



Community Corrections Partnership (CCP)

Community Advisory Board (CAB)

Outreach & Community Engagement Subcommittee (OCEC) Meeting

Tuesday, March 15, 2022
11:00 a.m. to 12:30 p.m.

Join Zoom Meeting:
<https://zoom.us/j/97470173706?pwd=SlpOdkxxczZLVm5KMxdtcml0RG9LQT09>

Meeting ID: 974 7017 3706
Passcode: 156906


Join by Phone:
Dial: (669) 900-6833
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Agenda

1. Welcome, Introductions & Announcements
2. Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
3. Approval of the Minutes from the February 15, 2022 CAB OCEC Subcommittee Meeting (**Attachment 1; See Pg. 4-6**) [VOTE]
4. Discuss Applications for New Membership to be Considered for Nomination by the full CAB [VOTE]
5. Review and Update Work Plan for 2022 (**Attachment 2; See Pg. 7**) [VOTE]
6. Next Steps
7. Adjourn to next Subcommittee Meeting: April 19, 2022, 11:00 a.m. to 12:30 p.m.

<u>Next Meetings:</u>		
<u>CCP Exec Committee</u> Friday, April TBD, 2022 10:30 a.m.	<u>Public Protection Committee</u> Monday, March 28, 2022 10:30 a.m.	<u>Community Advisory Board</u> Thursday, April 14, 2022 10 a.m. to 12 p.m.
<u>Outreach & Community Engagement Subcommittee</u> Tuesday, April 19, 2022 11 a.m. to 12:30 p.m.	<u>Programs & Services Subcommittee</u> Thursday, March 17, 2022 11 a.m. to 12:30 p.m.	<u>Policy & Budget Subcommittee</u> Friday, March 18, 2022 10:30 a.m. to 12 p.m.

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 Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the Community Advisory Board less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 202, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at <https://www.contracosta.ca.gov/4165/Community-Advisory-Board>

 Public comment may be submitted via electronic mail on agenda items at least one full workday prior to the published meeting time.

For Additional Information Contact:

Patrice Guillory
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Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB	Assembly Bill	HIV	Human Immunodeficiency Syndrome
ABAG	Association of Bay Area Governments	HOV	High Occupancy Vehicle
ACA	Assembly Constitutional Amendment	HR	Human Resources
ADA	Americans with Disabilities Act of 1990	HUD	United States Department of Housing and Urban Development
AFSCME	American Federation of State County and Municipal Employees	Inc.	Incorporated
AICP	American Institute of Certified Planners	IOC	Internal Operations Committee
AIDS	Acquired Immunodeficiency Syndrome	ISO	Industrial Safety Ordinance
ALUC	Airport Land Use Commission	JPA	Joint (exercise of) Powers Authority or Agreement
AOD	Alcohol and Other Drugs	Lamorinda	Lafayette-Moraga-Orinda Area
ARRA	American Recovery and Reinvestment Act	LAFCo	Local Agency Formation Commission
BAAQMD	Bay Area Air Quality Management District	LLC	Limited Liability Company
BART	Bay Area Rapid Transit District	LLP	Limited Liability Partnership
BCDC	Bay Conservation & Development Commission	Local 1	Public Employees Union Local 1
BGO	Better Government Ordinance	LVN	Licensed Vocational Nurse
BOS	Board of Supervisors	MAC	Municipal Advisory Council
CALTRANS	California Department of Transportation	MBE	Minority Business Enterprise
CalWIN	California Works Information Network	M.D.	Medical Doctor
CalWORKS	California Work Opportunity and Responsibility to Kids	M.F.T.	Marriage and Family Therapist
CAER	Community Awareness Emergency Response	MIS	Management Information System
CAO	County Administrative Officer or Office	MOE	Maintenance of Effort
CCHP	Contra Costa Health Plan	MOU	Memorandum of Understanding
CCTA	Contra Costa Transportation Authority	MTC	Metropolitan Transportation Commission
CCP	Community Corrections Partnership	NACo	National Association of Counties
CDBG	Community Development Block Grant	OB-GYN	Obstetrics and Gynecology
CEQA	California Environmental Quality Act	O.D.	Doctor of Optometry
CIO	Chief Information Officer	OES-EOC	Office of Emergency Services-Emergency Operations Center
COLA	Cost of living adjustment	ORJ	Office of Reentry & Justice
ConFire	Contra Costa Consolidated Fire District	OSHA	Occupational Safety and Health Administration
CPA	Certified Public Accountant	Psy.D.	Doctor of Psychology
CPI	Consumer Price Index	RDA	Redevelopment Agency
CSA	County Service Area	RJOB	Racial Justice Oversight Body
CSAC	California State Association of Counties	RJTF	Racial Justice Task Force
CTC	California Transportation Commission	RFI	Request For Information
dba	doing business as	RFP	Request For Proposal
EBMUD	East Bay Municipal Utility District	RFQ	Request For Qualifications
EIR	Environmental Impact Report	RN	Registered Nurse
EIS	Environmental Impact Statement	SB	Senate Bill
EMCC	Emergency Medical Care Committee	SBE	Small Business Enterprise
EMS	Emergency Medical Services	SWAT	Southwest Area Transportation Committee
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	TRANSPAC	Transportation Partnership & Cooperation (Central)
et al.	et ali (and others)	TRANSPLAN	Transportation Planning Committee (East County)
FAA	Federal Aviation Administration	TRE or TTE	Trustee
FEMA	Federal Emergency Management Agency	TWIC	Transportation, Water and Infrastructure Committee
F&HS	Family and Human Services Committee	UCC	Urban Counties Caucus
First 5	First Five Children and Families Commission (Proposition 10)	VA	Department of Veterans Affairs
FTE	Full Time Equivalent	vs.	versus (against)
FY	Fiscal Year	WAN	Wide Area Network
GHAD	Geologic Hazard Abatement District	WBE	Women Business Enterprise
GIS	Geographic Information System	WCCTAC	West Contra Costa Transportation Advisory Committee
HCD	(State Dept of) Housing & Community Development		
HHS	Department of Health and Human Services		
HIPAA	Health Insurance Portability and Accountability Act		



