on relayed community-based organization needs and community input		All Members
<input type="checkbox"/> <u>Review quarterly financial reporting presented during CCP meetings to ensure funds are being expended as intended.</u>		Ongoing monitoring of the use of AB 109 funding		
<input type="checkbox"/> <u>Propose increasing funding for Mental Health Services</u>				