

# Discovery Bay P-6 Citizen Advisory Committee



Joseph Selby, Chair

Office of Supervisor Diane Burgis  
Contact: Stephen Griswold III  
3361 Walnut Blvd., Suite 140  
Brentwood, CA 94513  
(925) 655-2330

Joseph Selby, Chair  
Bob Mankin, Vice Chair  
Richard Kane, Committee Member  
Gregory McLendon, Committee Member  
VACANT, Committee Member

*The Discovery Bay P-6 Citizen Advisory Committee serves as an advisory body to the Contra Costa County Board of Supervisors and the Office of the Sheriff.*

## **AGENDA**

**Wednesday, January 11, 2023  
6:00p.m.**

*To slow the spread of COVID-19, the Contra Costa County Health Officer's Shelter Order prevents public gatherings. In lieu of a public gathering, the Discovery Bay P-6 Citizen Advisory Committee Meeting will be accessible via teleconference to all members of the public as permitted by the Governor's Executive Order N-29-20.*

### **Board meetings can be accessed via Zoom:**

<https://cccouny-us.zoom.us/j/89545786091>

**or**

**Dial In: (888) 278-0254  
Conference code: 873015**

### **To access the full agenda packet, please visit:**

<https://www.contracosta.ca.gov/AgendaCenter/ViewFile/Agenda/4909?html=true>

The Discovery Bay P-6 Citizen Advisory Committee will provide reasonable accommodations for persons with disabilities planning to attend the meeting. Please contact Stephen Griswold III at least 72 hours before the meeting at (925) 655-2330

Materials distributed for the meeting are available for viewing at the District III Brentwood Office.

a. **Call to Order/Roll Call**

b. **Approval of Agenda**

c. **Public Comment (3 minutes per speaker)**

*Time is allotted under Public Comment for those persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the hearing can be closed by the Chair and the matter is subject to discussion and action by the MAC. Persons wishing to speak are requested to fill out a speaker card.*

d. **Agency Reports**

- a. Contra Costa Sheriff's Department
- b. Office of Supervisor Diane Burgis

e. **Consent Items**

*All matters listed under Consent Items are considered by the committee to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the committee or a member of the public prior to the time the committee votes on the motion to adopt.*

- a. DRAFT Record of Actions – January 12, 2022

f. **Presentations**

g. **Items for Action and/or Discussion**

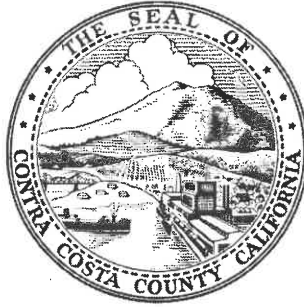
- a. Review and accept the 2022 Annual Report and 2023 Objectives
- b. Rotation of the 2023 Chair and Vice Chair
- c. Committee Member Training Requirements

h. **Correspondence (R= Received S=Sent)**

i. **Future Agenda Items**

j. **Adjourn**

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Respectfully submitted by:  
District Representative, Stephen Griswold III

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## Draft Record of Actions

6:02 p.m.

January 12, 2022

**MEMBERS PRESENT:** Chair Selby, Vice Chair Bob Mankin, Committee Member, Kane, Committee Member McLendon, and Committee Member Zeigler.

**MEMBERS ABSENT:**

**APPROVAL OF AGENDA:** Motion to approve the agenda as presented made by Zeigler. Second made by Selby. Motion carried: 5-0. AYES: Kane, Mankin, McLendon, Selby, and Zeigler.

**PUBLIC COMMENT:**

None.

**CONSENT ITEMS:**

a. **Approval of the Record of Actions for June 9, 2021:** Motion to approve the draft record of actions as presented made by Mankin. Second made by Selby. Motion carried: 5-0. AYES: Kane, Mankin, McLendon, Selby, and Zeigler.

**OFFICE OF THE SHERIFF – MONTHLY CALLS FOR SERVICE REPORT:** Lt. Johnson provided the activity report for the months of July 2021 – December 2021. A lot of personnel out due to Covid; Sheriff's Office will be adding a 4<sup>th</sup> patrol vehicle for the swing shift hours; catalytic converter thefts are on the rise; Sheriff's Office continues to work with CVS and Safeway to address shoplifting; increase in package thefts over the holiday.

**ITEMS FOR DISCUSSION AND/OR ACTION:**

- a. **Review and Approve the 2021 Annual Report and 2022 Objectives:** Motion to approve made by Selby. Second made by Mankin. Motion carried: 5-0. AYES: Kane, Mankin, McLendon, Selby, and Zeigler.
- b. **Rotation of the 2022 Chair and Vice Chair:** Motion to nominate Joe Selby as Chair and Bob Mankin as Vice Chair made by Zeigler. Second made by Kane. Motion carried: 5-0. AYES: Kane, Mankin, McLendon, Selby, and Zeigler.
- c. **Update on the LPR "Flock" System:** Lt. Johnson reported the current LPR system continues to capture vehicles involved with illegal activity within the Discovery Bay community. The Sheriff's Office received grant funding for additional cameras in far East County and determining those locations.
- d. **Review P-6 Fund Budget:** The board reviewed the estimated balance (\$1,110,536.20) for the Central Admin Base (CAB) for Zones 500-504.
- e. **Discuss potential future projects in the Discovery Bay community:** The board would like to explore the costs for a School Resource Officer (SRO) at Excelsior Middle School; and 2) then determine if the Byron Union School District would be interested in partnering to fund the position.

**CORRESPONDANCE/ANNOUNCEMENTS**

None.

**FUTURE AGENDA ITEMS**

**ADJOURNMENT**

There being no further business before the Discovery Bay P-6 Citizen Advisory Committee, Chair Selby adjourned the meeting at 7:00pm. The next regularly scheduled Discovery Bay P-6 Citizen Advisory Committee meeting will be held on June 8, 2022 at 6:00p.m. and location to be determined due to Covid-19.

This meeting record is provided pursuant to Better Government Ordinance 95-6, Article 25-2.205(d) of the Contra Costa County Ordinance Code.