**Community Corrections Partnership (CCP)
Community Advisory Board (CAB)
Outreach & Community Engagement Subcommittee (OCEC) Meeting**

*****RECORD OF ACTIONS*****

Tuesday, February 15, 2022
10:00 a.m. to 11:30 a.m.

Join Zoom Meeting:
<https://zoom.us/j/97470173706?pwd=SlpOdkxxczZLVm5KMxdtcmlhRG9LQT09>

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Agenda

Members Present: Nakenya Allen, Crawford Carpenter, Mark Thomas

Staff Present: Nicole Popczuk, Monique Tate, Patrice Guillory, Dawn Morrow

Others Present: Dale Harrington, Scott Parsons, Lanita Mims, Terry Dunn

1. Welcome, Introductions & Announcements
 - Convened: 10:05 a.m.
2. Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
 - No Public Comment was received.
3. Approval of the Minutes from the November 16, 2021 CAB OCEC Subcommittee Meeting (**Attachment 1; See Pg. 4-7**) [VOTE]
 - No Public Comment was received.
 - Discussion: See below. See video here for more details: <https://youtu.be/VJFxWcYXQ3g>
 - Motion: Mark Thomas
 - Second: Crawford Carpenter
 - Motion carries
4. Discuss Subcommittee Member Roles & Duties

- No Public Comment was received.
 - Discussion: See below. See video here for more details: <https://youtu.be/VJFwWcYXQ3g>
 - Crawford Carpenter: Provided experience being on this Subcommittee last year; Volunteered to be Subcommittee Chair and will share "Recorder" responsibilities w/ Mark;
 - Mark Thomas: Provided experience being on this Subcommittee last year; Volunteered to be Subcommittee Vice Chair;
 - Nakenya Allen: Provided experience being on this Subcommittee last year;
 - Patrice Guillory: Provided context of this Subcommittee's purpose;
5. Review Applications for New Membership to be Considered for Nomination by the full CAB (Attachment 2; See Pg. 8-34) [VOTE]
- Public Comment was received.
 - Discussion: See below. See video here for more details: <https://youtu.be/VJFwWcYXQ3g>
 - All Members: Interviewed Scott Parsons, Lanita Mims, and Terry Dunn
 - Motion: Crawford Carpenter made a motion to present Scott Parsons, Lanita Mims, and Terry Dunn as candidates to the full body;
 - Second: Mark Thomas
 - Passed unanimously
6. Review and Update Work Plan for 2022 (Attachment 3; See Pg. 35) [VOTE]
- No Public Comment was received.
 - Discussion: See below. See video here for more details: <https://youtu.be/VJFwWcYXQ3g>
 - Crawford Carpenter: Postponed to next Subcommittee Meeting;
7. Next Steps
- No Public Comment was received.
 - Discussion: See below. See video here for more details: <https://youtu.be/VJFwWcYXQ3g>
 - Crawford Carpenter: See below:
 - i. Review and Update Work Plan for 2022
 - ii. Interview remaining (2) applicants;
8. Adjourn to next Subcommittee Meeting: March TBD, 2022, 10:00 a.m. to 11:30 a.m.
- No Public Comment was received.
 - Discussion: See below. See video here for more details: <https://youtu.be/VJFwWcYXQ3g>
 - Crawford Carpenter: Consensus was to reschedule recurring meeting to 11:00 a.m. to 12:30 p.m.;

- Adjourned: 11:42 a.m.

<u>Next Meetings:</u>		
<u>CCP Exec Committee</u> Friday, TBD, 2022 10:30 a.m.	<u>Public Protection Committee</u> Monday, February 28, 2022 10:30 a.m.	<u>Community Advisory Board</u> Thursday, March 10, 2022 10 a.m. to 12 p.m.
<u>Outreach & Community Engagement Subcommittee</u> Tuesday, March TBD, 2022 10 a.m. to 11:30 a.m.	<u>Program & Services Subcommittee</u> Friday, February 25, 2022 10 a.m. to 11:30 a.m.	<u>Policy & Budget Subcommittee</u> Friday, February 18, 2022 10:30 a.m. to 12 p.m.

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CAB Outreach and Community Engagement Committee – 2021-2022 Work Plan

Objective(s): Community Outreach & Community Engagement

Task	Outcomes Goals	Timeline	Responsible Persons/ Resources
Membership Cultivation	Task 1 – Survey and advise CAB on the expertise of the current CAB members. To be used to evaluate prospective new member applications in terms of the voids in expertise of the current CAB membership. This will allow for the search for targeted expertise during recruitment process.	January – December	Committee members
	Task 2 - To have the Application listed on the appropriate Contra Costa County websites to recruit for current and future CAB member vacancies.	January – December	Assigned Committee members
	Task 3 – OCEC identifies County and/or City Boards/Commissions and CBOs to outreach to for the recruitment of current and future membership needs.	January – December	Assigned Committee members
	Task 4 – OCEC will work with ORJ in reviewing the CAB membership applications and follow the Bylaws to create an application pool.	January – December	Assigned Committee members
	Task 5 – Interview the prospective new CAB membership applicants and make recommendations to the full CAB for approval of any new CAB member(s).	January-December	Assigned Committee members
Community Outreach	Task 1 – Update the CAB outreach presentation PowerPoint to reflect the CAB 2019 Policy Statement and Platform	March	Assigned Committee members
	Task 2 – Identify and Log the County and City Boards/Commissions, CBOs and community meetings that directly affect the re-entry population. Seek community input, concern, and recommendations for reentry services.	February	Assigned Committee members
	Task 3 – A representative(s) of the OCEC will visit monthly a minimum of one County or City Boards/Commissions or COS or community meetings that directly affect the reentry population, in an effort to educate those organizations on the CAB's purpose, activities, boards the CAB advises and what type of work the CAB is doing in relation to the reentry population. In addition, the OCEC is to report back to the CAB on the outreached organizations' basic purposes and on their shared goals and objectives with the CAB.	January – December	Assigned Committee members
	Task 4 – Coordinate the CAB Ambassadors program to assign CAB members to be ambassadors to the BOS and CCP Executive Members in order to create a two way channel for sharing information between the CAB and the BOS and CCP.	January - June	Assigned Committee members